



AGENDA

City Council Regular Meeting

Monday, November 3, 2025 - 5:30 p.m.

Join virtually via Zoom: <https://bit.ly/2LAgoW0>

Join at Burien City Hall: 400 SW 152nd St (1st Floor), Burien, WA

View-only options: Channel 21 or Livestream at <https://bit.ly/3LD9yxa>

CITY COUNCIL MEETING ACCESS

Burien City Council meetings are held in person in Council Chambers at Burien City Hall and virtually using Zoom webinar software. You can watch City Council meetings on Comcast Channel 21 or stream them online from your phone, tablet, or computer. The virtual meeting access link, physical meeting location address, and view-only options are provided in the header of this Agenda.

LANGUAGE ACCESS

The City of Burien offers Spanish interpretation at City Council meetings, accessible via Zoom. For interpretation in another language, please contact the City Clerk at CityClerk@burienwa.gov at least three business days before the meeting date.



La ciudad de Burien ofrece interpretación en español en las reuniones del Concejo Municipal, accesible a través de Zoom. Para obtener interpretación en otro idioma, comuníquese con la Secretaria Municipal en CityClerk@burienwa.gov al menos tres días hábiles antes de la fecha de la reunión.

PUBLIC COMMENT GUIDELINES

Below are the general public commenting guidelines. Guidelines may be viewed in the Council Rules of Order, Section 5.

1. The sign-up deadline for public comment for that day's meeting is at least one hour before the scheduled commencement of the council meeting.
You can sign up by completing the public comment form: <https://bit.ly/BurienPublicCommentForm>.
2. Persons addressing the Council may state their name and city of residence for the record and speak for two (2) minutes or less.
3. Burien residents, business owners or representatives, and employees identifying Burien as their home or business location may be prioritized for public comments. Nonresidents may sign up for public comment.
4. The public may submit written comments to the Council through the City Clerk. Since written comments are meant to inform the council, written statements will not be read to the Council.
5. All public comments must be addressed to the Council.
6. Consistent with RCW 42.30.050, the Council may enforce the Council Rules of Order by removing disruptive people from meetings.

MEETING AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **NATIVE LAND AND PEOPLES ACKNOWLEDGEMENT**
4. **ROLL CALL**
5. **AGENDA CONFIRMATION**
6. **EXECUTIVE SESSION**
 - a) **Executive Session per RCW 42.30.110(1)(i)** to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

20 minutes

7. **PROCLAMATIONS AND PRESENTATIONS**

- a) **Native American Heritage Month Proclamation**
Councilmember Jimmy Matta

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[11.03.2025 Native American Heritage Month Proclamation \(November 2025\)](#)

- b) **DESC Bloomsdale Update**
Adolfo Bailon, City Manager

8. **COUNCIL REPORTS**

9. **CITY MANAGER'S REPORT**

10. **PUBLIC COMMENT**

Notice to all participants: Pursuant to RCW 42.17A.555, campaigning for any ballot measure or candidate in City Hall and/or during any portion of the Council Meeting - including the public comment period - is prohibited.

11. PUBLIC HEARING

- a) **Public Hearing on the 2026 Mid-Biennium Budget Update** 9 - 21
Casey Headley, Finance Director
Kaitlyn Graham, Senior Financial Analyst

Public Hearing

[11.a\) Agenda Bill - Pdf](#)

12. CONSENT AGENDA

- a) **Approval of Voucher Report** 23 - 56
- **Check Register** for payment on November 3, 2025 for Check Nos. 69428 – 69569 in the amount of \$2,498,110.90 with voided Check No. 69377, 66969; direct disbursement in the amount of \$47,906.33
 - **Payroll Salaries and Benefits** for October 5 – 18, 2025 paid on October 27, 2025 for Check Nos. 8617 – 8624 for direct deposits and wire transfer in the amount of \$705,674.03

Approve Voucher Report

[Voucher Report 11.03.2025](#)

- b) **Approval of Minutes** of the October 20, 2025 City Council Regular Meeting 57 - 62

Approve Minutes

[RM Draft Minutes 10.20.2025](#)

- c) **Adoption of Ordinance No. 880, Granting a Franchise to Puget Sound Energy (PSE)** 63 - 85
Brian Tornow, Development Manager

Adopt

[12.c\) Agenda Bill - Pdf](#)

13. BUSINESS AGENDA

- a) **Proposed Tax Assessment Settlement Agreement** 87
Adolfo Bailon, City Manager
Casey Headley, Finance Director
Nathan Hawthorne, Senior Paralegal

Discussion and Approval

[13.a\) Agenda Bill - Pdf](#)

- b) **2026 Arts and Culture Grant Funding Recommendations** 89 - 93
Casey Stanley, PaRCS Director
Caroline Bobanick, Recreation Supervisor
- Discussion and Approval*
[13.b\) Agenda Bill - Pdf](#)
- c) **2026 Art in Public Places Project and Funding Plan** 95 - 97
Casey Stanley, PaRCS Director
Caroline Bobanick, Recreation Supervisor
- Discussion and Approval*
[13.c\) Agenda Bill - Pdf](#)
- d) **2026 Mid-Biennium Budget Update Continued** 99 - 122
Casey Headley, Finance Director
Kaitlyn Graham, Senior Financial Analyst
- Presentation and Discussion*
[13.d\) Agenda Bill - Pdf](#)
- e) **Introduction to Ordinance No. 882, 2026 Property Tax Levy** 123 - 130
Casey Headley, Finance Director
Kaitlyn Graham, Senior Financial Analyst
- Presentation and Potential Action*
[13.e\) Agenda Bill - Pdf](#)
- f) **Introduction to Ordinance No. 883, 2026 Surface Water Management Service Charges** 131 - 135
Casey Headley, Finance Director
Kaitlyn Graham, Senior Financial Analyst
- Presentation and Potential Action*
[13.f\) Agenda Bill - Pdf](#)
- g) **Federal and State Legislative Agenda for 2026** 137 - 141
Adolfo Bailon, City Manager
- Presentation and Potential Action*
[13.g\) Agenda Bill - Pdf](#)

h) **Proposed Update to Interlocal Agreement**

143 - 150

Adolfo Bailon, City Manager

Presentation and Potential Action

[13.h\) Agenda Bill - Pdf](#)

i) **City Council Planning Calendar**

151

Adolfo Bailon, City Manager

Review

[Planning Calendar as of 10.31.2025](#)

