

FINAL HIGHLINE FORUM AGENDA
November 28, 2012 - Wednesday - 2:30 pm to 4:30 pm
Tukwila Community Center - Arts Room A
12424 42nd Avenue South - Tukwila

Southbound on I-5:

Take exit #156 (Tukwila, Interurban Ave); Turn right onto Interurban Avenue S., proceed north; At stop light at 42nd Avenue S, turn right; Cross the Duwamish River; Tukwila Community Center is immediately on your right.

Northbound on I-5:

Take exit #156 (Tukwila, West Marginal Way); Take the Tukwila exit, turn left onto Interurban Avenue S; Move to the right lane; At stop light at 42nd Avenue S, turn right; Cross the Duwamish River; Tukwila Community Center is immediately on your right.

2:30 pm	Convene Meeting/Tukwila Welcome Approval of September Minutes	<i>Forum Co-chairs Kathy Hougardy, Tukwila</i>
2:35 pm	Public Comments	<i>Audience</i>
2:45 pm	Conversation with Highline Superintendent Dr. Susan Enfield	<i>All</i>
3:30 pm	Highline Forum Business	
	<ul style="list-style-type: none">• Draft Operating Procedures - Review & Discussion	<i>All</i>
	<ul style="list-style-type: none">• 2013 Planning - Agenda Scheduling & Hosting	<i>All</i>
4:10 pm	Port of Seattle Update	
	<ul style="list-style-type: none">• Status of Part 150 Study	<i>Mark Reis, POS</i>
4:20 pm	Community Updates	<i>All</i>
4:30 pm	Adjourn Meeting	<i>Forum Co-chairs</i>

**DRAFT Joint Highline Forum/SKCEDI Executive Committee
Meeting Minutes
Wednesday, September 26, 2012
2:30 P.M. - 4:30 P.M.
City of Des Moines – Des Moines Activity Center**

Attendees: **Burien:** Rose Clark, Mike Martin; **Des Moines:** Bob Sheckler, Tony Piasecki; **Highline Public Schools:** Susan Goding; **Normandy Park:** Marion Yoshino (SKCEDI), Doug Schulze; **SeaTac:** Dave Bush (SKCEDI), Barry Ladenburg, Todd Cutts; **Tukwila:** Kathy Hougardy (SKCEDI); **Port of Seattle:** Mark Reis, Marco Milanese, Linda Stewart, Kym Sulman

In Audience: Derek Speck (Tukwila), Gwen Voelpel (SeaTac)

Presenters: Representative Zack Hudgins (11th LD), Representative Tina Orwall (33rd LD)

Convene Meeting/Des Moines Welcome/Approval of July Minutes

Des Moines Councilmember Bob Sheckler welcomed everyone to Des Moines. SKCEDI Executive Committee Chair and Normandy Park Councilmember Marion Yoshino thanked the state legislators for attending. Councilmember Sheckler called for the approval of the July minutes and Highline Public Schools School Board Member Susan Goding seconded the motion. The minutes were approved by a voice vote.

Public Comments

No members of the public requested time to speak.

State Legislators – Introductions/Q&A Session

- **Representative Zack Hudgins (11th LD)**
- **Representative Tina Orwall (33rd LD)**

Representative Hudgins summarized his committee work and his ties to the Tukwila area. He discussed the difficulty in defining what legislative actions constitute economic development efforts since economic development means different things to different people. He also discussed the debate in Olympia on where economic development dollars should emanate from – at the state level or at the local level through economic development agencies. With continued budget shortfalls and the McCleary decision further compounding the situation, finding funding for economic development efforts is going to be challenging.

Representative Orwall summarized her committee work and her focus this past term on protecting education funding and the safety net for the state's neediest residents. She discussed some of the educational initiatives she steered through the legislature including efforts connected to STEM, Running Start and early learning. The Q&A session with the legislators commenced after Representative Orwall's introductory comments.

Burien Deputy Mayor Rose Clark asked what avenues there are at the state level to fund economic development initiatives. Representative Hudgins cited the state Department of Commerce and the Capital Budget which targets shovel-ready programs.

Deputy Mayor Clark questioned what actions were being taken to secure funding for south King County's key transportation projects. Representative Orwall talked about the SR 509 extension project and the financial investments in the project the legislators have been able to secure to keep the project moving forward. Representative Hudgins discussed the possibility of a transportation tax package which he hoped the SR 509 extension could be part of. However, achieving a geographic balance and getting final agreement on what should be included in the package is difficult. SeaTac Councilmember Barry Ladenburg hoped that efforts will also be made at the federal level to secure funding for the SR 509 extension and other south county projects.

