

City of Burien, Washington City Hall Contract Routing Sheet

Name of Contracting Party: Lockridge Grindal Nauen PLLP (and City of SeaTac)

Project Name/Description: Amendment No. 2 to SeaTac Airport Sustainable Airport
Master Plan (SAMP) Review to update hourly billing rates.

Contract Amount: \$ N/A for amendment (billing rate update only)

Type of Contract: (Includes Agreements, Grants, Interlocals, Leases, MOUs, etc.)

☐ Architectural/Engineering ☐ From MSRC Engineering Roster ☐ RFQ Process Done ☒ Consulting/Services (Non-Engineering) ☐ Human Svcs/Arts&Culture	☐ Construction/Public Works ☐ Informal Bidding Process Done-3 bids (less than \$35,000) ☐ From MRSC Small Works Roster (\$35,000 to \$300,000) ☐ Competitive/Advertised Bidding Done (Over \$300,000) ☐ Other: <u>Sole Source - Emergency</u>	☐ Grant ☐ Lease ☐ Other: _____ ☒ Contract Amendment to Contract No. <u>3180203</u>
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Is this contract authorized in the current year's budget? ☐ Yes ☐ No

If budgeted, list Fund/Dept.: General Fund - City Manager - Prof. Services

Page # in Budget: _____ Budget line item amount: \$76,500 for Burien's share

BARS Account Number: 00251310 410000

CONTRACT ROUTING INSTRUCTIONS:

Contract Manager Directions/Review: *Chad W. Smith* Date: 4/24/19

- ☐ Draft contract, get contract file checklist items
- ☐ Prepare Contract Package (Contract Routing Sheet, contract, and checklist items)
- ☐ Obtain Dept. Director Approval _____ Date: _____

Legal Dept. Directions/Review: _____ Date: _____

- ☐ Review insurance
- ☐ Review of City Attorney (non-routine contracts)

Finance Dept. Directions/Review: *L. Fleming* Date: 4-24-19

- ☐ Review contract budget/administrative review.

City Manager Review if over \$5,000: *Brian J. Wilson* Date: 4/25/2019

- ☐ Return Contract Package to Finance Dept.

Contract Manager Directions:

- ☒ Obtain signatures on contract.
- ☐ Provide fully signed copy of contract to other party.
- ☐ Make copy of contract for own files, if desired.
- ☐ Return original Contract Package to Finance Dept.

Finance Dept. Directions:

- ☐ Assign contract number.
- ☐ Provide contract number to Contract Manager.
- ☐ If Interlocal Agreement, CRS copy to CM Dept. Asst.
- ☒ Provide Contract Package to Scanner.

Contract File Checklist:

- ☐ W-9 Taxpayer ID Form
- ☐ Burien Business License # _____
- ☐ Insurance Certificate
- ☐ Bids, if applicable ☐ N/A
- ☒ Contract Fully Signed

AMENDMENT NO. 2 to Consultant Contract
between the City of SeaTac, City of Burien, and Lockridge Grindal Nauen PLLP

SeaTac Contract No. 18-A101
Burien Contract No. 3180203

The contract between the City of SeaTac, the City of Burien, Washington and Lockridge Grindal Nauen PLLP for Sea-Tac International Airport Sustainable Airport Master Plan (SAMP) Environmental Review and Advocacy Support services dated July 17, 2018, is hereby amended as follows:

“Attachment B” to Amendment No. 1 to the contract listing Personnel Hourly Rates is revised for 2019 as follows:

Lockridge Grindal Nauen
Emily Tranter \$200/hr

ABCx2
Jim Allerdice: \$250/hr
Tim Chambers: \$250/hr
John-Paul Clarke: \$350/hr
Katrina Jensen: \$250/hr
Jason Schwartz: \$175/hr

All other terms and conditions of the above referenced contract shall remain the same.

These changes shall become effective on January 1, 2019.

CITY OF SEATAC

By: [Signature]
Title: City Manager
Date: 04/12/2019
Approved as to Form: Mark Johnson

LOCKRIDGE GRINDAL NAUEN PLLP

By: [Signature]
Title: Managing Partner
Date: April 12, 2019

CITY OF BURIEN

By: Brian J. Wilkin
Title: City Manager
Date: 4/25/2019