14. ADJOURNMENT



Proclamation

WHEREAS, Native American Heritage Month is celebrated annually across the country to recognize Native cultures, history, traditions, art, land, and contributions to society; and

WHEREAS, Coast Salish Peoples of the Puget Sound have been present in what is now Burien for thousands of years; and

WHEREAS, The Muckleshoot Indian Tribe is a Federally Recognized Indian Tribe, who state that they are "composed of descendants of the Duwamish and Upper Puyallup Peoples who inhabited Central Puget Sound for thousands of years before non-Indian settlement"; and

WHEREAS, Burien's Native communities are diverse and include many people who enjoy multiple Tribal affiliations and who are proud of their rich and complex ancestry and heritage; and

WHEREAS, the Burien City Council adopted a Native land and peoples acknowledgment in October 2022 as a meaningful way of showing respect and demonstrating the City of Burien's active commitment to honoring the Indigenous peoples of the land on which we work and live.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON DOES HEREBY ASK ALL BURIEN COMMUNITY MEMBERS TO JOIN TOGETHER TO PROCLAIM NOVEMBER 2025 AS

NATIVE AMERICAN HERITAGE MONTH

IN THE CITY OF BURIEN AND URGES ALL COMMUNITY MEMBERS TO CELEBRATE THE CITIZENS OF SOVEREIGN TRIBAL NATIONS WHO CALL BURIEN HOME AND WHO HAVE SURVIVED AND THRIVED IN THE FACE OF UNIMAGINABLE CHALLENGES TO SHAPE BURIEN'S PAST, PRESENT, AND FUTURE.

Dated this 3rd day of November 2025.

Deputy Mayor Sarah Moore

Councilmember Hugo Garcia

Councilmember Linda Akey

Councilmember Jimmy Matta

Councilmember Stephanie Mora

Councilmember Alex Andrade

Mayor Kevin Schilling





Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Staff Contact

Casey Headley, Finance Director, Kaitlyn Graham,
Financial Analyst

Agenda Placement

Public Hearing

Agenda Bill Title

Public Hearing on the 2026 Mid-Biennium Budget Update

Summary

The purpose of this agenda item is for the City Council to hold a public hearing to receive comments on the 2025-2026 Proposed Mid-Biennium budget update in regard to revenue sources, expenditures, and increases in property tax revenues. The property tax ordinances are preliminary and dependent on results from the November 4th General Election. This is the first of two scheduled public hearings. The second public hearing is scheduled on November 17, 2025.

Attachments

- [Preliminary 2025-2026 Mid-Bi Preliminary Budget](#)
- [Ordinance No. 882 - 2026 Property Tax Levy - Levy Lid Lift Approved](#)
- [Ordinance No. 882 - 2026 Property Tax Levy Regular 1% Cap](#)

Preliminary 2025-2026 Mid-Biennium Budget

2025 - 2026 Proposed <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 68,639,555	\$ 75,019,377	\$ 180,000	\$ 143,838,932
Street	3,754,537	8,061,521	-	11,816,059
Surface Water Management	9,441,397	9,801,184	-	19,242,581
Public Works Reserve	6,848,379	4,100,000	-	10,948,379
Equipment Reserve	5,445,810	720,000	-	6,165,810
Art in Public Places	300,616	5,000	53,160	358,776
Capital Projects Reserve	1,135,952	40,000	-	1,175,952
Transportation Benefit District	433,000	2,302,000	-	2,735,000
State Drug Enforcement Forfeiture	1,082,696	-	-	1,082,696
Federal Drug Enforcement Forfeiture	464,128	-	-	464,128
Federal Criminal Forfeiture Fund	24,797	-	-	24,797
Debt Service	250,142	313,054	3,281,160	3,844,356
Local Improvement District Reserve	330,000	-	-	330,000
Sub-Total Governmental Funds	\$ 98,151,009	\$ 100,362,136	\$ 3,514,320	\$ 202,027,466
Parks & General Government CIP	8,524,933	2,404,962	596,000	11,525,895
Transportation CIP	13,777,963	8,000,694	4,100,000	25,878,657
Surface Water Management CIP	2,478,424	4,675,070	2,295,000	9,448,494
Sub-Total Capital Projects Funds	\$ 24,781,320	\$ 15,080,726	\$ 6,991,000	\$ 46,853,046
TOTAL RESOURCES	\$ 122,932,329	\$ 115,442,862	\$ 10,505,320	\$ 248,880,512

2025 - 2026 Proposed <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 90,562,879	\$ 429,774	\$ 52,846,278	\$ 143,838,932
Street	6,398,757	1,826,850	3,590,452	11,816,059
Surface Water Management	7,445,900	2,624,416	9,172,265	19,242,581
Public Works Reserve	-	2,513,330	8,435,049	10,948,379
Equipment Reserve	1,272,000	-	4,893,810	6,165,810
Art in Public Places	53,160	-	305,616	358,776
Capital Projects Reserve	-	596,000	579,952	1,175,952
Transportation Benefit District	-	2,045,900	689,100	2,735,000
State Drug Enforcement Forfeiture	100,000	-	982,696	1,082,696
Federal Drug Enforcement Forfeiture	120,000	-	344,128	464,128
Federal Criminal Forfeiture Fund	22,543	-	2,254	24,797
Debt Service	3,590,594	-	253,762	3,844,356
Local Improvement District Reserve	-	-	330,000	330,000
Sub-Total Governmental Funds	\$ 109,565,833	\$ 10,036,270	\$ 82,425,362	\$ 202,027,466
Parks & General Government CIP	8,646,813	-	2,879,082	11,525,895
Transportation CIP	16,112,407	-	9,766,250	25,878,657
Surface Water Management CIP	9,215,758	-	232,736	9,448,494
Sub-Total Capital Projects Funds	\$ 33,974,978	\$ -	\$ 12,878,068	\$ 46,853,046
TOTAL USES	\$ 143,540,812	\$ 10,036,270	\$ 95,303,430	\$ 248,880,512

