

MEMORANDUM

DATE February 2, 1982

TO Distribution

FROM Jody Yamanaka, Planner II

SUBJECT Airspace Study Advisory Committee
Meeting Announcement and Tentative Agenda

The second Airspace Study Advisory Committee meeting has been scheduled for Wednesday, February 24, 1982, at 7:00 p.m. in the FAA Building, Main Conference Room. The tentative agenda for the meeting will include the following elements:

- I. Review of minutes of November 5, 1981 Advisory Committee meeting.
- II. Presentation of the forecast of aviation demand--Sea-Tac and Boeing Field.
 - Annual Operations
 - Peak Hour Operations
- III. Introduction to airfield and airspace capacities and aircraft delays.
 - What are airfield and airspace capacities and aircraft delays?
 - How are they calculated and in what terms are they expressed?
- IV. Study schedule.
- V. Discussion.

The draft working paper on the forecast of aviation demand will be distributed to the Project Management Committee, the Project Coordinating Committee, and the Advisory Committee prior to the Advisory Committee meeting.

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Distribution: Alexander, Dunham, Sims (Port of Seattle); B'Young Ahn, Don Smith (King County); George Saito (FAA); Bill Hamilton (WSDOT); Don Maddison (PMM); Ault, Day, Jhaveri, Kos, Kronshage, McKenna, Patterson, Pihlman, Rotter, Secrist, Sweet, Wood, Woosley, Zeuschel