City of Burien, Washington

Billing Backup for City Shares of Lockridge Grindal Nauen invoices for SeaTac Airport SAMP Review.

An Interlocal Agreement between the cities of Burien, Des Moines, Normandy Park and SeaTac for a joint environmental review process of the Sea-Tac Airport Sustainable Airport Master Plan (SAMP) was executed on March 6, 2018. This Interlocal Agreement provided for the joint hiring of a consultant, Lockridge Grindal Nauen PLLP ("Lockridge"), with contract management provided by the City of SeaTac and fiscal management provided by the City of Burien. City shares are based on a funding rate of approximately $1.50 per capita. The total contract amount with Lockridge is $175,000.

		Lockridge Invoice No:		1	2	3 (#1097)	4	5	**6**	Total Billed	Remaining
		Lockridge Invoice Date:		9/1/2018	1/25/2019	4/15/2019	5/1/2019	6/1/2019	**7/15/2019**		
		Service Dates:		7/23/18 - 9/25/18	10/1/18- 12/31/18	Jan-19	Apr-19	May-19	**Jun-19**		
		Lockridge Invoice Amt:		$ 62,685.58	$ 2,231.25	$ 1,275.00	$ 1,625.00	$ 2,750.00	**$ 5,262.50**	$ 75,829.33	$ 99,170.67
	Population	Total City Share	% Share	City Shares of Invoice #1	City Shares of Invoice #2	City Shares of Invoice #3	City Shares of Invoice #4	City Shares of Invoice #5	**City Shares of Invoice #6**	Billed To Date	Amount Remaining
Burien	51,000	$ 75,200	42.97%	$ 26,936.89	$ 958.80	$ 547.89	$ 698.29	$1,181.72	**$ 2,261.37**	$ 32,584.96	$ 42,615.04
Des Moines	32,000	47,200	26.97%	$ 16,907.20	$ 601.80	$ 343.88	$ 438.28	$ 741.71	**$ 1,419.37**	$ 20,452.23	26,747.77
Normandy Park	6,700	9,800	5.60%	$ 3,510.39	$ 124.95	$ 71.40	$ 91.00	$ 154.00	**$ 294.70**	$ 4,246.44	5,553.56
SeaTac	29,000	42,800	24.46%	$ 15,331.10	$ 545.70	$ 311.83	$ 397.43	$ 672.57	**$ 1,287.06**	$ 18,545.69	24,254.31
Totals	118,700	$ 175,000	100%	$ 62,685.58	$ 2,231.25	$ 1,275.00	$1,625.00	$2,750.00	**$ 5,262.50**	$ 75,829.33	$ 99,170.67

LOCKRIDGE GRINDAL NAUEN P.L.L.P.
Attorneys at Law
SUITE 2200
100 WASHINGTON AVENUE SOUTH
MINNEAPOLIS, MINNESOTA 55401
TELEPHONE (612) 339-6900

DATE 07/15/19

Statement No. 00006

07290-0065; 07290-0066

Rate: *Hourly rates vary by professional*

$5,262.50

City of Burien
400 SW 152nd St, Suite 300
Burien, WA 98166

Please detach here. Return this portion with your payment. Thank you.

Date	Project Description	Time
5/29/2019	James Allerdice ($250) SEA Visit Planning Telcon – Internal	1
5/30/2019	James Allerdice ($250) DRAFT Agenda for SEA visit	0.5
6/3/2019	Emily Tranter ($200) Review pertinent documents, strategy correspondence and meeting prep	0.5
6/5/2019	Jason Schwartz ($175) On-site Meeting with 4 cities	2
6/5/2019	Jason Schwartz ($175) SEA meeting prep	2
6/5/2019	Jason Schwartz ($175) Meeting debrief	1
6/5/2019	James Allerdice ($250) 4 cities meeting prep	1
6/5/2019	James Allerdice ($250) Meeting with 4 cities	2
6/5/2019	James Allerdice ($250) Post Meeting debrief and planning	1
6/5/2019	Emily Tranter ($200) Participate in strategy correspondence in preparation for upcoming in-person client meetings	1.5
6/6/2019	James Allerdice ($250) Prep for city meetings	1

RECEIVED
CITY OF BURIEN

AUG 05 2019

ORG/OBJ # 00251310 410000
PROJECT# Contract # 3180203
APPROVED BY [signature]
City Mgr
DATE 8/06/2019

6/6/2019	Emily Tranter ($200) Prepare for and participate in in-person strategy and consult meeting with client staff	2
6/10/2019	Jason Schwartz ($175) Letters to clients, call with ABCx2	1.5
6/11/2019	Emily Tranter ($200) Participate in strategy tele-con to discuss recent in-person client meetings and prepare follow-up correspondence	1
6/11/2019	Jason Schwartz ($175) Team telcon	1
6/12/2019	Jason Schwartz ($175) Research: community impacts	1
6/12/2019	Jason Schwartz ($175) Research: Part 150 review	0.5
6/19/2019	James Allerdice ($250) StART Planning Telcon	0.5
6/20/2019	Jason Schwartz ($175) Prep for StART meeting	1.5
6/23/2019	Jason Schwartz ($175) Burien questions for StART	1
6/24/2019	Emily Tranter ($200) Review and deliver StART meeting notes and talking points in support of client goals	2.5

Total Hours June	26
Total Due This Statement:	**$5,262.50**

Lori Fleming

From: Steve Pilcher <spilcher@seatacwa.gov>
Sent: Wednesday, July 31, 2019 9:46 AM
To: Lori Fleming
Subject: RE: [EXTERNAL EMAIL] - Lockridge Grindal Nauen Invoice for June and resending May

CAUTION: This email originated from **outside** of the City of Burien. Do not click links or open attachments unless you recognize the sender and have verified the contents are safe.

Lori:

Please proceed with paying these two invoices.

Thank you,

Steve Pilcher, Director
Community & Economic Development
City of SeaTac
4800 S. 188th St.
SeaTac, WA 98188
206-973-4832

From: Tranter, Emily J. [mailto:ejtranter@locklaw.com]
Sent: Tuesday, July 30, 2019 11:35 AM
To: Lori Fleming <LORIF@burienwa.gov>; Steve Pilcher <spilcher@seatacwa.gov>
Subject: [EXTERNAL EMAIL] - Lockridge Grindal Nauen Invoice for June and resending May

Hi Lori:

Please see the attached invoice for June, 2019 hours+ a few late May hours. The invoice is dated July 15th, 2019. This captures our work to prep and participate and follow up for the June in-person meeting, as well as some of our review of StART meetings and airport presentations.

We have not received the payment for the May invoice—I know there was back and forth on my end and that you all have an approval process—but just resending so you have it. I will capture our July hours in a future invoice once our internal process is complete. Check mailed 8-6-19

Please let me know if you have any questions!

Thanks!

Emily

Emily Tranter | Federal Relations
LOCKRIDGE GRINDAL NAUEN P.L.L.P.