2025 Adopted <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 38,664,951	\$ 38,274,243	\$ 90,000	\$ 77,029,194
Street	2,092,077	3,633,965	-	5,726,042
Surface Water Management	4,645,354	4,828,120	-	9,473,474
Public Works Reserve	3,200,518	2,050,000	-	5,250,518
Equipment Reserve	3,003,905	360,000	-	3,363,905
Art in Public Places	149,058	2,500	26,500	178,058
Capital Projects Reserve	855,976	20,000	-	875,976
Transportation Benefit District	193,850	769,000	-	962,850
State Drug Enforcement Forfeiture	566,348	-	-	566,348
Federal Drug Enforcement Forfeiture	262,064	-	-	262,064
Federal Criminal Forfeiture Fund	23,670	-	-	23,670
Debt Service	123,761	157,527	1,637,656	1,918,944
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 53,946,532	\$ 50,095,355	\$ 1,754,156	\$ 105,796,044
Parks & General Government CIP	6,291,747	1,639,962	596,000	8,527,709
Transportation CIP	7,381,338	8,000,694	1,980,000	17,362,032
Surface Water Management CIP	2,362,056	340,070	800,000	3,502,126
Sub-Total Capital Projects Funds	\$ 16,035,141	\$ 9,980,726	\$ 3,376,000	\$ 29,391,867
TOTAL RESOURCES	\$ 69,981,673	\$ 60,076,081	\$ 5,130,156	\$ 135,187,911

2025 Adopted <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 46,839,907	\$ 214,683	\$ 29,974,604	\$ 77,029,194
Street	3,149,882	913,700	1,662,460	5,726,042
Surface Water Management	3,598,015	1,079,416	4,796,043	9,473,474
Public Works Reserve	-	1,602,657	3,647,861	5,250,518
Equipment Reserve	922,000	-	2,441,905	3,363,905
Art in Public Places	26,500	-	151,558	178,058
Capital Projects Reserve	-	596,000	279,976	875,976
Transportation Benefit District	-	723,700	239,150	962,850
State Drug Enforcement Forfeiture	50,000	-	516,348	566,348
Federal Drug Enforcement Forfeiture	60,000	-	202,064	262,064
Federal Criminal Forfeiture Fund	22,543	-	1,127	23,670
Debt Service	1,792,563	-	126,381	1,918,944
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 56,461,410	\$ 5,130,156	\$ 44,204,477	\$ 105,796,044
Parks & General Government CIP	6,294,523	-	2,233,186	8,527,709
Transportation CIP	10,965,407	-	6,396,625	17,362,032
Surface Water Management CIP	3,385,758	-	116,368	3,502,126
Sub-Total Capital Projects Funds	\$ 20,645,688	\$ -	\$ 8,746,179	\$ 29,391,867
TOTAL USES	\$ 77,107,098	\$ 5,130,156	\$ 52,950,656	\$ 135,187,911

2026 Proposed <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 29,974,604	\$ 36,745,134	\$ 90,000	\$ 66,809,738
Street	1,662,460	4,427,556	-	6,090,016
Surface Water Management	4,796,043	4,973,064	-	9,769,107
Public Works Reserve	3,647,861	2,050,000	-	5,697,861
Equipment Reserve	2,441,905	360,000	-	2,801,905
Art in Public Places	151,558	2,500	26,660	180,718
Capital Projects Reserve	279,976	20,000	-	299,976
Transportation Benefit District	239,150	1,533,000	-	1,772,150
State Drug Enforcement Forfeiture	516,348	-	-	516,348
Federal Drug Enforcement Forfeiture	202,064	-	-	202,064
Federal Criminal Forfeiture Fund	1,127	-	-	1,127
Debt Service	126,381	155,527	1,643,504	1,925,412
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 44,204,477	\$ 50,266,781	\$ 1,760,164	\$ 96,231,422
Parks & General Government CIP	2,233,186	765,000	-	2,998,186
Transportation CIP	6,396,625	-	2,120,000	8,516,625
Surface Water Management CIP	116,368	4,335,000	1,495,000	5,946,368
Sub-Total Capital Projects Funds	\$ 8,746,179	\$ 5,100,000	\$ 3,615,000	\$ 17,461,179
TOTAL RESOURCES	\$ 52,950,656	\$ 55,366,781	\$ 5,375,164	\$ 113,692,601

2026 Proposed <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 43,722,972	\$ 215,091	\$ 22,871,675	\$ 66,809,738
Street	3,248,875	913,150	1,927,992	6,090,016
Surface Water Management	3,847,885	1,545,000	4,376,222	9,769,107
Public Works Reserve	-	910,673	4,787,188	5,697,861
Equipment Reserve	350,000	-	2,451,905	2,801,905
Art in Public Places	26,660	-	154,058	180,718
Capital Projects Reserve	-	-	299,976	299,976
Transportation Benefit District	-	1,322,200	449,950	1,772,150
State Drug Enforcement Forfeiture	50,000	-	466,348	516,348
Federal Drug Enforcement Forfeiture	60,000	-	142,064	202,064
Federal Criminal Forfeiture Fund	-	-	1,127	1,127
Debt Service	1,798,031	-	127,381	1,925,412
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 53,104,423	\$ 4,906,114	\$ 38,220,885	\$ 96,231,422
Parks & General Government CIP	2,352,290	-	645,896	2,998,186
Transportation CIP	5,147,000	-	3,369,625	8,516,625
Surface Water Management CIP	5,830,000	-	116,368	4,990,921
Sub-Total Capital Projects Funds	\$ 13,329,290	\$ -	\$ 4,131,889	\$ 16,505,732
TOTAL USES	\$ 66,433,713	\$ 4,906,114	\$ 42,352,774	\$ 112,737,154

Preliminary 2025-2026 Mid-Biennium Budget, including pending voter approved Public Safety Levy