Councilmember Sheckler brought up the recent situation in Normandy Park regarding a number of unregulated mental health facilities springing up in residential areas. Representative Orwall responded that a task force has recently been formed to look into how the state can provide greater oversight on the placement of these types of facilities.

SeaTac City Manager Todd Cutts made a plea for the legislators to look into the public disclosure process because the abuse of the process can severely burden a city. Ideas on how the requests could be better managed were discussed and both legislators agreed to study the issue further.

Burien City Manager Mike Martin summarized how the one percent limit on increases in property taxes has financially hamstrung cities like Burien. City Manager Martin recommended as a partial fix that the legislature give local jurisdictions greater flexibility on utilizing other revenue streams to supplement a city's general fund.

Councilmember Yoshino discussed the difficulties she has experienced as a small business owner related to the collection of sales tax so it can be remitted to the appropriate jurisdiction. The newer process places a very heavy burden on small businesses. The representatives expressed interest in continuing the conversation with Councilmember Yoshino to see what fixes could possibly be pursued.

Councilmember Clark thanked the representatives for attending and both legislators stressed the importance of always keeping them in the loop.

2013 Legislative Positions Discussion

Councilmember Yoshino opened the discussion on the draft 2013 economic development legislation positions for Southwest King County by summarizing the five draft positions:

- Funding the extension of SR509 to I-5
- Tax increment financing
- Restored funding for infrastructure programs
- Continued funding for working retraining and economic development programs at community colleges
- Reforming K-12 funding formulas to provide adequate and equitable funding

Some of the issues that arose during the conversation with the state legislators were considered for potential inclusion in the 2013 legislative agenda including consideration of ways to minimize the burden of public disclosure requests on cities and, as a way around the one percent limit on increases in property taxes, giving cities greater flexibility on generating tax revenue. Based upon the earlier concerns she expressed, Councilmember Yoshino also suggested sales tax reform be considered for inclusion within the agenda.

Des Moines City Manager Tony Piasecki reminded the members that a number of the proposals being suggested for inclusion within the agenda involve state constitutional changes, are already being championed by the Association of Washington Cities and do not fit neatly under the economic development banner. The Forum members agreed that a further discussion was needed about making any changes to the agenda and recommended that happen at the next SKCEDI Executive Committee meeting on October 10th.

Highline Forum Business – Restructuring Proposal


- The discussion about the Forum restructuring opened with Councilmember Ladenburg noticing that a plan to have four meetings a year will mean some Forum members will not have the opportunity to host a meeting on an annual basis.
- City Manager Cutts stated he would like to see more themes tackled and discussed by the Forum than just the four described in the restructuring proposal document. His appeal led the members of the Forum to recommend that time always be reserved on the agenda for the membership to discuss emerging issues.
- City Manager Martin advocated again on the Forum becoming a due-paying organization since it sharpens the Forum's focus. It would give some teeth to the legislative positions discussed earlier.
- Building on City Manager Martin's comments, Sea-Tac Airport Managing Director Mark Reis stated he believe the legislative positions needed to be more specific in terms of "the ask."
- Some of the Forum members including City Manager Piasecki and Councilmember Ladenburg reminded the members that requiring dues means the Forum would become more formal, which would mean greater oversight and the possibility of audits. City Manager Piasecki suggested if a specific activity or action taken by the Forum could benefit if the members contributed financially to the cause, then the issue of whether to require dues can be tackled then.
- City Manager Cutts ended the discussion by stating he had a conversation with Highline Community College President Jack Bermingham and he appeared receptive about joining the Forum.
- Port staff would resend an updated version of the restructuring proposal to the Forum by email and it would reflect the conversation had by the Forum today.

Update on Community & Port Issues

- Sea-Tac Managing Director Reis provided the members of the Forum with an update on the Part 150 Study including the milestones leading to the study's final submittal to the Federal Aviation Administration in 2013.

- Deputy Mayor Clark commended the Port for its recent Small Business Roundtable in Des Moines.

The meeting adjourned at 4:51 P.M.



HIGHLINE
PUBLIC SCHOOLS

Highline Forum
Dr. Susan Enfield
Superintendent
November 28, 2012

Our Mission and Vision





Every student graduates prepared for college, career, and citizenship.

