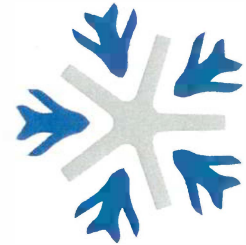


Vianair Inc.
108 W 13th St Ste 105
Wilmington, DE 19801 US
6464034705
stavros@vianair.com
<https://www.vianair.com>



INVOICE

BILL TO
Filipe Ip
City of Alexandria

INVOICE # 1087
DATE 10/01/2023
DUE DATE 10/31/2023
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Consulting:Alexandria Consulting Consulting July 17th - August 16th 2023	1	10,250.00	10,250.00

P.O. #231645- 00
Vianair Vendor Number: 311969

BALANCE DUE

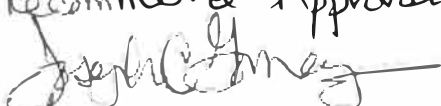
USD 10,250.00

Approved.
Filipe Ip
City of Alexandria

Vianair, Inc Monthly Status Report

Reporting Period:	7/17/2023 – 8/16/2023
Produced by:	James K. Allerdice, Jr.

Date Worked	Task	Action	Notes	Hours
7/21/2023	1.c.	Invoice Management	Jim	1.00
7/21/2023	1.d.	Baseline Report Planning Meeting – Internal	Jim	1.00
7/25/2023	1.d.	Teams Meeting – Vianair & Steering Committee	Jim	1.00
7/27/2023	1.c.	Project Management	Jim	1.00
7/27/2023	4.a.	CWG Meeting Prep & Attend CWG Meeting	Jim	2.50
8/9/2023	1.b.	Jim & Jason – Internal – Website Design & Content Prep	Jim	1.00
			Sub Total	7.50
7/21/2023	1.d.	Baseline Report Planning Meeting – Internal	Jason	1.00
7/25/2023	1.d.	Teams Meeting – Vianair & Steering Committee	Jason	1.00
7/27/2023	4.a.	CWG Meeting Prep & Attend CWG Meeting	Jason	2.50
8/9/2023	1.b.	Jim & Jason – Internal – Website Design & Content Prep	Jason	1.00
			Sub Total	5.50
8/16/2023	350	Software Services and Analysis	Vianair Software	20.00
			Sub Total	20.00
			Total Hours:	33.00

Recommend Approval:

 JOSEPH C. SORNAV

10/27/2023

Recommend for approval.


 Dawn Hawkins-Nixon 11/02/2023

Consultant	Cost
1. Jim - Consulting	\$1,875.00
2. Jim - Travel	\$0
3. Jason – Consulting	\$1,375.00
4. Jason – Travel	\$0
5. Garry – Consulting	\$0.00
6. Garry – Travel	\$0
7. Vianair – Software Use	\$7,000.00
8. Vianair – Travel	\$0
Total	\$10,250.00

Vianair, Inc
Monthly Status Report

Reporting Period:	7/17/2023 – 8/16/2023
Produced by:	James K. Allerdice, Jr.

<i>Date Worked</i>	<i>Task</i>	<i>Action</i>	<i>Notes</i>	<i>Hours</i>
7/21/2023	1.c.	Invoice Management	Jim	1.00
7/21/2023	1.d.	Baseline Report Planning Meeting – Internal	Jim	1.00
7/25/2023	1.d.	Teams Meeting – Vianair & Steering Committee	Jim	1.00
7/27/2023	1.c.	Project Management	Jim	1.00
7/27/2023	4.a.	CWG Meeting Prep & Attend CWG Meeting	Jim	2.50
8/9/2023	1.b.	Jim & Jason – Internal – Website Design & Content Prep	Jim	1.00
			Sub Total	7.50
7/21/2023	1.d.	Baseline Report Planning Meeting – Internal	Jason	1.00
7/25/2023	1.d.	Teams Meeting – Vianair & Steering Committee	Jason	1.00
7/27/2023	4.a.	CWG Meeting Prep & Attend CWG Meeting	Jason	2.50
8/9/2023	1.b.	Jim & Jason – Internal – Website Design & Content Prep	Jason	1.00
			Sub Total	5.50
8/16/2023	350	Software Services and Analysis	Vianair Software	20.00
			Sub Total	20.00
			Total Hours:	33.00

Consultant	Cost
1. Jim - Consulting	\$1,875.00
2. Jim - Travel	\$0
3. Jason – Consulting	\$1,375.00
4. Jason – Travel	\$0
5. Garry – Consulting	\$0.00
6. Garry – Travel	\$0
7. Vianair – Software Use	\$7,000.00
8. Vianair – Travel	\$0
Total	\$10,250.00

Scope of Work – Tasks:

1. Component I: Analysis of DCA Noise and Operational Data - History and Existing Conditions (Baseline Assessment).
 - a. Baseline Report
 - b. Briefing Materials and Data Visualizations to Support Community Engagement
 - c. Project Management
 - d. Briefings, Meetings, and Workshops
2. Component II: Identification and Evaluation of Alternatives to Reduce Aircraft Noise
 - a. Technical Report & Recommendations
 - b. Briefings, Meetings, and Workshops
 - c. Briefing Materials and Data Visualizations to Support Community Engagement
3. Component III: Community Engagement
 - a. Project Website
 - b. Social Media Support
 - c. Briefings, Meetings, and Workshops
 - d. Community Engagement Report
4. Component IV: Industry Advocacy and Implementation Support
 - a. Attend Meetings with FAA, Airport, CWG, SoA Committee, .41A, etc.
 - b. Provide language for SOA SC and CWG concerning recommendations for airspace & procedure changes.

Monthly Narrative Report

(7/21/2023) Invoice management involving tracking tasks and preparing reports.

(7/21/2023) Worked on historical documents for SoA Baseline Report.

(7/25/2023) From Joe: Would you please explain how the work of the Design Team is expected to differ from that of the SOA Subcommittee?

As background, I sent an email on Friday to the three most affected Supervisor Districts asking for two community members to serve on the Design Team – one CWG member and one non-CWG member (given that both of our CWG members are from one District). This message was forwarded to the CWG members to determine who might want to serve on the Design Team. However, they interpreted this to mean that the SOA Subcommittee would have no role in the study and both are now quite upset.

Any information you can give me about the division of labor between the SOA SC and the Design Team would be greatly appreciated as I attempt to diffuse this situation.

We discussed the make-up of the Design Team and advised that we were flexible on its make-up. Joe said he would take the message forward and advise us of the outcome.

(7/27/2023) Project management activities and prep for the CWG Meeting

(7/27/2023) Jason and I attended the CWG Meeting.

(8/9/2023) Jason & I met to discuss the design and content of the website to provide guidance to Stavros and his team.

(8/16/2023) Software set up for initial monthly reports to provide a baseline for comparison if/when recommended changes are implemented. Once set up is complete and the report format is determined, Vianair will provide retroactive reports to the beginning of the project.

Project Budget

Initial Project Budget	\$250,000.00
<u>May 17 – June 16, 2023, Invoice</u>	<u>(\$10,000.00)</u>
Remaining Budget	\$240,000.00
<u>June 17 – July 16, 2023, Invoice</u>	<u>(\$14,500.00)</u>
Remaining Budget	\$225,500.00
<u>July 17 – August 16, 2023, Invoice</u>	<u>(\$10,250.00)</u>
Remaining Budget	\$215,250.00