2025 - 2026 Proposed <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 68,639,555	\$ 75,019,377	\$ 180,000	\$ 143,838,932
Public Safety Levy Fund	-	8,853,118	-	8,853,118
Street	3,754,537	8,061,521	-	11,816,059
Surface Water Management	9,441,397	9,801,184	-	19,242,581
Public Works Reserve	6,848,379	4,100,000	-	10,948,379
Equipment Reserve	5,445,810	720,000	-	6,165,810
Art in Public Places	300,616	5,000	53,160	358,776
Capital Projects Reserve	1,135,952	40,000	-	1,175,952
Transportation Benefit District	433,000	2,302,000	-	2,735,000
State Drug Enforcement Forfeiture	1,082,696	-	-	1,082,696
Federal Drug Enforcement Forfeiture	464,128	-	-	464,128
Federal Criminal Forfeiture Fund	24,797	-	-	24,797
Debt Service	250,142	313,054	3,281,160	3,844,356
Local Improvement District Reserve	330,000	-	-	330,000
Sub-Total Governmental Funds	\$ 98,151,009	\$ 109,215,254	\$ 3,514,320	\$ 210,880,584
Parks & General Government CIP	8,524,933	2,404,962	596,000	11,525,895
Transportation CIP	13,777,963	8,000,694	4,100,000	25,878,657
Surface Water Management CIP	2,478,424	4,675,070	2,295,000	9,448,494
Sub-Total Capital Projects Funds	\$ 24,781,320	\$ 15,080,726	\$ 6,991,000	\$ 46,853,046
TOTAL RESOURCES	\$ 122,932,329	\$ 124,295,980	\$ 10,505,320	\$ 257,733,630

2025 - 2026 Proposed <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 85,062,879	\$ 429,906	\$ 58,346,146	\$ 143,838,932
Public Safety Levy Fund	5,937,500	470,000	2,445,618	8,853,118
Street	6,398,757	1,826,850	3,590,452	11,816,059
Surface Water Management	7,445,900	2,624,416	9,172,265	19,242,581
Public Works Reserve	-	2,513,330	8,435,049	10,948,379
Equipment Reserve	1,272,000	-	4,893,810	6,165,810
Art in Public Places	53,160	-	305,616	358,776
Capital Projects Reserve	-	596,000	579,952	1,175,952
Transportation Benefit District	-	2,045,900	689,100	2,735,000
State Drug Enforcement Forfeiture	100,000	-	982,696	1,082,696
Federal Drug Enforcement Forfeiture	120,000	-	344,128	464,128
Federal Criminal Forfeiture Fund	22,543	-	2,254	24,797
Debt Service	3,590,594	-	253,762	3,844,356
Local Improvement District Reserve	-	-	330,000	330,000
Sub-Total Governmental Funds	\$ 110,003,333	\$ 10,506,402	\$ 90,370,848	\$ 210,880,584
Parks & General Government CIP	8,646,813	-	2,879,082	11,525,895
Transportation CIP	16,112,407	-	9,766,250	25,878,657
Surface Water Management CIP	9,215,758	-	232,736	9,448,494
Sub-Total Capital Projects Funds	\$ 33,974,978	\$ -	\$ 12,878,068	\$ 46,853,046
TOTAL USES	\$ 143,978,312	\$ 10,506,402	\$ 103,248,916	\$ 257,733,630

2025 Adopted <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 38,664,951	\$ 38,274,243	\$ 90,000	\$ 77,029,194
Public Safety Levy Fund	-	-	-	-
Street	2,092,077	3,633,965	-	5,726,042
Surface Water Management	4,645,354	4,828,120	-	9,473,474
Public Works Reserve	3,200,518	2,050,000	-	5,250,518
Equipment Reserve	3,003,905	360,000	-	3,363,905
Art in Public Places	149,058	2,500	26,500	178,058
Capital Projects Reserve	855,976	20,000	-	875,976
Transportation Benefit District	193,850	769,000	-	962,850
State Drug Enforcement Forfeiture	566,348	-	-	566,348
Federal Drug Enforcement Forfeiture	262,064	-	-	262,064
Federal Criminal Forfeiture Fund	23,670	-	-	23,670
Debt Service	123,761	157,527	1,637,656	1,918,944
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 53,946,532	\$ 50,095,355	\$ 1,754,156	\$ 105,796,044
Parks & General Government CIP	6,291,747	1,639,962	596,000	8,527,709
Transportation CIP	7,381,338	8,000,694	1,980,000	17,362,032
Surface Water Management CIP	2,362,056	340,070	800,000	3,502,126
Sub-Total Capital Projects Funds	\$ 16,035,141	\$ 9,980,726	\$ 3,376,000	\$ 29,391,867
TOTAL RESOURCES	\$ 69,981,673	\$ 60,076,081	\$ 5,130,156	\$ 135,187,911

2025 Adopted <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 46,839,907	\$ 214,683	\$ 29,974,604	\$ 77,029,194
Public Safety Levy Fund	-	-	-	-
Street	3,149,882	913,700	1,662,460	5,726,042
Surface Water Management	3,598,015	1,079,416	4,796,043	9,473,474
Public Works Reserve	-	1,602,657	3,647,861	5,250,518
Equipment Reserve	922,000	-	2,441,905	3,363,905
Art in Public Places	26,500	-	151,558	178,058
Capital Projects Reserve	-	596,000	279,976	875,976
Transportation Benefit District	-	723,700	239,150	962,850
State Drug Enforcement Forfeiture	50,000	-	516,348	566,348
Federal Drug Enforcement Forfeiture	60,000	-	202,064	262,064
Federal Criminal Forfeiture Fund	22,543	-	1,127	23,670
Debt Service	1,792,563	-	126,381	1,918,944
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 56,461,410	\$ 5,130,156	\$ 44,204,477	\$ 105,796,044
Parks & General Government CIP	6,294,523	-	2,233,186	8,527,709
Transportation CIP	10,965,407	-	6,396,625	17,362,032
Surface Water Management CIP	3,385,758	-	116,368	3,502,126
Sub-Total Capital Projects Funds	\$ 20,645,688	\$ -	\$ 8,746,179	\$ 29,391,867
TOTAL USES	\$ 77,107,098	\$ 5,130,156	\$ 52,950,656	\$ 135,187,911