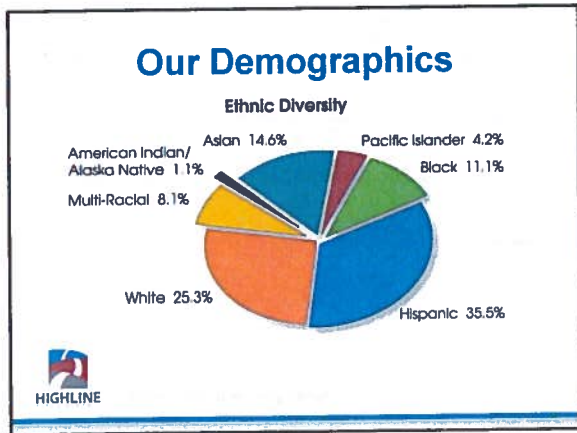
Every student is known by name, strength, and need.

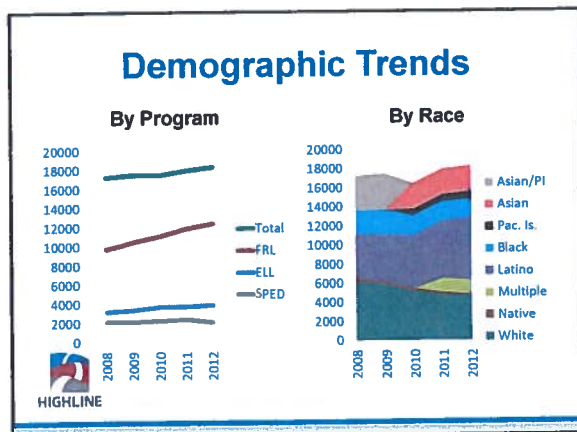


Our Staff and Students

- 35 schools
- 2,300 employees
- 18,000 students
 - > 70% F/R meals
 - > 13% Special Ed
 - > 21% ELL
 - > 101 languages/dialects spoken









Four Essentials for Success

1. Great teachers who are highly skilled and supported in meeting the needs of all students.
2. Great principals who know and support great instruction.
3. Families and community partners with strong connections to our schools.
4. Central office staff who serve and support students, families, staff, and one another.



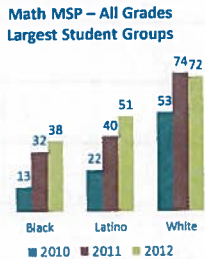
Essential 1: Great Teachers

- Knowing each student by name, strength, and need.
- *Ensuring each student makes at least one year's worth of growth.*
- Collaborating with colleagues to share what works.
- Remaining committed to their own professional growth and development.



Seahurst Elementary Dedicated Teachers Making a Difference

- Teachers plan collaboratively every week, examining student work and making adjustments to instruction.
- Student progress is monitored as often as every three weeks.
- Staff learn together through book studies.
- The average Seahurst student made one year and two months worth of growth in math last year.



Essential 2: Great Principals

- Creating a culture of high expectations for students and staff.
- Using data to continuously monitor and improve instruction and supports for students.
- Spending significant time in classrooms observing teachers and gathering evidence of practice.
- *Meeting with teachers individually and in groups to analyze data and identify areas for growth.*



Southern Heights Elementary Leadership for student learning

- Principal leads continuous monitoring of instruction to meet individual student needs.
- Teachers take ownership of data and share their practice.
- Teams meet regularly for:
 - Data analysis;
 - Intervention planning;
 - Lesson planning.



Essential 3: Connected Families and Community

- Consulting and involving families on what will help their students succeed.
- Creating ongoing opportunities for two-way communication.
- *Ensuring that families have meaningful roles within the school.*
- Matching community partners with schools to maximize their impact on student learning.



Highline High School Engaging Parents and Families

- Attracting families who are less engaged in traditional ways
- Students, parents, community members, and staff developed a process for conversations about valuing diversity
- Students were trained and will lead a student-only community café this month.
- Parent group will develop and lead a community café in January.



"It is the first time I really felt invited to the table." - HHS Parent



Essential 4: Central Office

- Creating central office-school partnerships aimed at improving teaching and learning.
- Reorganizing and re-culturing each central office department to support these partnerships.
- Providing exceptional customer service.
- Seeing ourselves, every one of us, as central to the mission and vision of Highline Public Schools.