2026 Proposed <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 29,974,604	\$ 36,745,134	\$ 90,000	\$ 66,809,738
Public Safety Levy Fund	-	8,853,118	-	8,853,118
Street	1,662,460	4,427,556	-	6,090,016
Surface Water Management	4,796,043	4,973,064	-	9,769,107
Public Works Reserve	3,647,861	2,050,000	-	5,697,861
Equipment Reserve	2,441,905	360,000	-	2,801,905
Art in Public Places	151,558	2,500	26,660	180,718
Capital Projects Reserve	279,976	20,000	-	299,976
Transportation Benefit District	239,150	1,533,000	-	1,772,150
State Drug Enforcement Forfeiture	516,348	-	-	516,348
Federal Drug Enforcement Forfeiture	202,064	-	-	202,064
Federal Criminal Forfeiture Fund	1,127	-	-	1,127
Debt Service	126,381	155,527	1,643,504	1,925,412
Local Improvement District Reserve	165,000	-	-	165,000
Sub-Total Governmental Funds	\$ 44,204,477	\$ 59,119,899	\$ 1,760,164	\$ 105,084,540
Parks & General Government CIP	2,233,186	765,000	-	2,998,186
Transportation CIP	6,396,625	-	2,120,000	8,516,625
Surface Water Management CIP	116,368	4,335,000	1,495,000	5,946,368
Sub-Total Capital Projects Funds	\$ 8,746,179	\$ 5,100,000	\$ 3,615,000	\$ 17,461,179
TOTAL RESOURCES	\$ 52,950,656	\$ 64,219,899	\$ 5,375,164	\$ 122,545,719

2026 Proposed <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 38,222,972	\$ 215,223	\$ 28,371,543	\$ 66,809,738
Public Safety Levy Fund	5,937,500	470,000	2,445,618	8,853,118
Street	3,248,875	913,150	1,927,992	6,090,016
Surface Water Management	3,847,885	1,545,000	4,376,222	9,769,107
Public Works Reserve	-	910,673	4,787,188	5,697,861
Equipment Reserve	350,000	-	2,451,905	2,801,905
Art in Public Places	26,660	-	154,058	180,718
Capital Projects Reserve	-	-	299,976	299,976
Transportation Benefit District	-	1,322,200	449,950	1,772,150
State Drug Enforcement Forfeiture	50,000	-	466,348	516,348
Federal Drug Enforcement Forfeiture	60,000	-	142,064	202,064
Federal Criminal Forfeiture Fund	-	-	1,127	1,127
Debt Service	1,798,031	-	127,381	1,925,412
Local Improvement District Reserve	-	-	165,000	165,000
Sub-Total Governmental Funds	\$ 53,541,923	\$ 5,376,246	\$ 46,166,371	\$ 105,084,540
Parks & General Government CIP	2,352,290	-	645,896	2,998,186
Transportation CIP	5,147,000	-	3,369,625	8,516,625
Surface Water Management CIP	5,830,000	-	116,368	4,990,921
Sub-Total Capital Projects Funds	\$ 13,329,290	\$ -	\$ 4,131,889	\$ 16,505,732
TOTAL USES	\$ 66,871,213	\$ 5,376,246	\$ 50,298,260	\$ 121,590,272

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 882

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, LEVYING THE GENERAL TAXES FOR THE CITY OF BURIEN IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2026, THE SECOND YEAR OF THE CITY OF BURIEN'S 2025-2026 FISCAL BIENNIUM, ON ALL REAL AND PERSONAL PROPERTY IN BURIEN TO GATHER SUFFICIENT REVENUE FOR THE CONDUCT OF CITY BUSINESS FOR THE SAID FISCAL YEAR AS REQUIRED BY LAW, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, pursuant to RCW 35.A.33.135, the City Council for the City of Burien and the City Manager and Finance Director have considered the City's anticipated financial requirements for the second year of the 2025-2026 biennial budget;

WHEREAS, the City Council of the City of Burien adopted Ordinance 874 approving a ballot measure ("Proposition 1") to lift the levy limit established by RCW 84.55.010 in order to fund public safety;

WHEREAS, if the voters of the City of Burien approve Proposition 1, the 2026 regular property tax levy rate will be set at an amount not to exceed \$1.90/\$1,000 of assessed valuation, otherwise the maximum increase from the 2025 levy to be used for calculating the 2026 regular property tax rate, in addition to new construction, is based on a limit factor of 1%;

WHEREAS, the City Council held the first public hearing on November 3, 2025, and final budget hearing on November 17, 2025, to consider revenue sources, including a 1% limit factor, plus .95% increase for Proposition No. 1;

WHEREAS, results from the November 4, 2025, election will be certified on November 25, 2025, which is after the date of consideration of this ordinance;

WHEREAS, pursuant to RCW 84.52.020, entitled *City and district budgets to be filed with county legislative authority*, "It shall be the duty of the city council ... of every city, other than a city having a population of three hundred thousand or more, ... to certify to the county legislative authority, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the city or district, through their chair and clerk, or secretary, to make and file such certified budget or estimates with the clerk of the county legislative authority on or before the thirtieth day of November;"

WHEREAS, the City of Burien's population is more than 10,000;

WHEREAS, pursuant to RCW 84.55.010(1) "the levy for a taxing district in any year must be set so that the regular property taxes payable in the following year do not exceed the limit factor multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district" subject to specific exceptions; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section One. 2026 Levy Rate. The following regular property tax levy assumes that passage of Proposition 1 is certified for collection beginning January 1, 2026.

There shall be and is levied on all real, personal, and utility property in the City of Burien, in King County, regular property taxes for the year commencing January 1, 2026, in the aggregate amount of \$18,400,000.