Where We Are



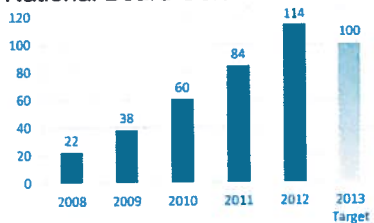
Our System Wide Measures of Success (SWMS)

- Metrics tracking progress toward district goals.
- Tool for holding HPS accountable for results.
- Developed in 2008-09 in conjunction with five-year strategic plan.
- Will be updated within new strategic plan.



SWMS Success

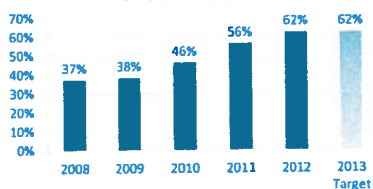
National Board Certified Teachers

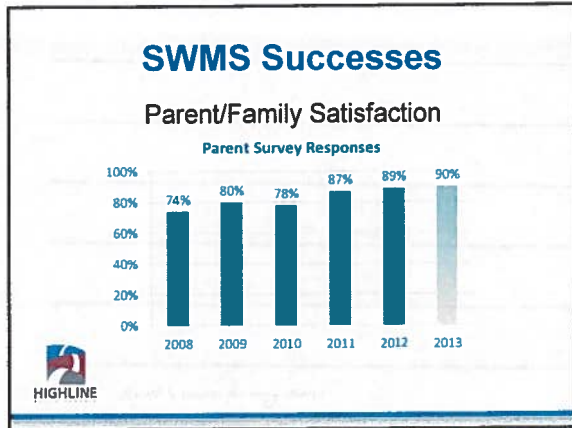


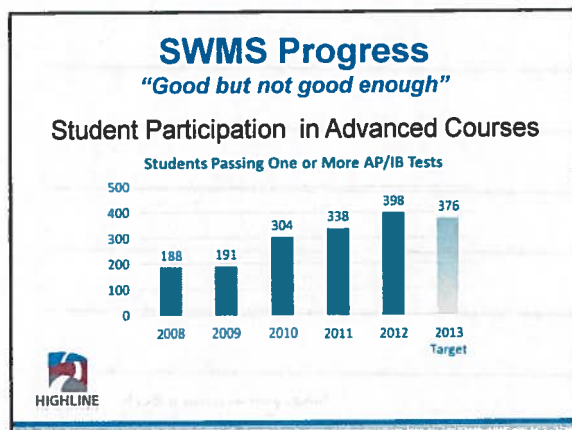
SWMS Successes

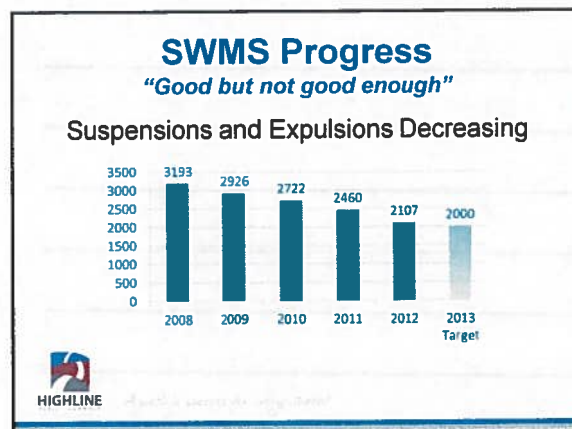
Secondary Math Readiness Increasing

6th Grade Math MSP









New School Reports

- More transparent.
- Three-year trend data disaggregated by subject area and grade level.
- Better communication tool for families and staff.



Strategic Planning Process

- An inspiring, user-friendly, three-year roadmap.
- Core planning team comprised of staff, board, community, and families.
- Multiple opportunities for families and community members to shape the plan.
- Draft to be shared at Gold Star luncheon.
- School Board to adopt next summer.



Big, Inspiring Goals

95% of students entering kindergarten in 2013 will perform above grade level in reading, math, and science by the end of third grade.

Strategies:

- Invest in our early learning staff's professional development.
- Hire P-3 Director to lead and champion the work.
- Expand access to high-quality preschool and full-day kindergarten for all HPS students.



Big, Inspiring Goals

95% of students entering 9th grade in 2013 will graduate successfully.

Strategies:

- Specific five-year, post-secondary plans for every student starting in 8th grade.
- Portfolio of different high school options to serve diverse learning needs.
- College-ready culture and engaging pathways at every school, blending college and career.



Big, Inspiring Goals

Eliminate out-of-school suspensions by 2015.