This aggregate amount reflects an increase of \$52,471 an increase of .058987% in the regular property tax levy above the prior year and 100% plus new construction, plus \$9,200,000 attributable to Proposition 1. This increase excludes additional revenue from new construction and other increases allowed under RCW 84.55.010, any increase in the value of state-assessed property, and any annexations that have occurred and refunds made.

The taxes herein provided for are levied for payment upon the generally bonded indebtedness of the City of Burien, for the construction of capital facilities, and for the maintenance of the departments of the municipal government of the City of Burien for the fiscal year beginning January 1, 2026.

Section Two. Notice to King County. This ordinance shall be certified to the proper county officials, as provided by law, and taxes herein levied shall be collected to pay to the Finance Director of the City of Burien at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for noncharter code cities.

Section Three. Severability. Should a court of competent jurisdiction find any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section Four. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section Five. Edits. For purposes of this ordinance, additions are underlined and deletions are stricken with brackets around the deleted language.

Section Six. Effective Date. This ordinance shall be published in Burien’s official newspaper and shall become effective upon election results certification on November 25, 2025.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR BUSINESS MEETING THEREOF THIS 17th DAY OF NOVEMBER 2025.

CITY OF BURIEN

Kevin Schilling, Mayor

ATTEST/AUTHENTICATED:

Heather McCoy, City Clerk

Approved as to form:

Ann Marie Soto, Interim City Attorney

Filed with the City Clerk: October X, 2025

Passed by the City Council: November 18, 2025

Ordinance No.: 882

Date of Publication: November XX, 2025

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 882

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, LEVYING THE GENERAL TAXES FOR THE CITY OF BURIEN IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2026, ON ALL REAL AND PERSONAL PROPERTY IN BURIEN TO GATHER SUFFICIENT REVENUE TO CARRY ON BURIEN'S BUSINESS FOR THE ENSUING YEAR, AS REQUIRED BY LAW, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Burien has met and considered its budget for the 2025 and 2026 calendar years;

WHEREAS, the City Council held a final public hearing on November 17th, 2025, to consider revenue sources, including a 1% limit factor by which the City's levy basis grows, and expenditures for the 2025-2026 biennial budget;

WHEREAS, the City of Burien's actual levy amount from the previous year was \$8,947,807;

WHEREAS, pursuant to RCW 84.52.020, entitled *City and district budgets to be filed with county legislative authority*, "It shall be the duty of the city council ... of every city, other than a city having a population of three hundred thousand or more, ... to certify to the county legislative authority, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the city or district, through their chair and clerk, or secretary, to make and file such certified budget or estimates with the clerk of the county legislative authority on or before the thirtieth day of November;"

WHEREAS, the City of Burien's population is more than 10,000;

WHEREAS, pursuant to RCW 84.55.010(1) "the levy for a taxing district in any year must be set so that the regular property taxes payable in the following year do not exceed the limit factor multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district" subject to specific exceptions; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section One. 2026 Levy Rate. There shall be and is levied on all real, personal, and utility property in the City of Burien, in King County, current taxes for the year commencing January 2025, in the amount specified below:

Regular Tax Levy of \$9,200,000

The dollar amount of the increase over the actual levy amount from the previous year shall be \$52,471, an increase of 0.58987% from the previous year. This increase excludes additional revenue from

new construction and other increases allowed under RCW 84.55.010, any increase in the value of state-assessed property, and any annexations that have occurred and refunds made.

The taxes herein provided for are levied for payment upon the generally bonded indebtedness of the City of Burien, for the construction of capital facilities, and for the maintenance of the departments of the municipal government of the City of Burien for the fiscal year beginning January 1, 2026.

Section Two. Notice to King County. This ordinance shall be certified to the proper county officials, as provided by law, and taxes herein levied shall be collected to pay to the Finance Director of the City of Burien at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for noncharter code cities.

Section Three. Severability. Should a court of competent jurisdiction find any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section Four. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section Five. Edits. For purposes of this ordinance, additions are underlined and deletions are stricken with brackets around the deleted language.

Section Six. Effective Date. This ordinance shall be published in Burien’s official newspaper and shall take effect five (5) calendar days after publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR BUSINESS MEETING THEREOF THIS 17th DAY OF NOVEMBER 2025.

CITY OF BURIEN

Kevin Schilling, Mayor

ATTEST/AUTHENTICATED:

Heather McCoy, City Clerk

Approved as to form:

Ann Marie Soto, Interim City Attorney

Filed with the City Clerk: October X, 2024

Passed by the City Council: November 18, 2024

Ordinance No.: 882

Date of Publication: November XX, 2024

COMPUTER CHECK REGISTER

CHECK REGISTER APPROVAL

WE, THE MEMBERS OF THE CITY COUNCIL OF BURIEN, WASHINGTON, HAVING RECEIVED DEPARTMENT CERTIFICATION THAT MERCHANDISE AND/OR SERVICES HAVE BEEN RECEIVED OR RENDERED, DO HEREBY

APPROVE FOR PAYMENT ON November 3, 2025 THE FOLLOWING:

CHECK NOS. 69428 – 69569

IN THE AMOUNT OF \$2,498,110.90

VOID CHECK NO. 69377, 66969

PAYROLL SALARIES AND BENEFITS APPROVAL

FOR October 5 – 18 PAID ON October 27, 2025

CHECK NOS. 8617 – 8624

DIRECT DEPOSITS AND WIRE TRANSFER IN THE AMOUNT OF \$705,674.03

DIRECT DISBURSEMENT

IN THE AMOUNT OF \$47,906.33



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
69428	10/21/2025	PRTD	1910 2 WATCH MONITORING INC	08/31/2025		102125	4,275.50
			4,275.50 00952360 415000	Jail Contracts			
			2 WATCH MONITORING INC	09/30/2025		102125	4,147.25
			4,147.25 00952360 415000	Jail Contracts			
				CHECK	69428	TOTAL:	8,422.75
69429	10/21/2025	PRTD	2984 A KURIOUS LIFE LLC	09/25/2025		102125	405.00
			405.00 01757100 410850	Instructors Prof Svcs			
				CHECK	69429	TOTAL:	405.00
69430	10/21/2025	PRTD	12 ACE HARDWARE	09/08/2025		102125	29.74
			29.74 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	09/10/2025		102125	5.06
			5.06 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	09/14/2025		102125	72.70
			72.70 01351830 310000	Office and Operating Supplies			
			ACE HARDWARE	09/17/2025		102125	36.42
			36.42 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	09/25/2025		102125	92.57
			92.57 01857680 310000	Office and Operating Supplies			
			ACE HARDWARE	09/25/2025		102125	88.15
			88.15 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	09/26/2025		102125	44.07
			44.07 01857680 310000	Office and Operating Supplies			
			ACE HARDWARE	09/29/2025		102125	14.31
			14.31 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	09/29/2025		102125	35.25
			35.25 01857680 310000	Office and Operating Supplies			
			ACE HARDWARE	09/30/2025		102125	4.94
			4.94 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	09/30/2025		102125	23.78
			23.78 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	10/01/2025		102125	159.88
			159.88 01857550 310000	Office and Operating Supplies			
			ACE HARDWARE	10/01/2025		102125	24.22



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
				24.22	01657100	480200	Repairs and Maint - Fleet
		ACE HARDWARE		21.51	01857680	310000	10/01/2025 Office and Operating Supplies 102125 21.51
		ACE HARDWARE		32.98	01857550	310000	10/02/2025 Office and Operating Supplies 102125 32.98
		ACE HARDWARE		123.92	01857680	310000	10/02/2025 Office and Operating Supplies 102125 123.92
		ACE HARDWARE		33.04	01857680	310000	10/02/2025 Office and Operating Supplies 102125 33.04
		ACE HARDWARE		62.78	01857680	310000	10/03/2025 Office and Operating Supplies 102125 62.78
		ACE HARDWARE		41.61	01857680	310000	10/04/2025 Office and Operating Supplies 102125 41.61
		ACE HARDWARE		190.52	01857680	310000	10/07/2025 Office and Operating Supplies 102125 190.52
		ACE HARDWARE		190.59	01657100	310000	10/08/2025 Office and Operating Supplies 102125 190.59
		ACE HARDWARE		21.11	01857550	310000	10/08/2025 Office and Operating Supplies 102125 21.11
		ACE HARDWARE		29.19	02053100	310000	10/09/2025 Office and Operating Supplies 102125 29.19
		ACE HARDWARE		36.22	01954230	310000	10/10/2025 Office and Operating Supplies 102125 72.43
		ACE HARDWARE		36.21	02053100	310000	Office and Operating Supplies 102125
		ACE HARDWARE		3.55	01857550	310000	10/02/2025 office and Operating Supplies 102125 3.55
		ACE HARDWARE		46.27	01857680	310000	10/11/2025 office and Operating Supplies 102125 46.27
							CHECK 69430 TOTAL: 1,500.59
69431	10/21/2025	PRTD	1907 LUNAHLA M ADVENTURE				
				180.00	01757100	410850	09/25/2025 Instructors Prof Svcs 102125 180.00
							CHECK 69431 TOTAL: 180.00



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
69432	10/21/2025	PRTD	30 STORER ENTERPRISES INC	10/03/2025		102125	874.77
			437.38 01954230 480200	Repairs and Maint - Fleet			
			437.39 02053100 480200	Repairs and Maint - Fleet			
				CHECK	69432	TOTAL:	874.77
69433	10/21/2025	PRTD	1529 AMAZON CAPITAL SERVICES INC	09/30/2025		102125	881.60
			881.60 01351830 310000	Office and Operating Supplies			
			AMAZON CAPITAL SERVICES INC	09/23/2025		102125	79.25
			79.25 01657100 310000	Office and Operating Supplies			
			AMAZON CAPITAL SERVICES INC	09/29/2025		102125	209.94
			209.94 01756900 310000	Office and Operating Supplies			
			AMAZON CAPITAL SERVICES INC	09/29/2025		102125	553.59
			553.59 01757100 310000	Office and Operating Supplies			
			AMAZON CAPITAL SERVICES INC	09/30/2025		102125	25.21
			25.21 01657100 310000	Office and Operating Supplies			
			AMAZON CAPITAL SERVICES INC	10/10/2025		102125	69.41
			69.41 01657100 310000	Office and Operating Supplies			
				CHECK	69433	TOTAL:	1,819.00
69434	10/21/2025	PRTD	1981 AMAZON WEB SERVICES INC	10/01/2025		102125	11.73
			11.73 00851880 414100	Software Licensing Fees			
			AMAZON WEB SERVICES INC	10/01/2025		102125	378.57
			378.57 00851880 414100	Software Licensing Fees			
				CHECK	69434	TOTAL:	390.30
69435	10/21/2025	PRTD	2380 GREEN PLANET 21, INC	10/02/2025		102125	95.00
			95.00 00551420 410000	Professional Services			
				CHECK	69435	TOTAL:	95.00
69436	10/21/2025	PRTD	2661 ANN L BAILEY	10/06/2025		102125	150.00
			150.00 01756900 410850	Instructors Prof Svcs			
				CHECK	69436	TOTAL:	150.00