Strategies:

- Continue Positive Behavior Intervention & Support (PBIS) district-wide.
- Expand on success of Highline Interim Placement Program (HIPP).
- Develop alternatives that:
 - Ensure safety of students and staff.
 - Provide counseling and behavior modification.
 - Keep students in a learning environment.





Why We Need You



Our Challenges

- Providing rich learning environments that meet the needs of all students.
- Championing equity in all we do and eliminating achievement gaps.
- Planning for meeting capital and technology needs in our schools.
- Responding to continued enrollment growth.
- Monitoring the impact of budget cuts on schools and students.



Our Strategies

- Increase support to staff while holding them accountable for results through stronger evaluation systems.
- Expand on innovations that promote equity, such as dual language immersion programs.
- Create plans for capital and technology needs, working closely with parents and community.
- Develop a strategic plan that guides our work for the next three years and beyond.



Our Ask of You

- Help us find new and better ways to connect with families and our community partners.
- Provide us with feedback as we develop our new strategic plan.
- Partner with us to provide our teachers with learning opportunities and students with mentoring and internships.
- Support the Highline Schools Foundation.



FINAL Highline Forum Restructuring Proposal

At the March 28th Highline Forum, members formally launched the process to determine the effectiveness of the Forum as currently constituted and a possible new path forward. The conversation continued at the May 23 and July 25 Forums, resulting in members identifying the following general themes for the future focus:

1. Broaden the Forum's scope and collaborative efforts with other organizations to include issues and dialogue that reflect the interests of Southwest King County;
2. Forum members assume greater responsibility for agenda setting and handling meeting logistics, with lead responsibility assigned to the "host jurisdiction;"
3. Reduce the frequency of Forum meetings.

At the September 26 Highline Forum, the members tentatively agreed to the following structural recommendations:

- On a rotating basis, each of the six participating cities will have the opportunity to host a Forum meeting. Agenda time will be reserved for the host jurisdiction to update the Forum on city-specific current events and pressing issues.
- Reduce meeting frequency from **six** to **four** per year. Meeting schedule in 2013: January 23rd, March 27th, September 25th and November 20th. Meetings would continue to occur on Wednesdays.
- Prior to the start of each year, the themes for each of the four meetings will be established by the Forum membership. For 2013, the four meetings will be organized under the following themes:
 - **Education** – Featuring Highline Public Schools and Highline Community College, on the state of education in Southwest King County
 - **Transportation** – Featuring representatives from the South County Area Transportation Board (SCATBd), on local transportation priorities
 - **Economic Development** – Featuring local state legislators, in conjunction with the Southwest King County Economic Development Initiative (SKCEDI) Executive Committee
 - **Port of Seattle** – A dialogue with the Port of Seattle on issues of relevance and interest to Southwest King County
- The length of meetings will vary between 90 minutes and two hours with half of the agenda dedicated to the theme of the meeting and the other half reserved for an update from the hosting jurisdiction and time for the membership to share and discuss emerging issues.
- **Highline Community College** will formally be invited to join the Highline Forum.
- The Highline Forum will continue to be led by **two Co-Chairs**, one elected official from among the cities and one Port Commissioner.

Timeline for Approving the Forum Structural Changes:

- *November 28th Highline Forum* – Members ratify a Rules of Procedures document describing the Forum's new structural and organizational changes.
- *January 23rd Highline Forum* – Forum embarks the new year with a new direction

Milanese, Marco

From: Stewart, Linda
Sent: Tuesday, November 27, 2012 3:38 PM
To: Shepherd, Stan; Milanese, Marco
Subject: FW: Part 150 Bullets for HF

Forgot to copy you two...

From: Stewart, Linda
Sent: Tuesday, November 27, 2012 3:37 PM
To: Reis, Mark
Cc: Marshall, Brenda
Subject: Part 150 Bullets for HF

Mark,

We'd like you to include a brief Part 150 update during tomorrow's Highline Forum, as part of the Port's update. Below are some notes to assist.

Please let us know if you have questions or need more information.

LS

Current Status and Timeline for Completion of Part 150

FAA is currently reviewing the preliminary draft document; the results of this review will indicate what changes, if any, are necessary before finalizing the draft for formal FAA review

Commission presentation is scheduled for January 22, 2013; this is where the Commission and community will hear about proposed noise mitigation options included in the final draft document

If all goes as planned:

1st Quarter 2013 - 45-day public comment period and public hearing

2nd Quarter 2013 – Port Commission resolution to adopt final Part 150 and submit to FAA

3rd /4th Quarter 2013 – FAA review and approval