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	INVOICE NO	INVOICE DATE	PO	CHECK RUN	NET
69437	10/21/2025	PRTD	2912 ARAMSCO, INC.	1,002.63	01954230 310000	09/18/2025		102125	1,002.63
						Office and Operating Supplies			
						CHECK	69437	TOTAL:	1,002.63
69438	10/21/2025	PRTD	2772 ARMANDO DE LA LUZ BENAVIDEZ	2,700.00	01756900 310000	10/02/2025		102125	2,700.00
						Office and Operating Supplies			
						CHECK	69438	TOTAL:	2,700.00
69439	10/21/2025	PRTD	2771 ARROW CONSTRUCTION SUPPLY LLC	4,700.04	01954230 310000	10/13/2025		102125	4,700.04
						Office and Operating Supplies			
						CHECK	69439	TOTAL:	4,700.04
69440	10/21/2025	PRTD	77 ARTS CORPS	4,000.00	01757100 410900	06/24/2025		102125	4,000.00
						Arts and Culture Grants			
						CHECK	69440	TOTAL:	4,000.00
69441	10/21/2025	PRTD	3004 AUDREY E. BRANDT	50.00	02457320 410000	09/19/2025		102125	50.00
						Professional Services			
						CHECK	69441	TOTAL:	50.00
69442	10/21/2025	PRTD	1909 AVIDEX INDUSTRIES LLC	595.08	00851880 480000	09/29/2025		102125	595.08
						Repairs and Maintenance			
			AVIDEX INDUSTRIES LLC	595.08	00851880 480000	09/25/2025		102125	595.08
						Repairs and Maintenance			
			AVIDEX INDUSTRIES LLC	3,902.19	00851880 480000	08/29/2025		102125	3,902.19
						Repairs and Maintenance			
						CHECK	69442	TOTAL:	5,092.35
69443	10/21/2025	PRTD	2446 BAKER TILLY US, LLP	2,861.00	00751420 410000	10/03/2025		102125	2,861.00
						Professional Services			
						CHECK	69443	TOTAL:	2,861.00
69444	10/21/2025	PRTD	124 BERK CONSULTING	2,195.00	01555860 414090	10/07/2025		102125	2,195.00
						Comprehensive Plan Costs			

CITY OF BURIEN



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE NO	INVOICE DATE	PO	CHECK RUN	NET
69451	10/21/2025	PRTD	2439 CHRISTINE WINIECKI-STRATTON		09/30/2025		102125	323.00
				114.00 01757100 410850			Instructors Prof Svcs	
				209.00 01757100 410000			Professional Services	
						CHECK	69451 TOTAL:	323.00
69452	10/21/2025	PRTD	263 CITY OF SEATTLE		09/29/2025		102125	3,771.67
				161.11 01954264 470001			Electricity	
				129.33 01954264 470001			Electricity	
				182.79 01954264 470001			Electricity	
				37.12 01954264 470001			Electricity	
				281.37 01954264 470001			Electricity	
				250.14 01954264 470001			Electricity	
				519.07 01954264 470001			Electricity	
				104.72 01954264 470001			Electricity	
				118.55 01954264 470001			Electricity	
				95.23 01954264 470001			Electricity	
				247.13 01954264 470001			Electricity	
				244.88 01954264 470001			Electricity	
				188.25 01954264 470001			Electricity	
				215.23 01954264 470001			Electricity	
				317.34 01954264 470001			Electricity	
				230.25 01954264 470001			Electricity	
				30.86 01857550 470001			Electricity	
				74.30 01857550 470001			Electricity	
				72.99 01857550 470001			Electricity	
				271.01 01857550 470001			Electricity	
			CITY OF SEATTLE		10/07/2025		102125	889.63
				492.87 01954264 470001			Electricity	
				41.84 01954264 470001			Electricity	
				191.59 01954264 470001			Electricity	
				42.23 01954264 470001			Electricity	
				38.52 01954264 470001			Electricity	
				82.58 01857550 470001			Electricity	
			CITY OF SEATTLE		09/30/2025		102125	2,912.21
				169.14 01954264 470001			Electricity	
				333.57 01954264 470001			Electricity	
				110.16 01954264 470001			Electricity	
				77.52 01954264 470001			Electricity	
				707.31 01954264 470001			Electricity	
				165.66 01954264 470001			Electricity	
				557.66 01954264 470001			Electricity	
				691.92 01954264 470001			Electricity	
				62.79 01954264 470001			Electricity	
				36.48 01857550 470001			Electricity	
			CITY OF SEATTLE		10/01/2025		102125	200.15
				158.48 01954264 470001			Electricity	



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			41.67 01954264 470001	Electricity			
		CITY OF SEATTLE		09/29/2025		102125	634.33
			188.80 01954264 470001	Electricity			
			120.47 01954264 470001	Electricity			
			118.51 01954264 470001	Electricity			
			108.05 01954264 470001	Electricity			
			61.38 02053100 470001	Electricity			
			37.12 02053100 470001	Electricity			
		CITY OF SEATTLE		10/01/2025		102125	9,817.51
		9,817.51 01954264 470001		Electricity			
		CITY OF SEATTLE		10/02/2025		102125	103.77
		103.77 01954263 470001		Electricity			
				CHECK		69452 TOTAL:	18,329.27
69453	10/21/2025	PRTD	263 CITY OF SEATTLE	10/02/2025		102125	30,288.00
			30,288.00 00951420 470005	Fire Hydrant-Water			
				CHECK		69453 TOTAL:	30,288.00
69454	10/21/2025	PRTD	207 CLAY ART CENTER INC	10/03/2025		102125	185.85
			185.85 01757100 310000	Office and Operating Supplies			
		CLAY ART CENTER INC		09/30/2025		102125	1,781.76
		1,781.76 01757100 310000		Office and Operating Supplies			
				CHECK		69454 TOTAL:	1,967.61
69455	10/21/2025	PRTD	214 W TRACY CODD INC	09/09/2025		102125	925.00
			925.00 01151593 414160	Public Defender			
		W TRACY CODD INC		10/04/2025		102125	300.00
		300.00 01151593 414160		Public Defender			
		W TRACY CODD INC		10/06/2025		102125	350.00
		350.00 01151593 414160		Public Defender			
				CHECK		69455 TOTAL:	1,575.00
69456	10/21/2025	PRTD	2952 AQUATIC SPECIALTY SERVICES, INC	05/22/2025		102125	7,804.67
			7,804.67 01857550 480000	Repairs and Maintenance			
				CHECK		69456 TOTAL:	7,804.67



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	INVTY	PO	CHECK RUN	NET
69457	10/21/2025	PRTD	226 COMPLETE OFFICE LLC	316.15	01657100	310000	10/01/2025 102125 Office and Operating Supplies	316.15
			COMPLETE OFFICE LLC	.69	00251310	310000	10/01/2025 102125 Office and Operating Supplies	34.65
				1.04	00351310	310000	Office and Operating Supplies	
				1.04	00455870	310000	Office and Operating Supplies	
				3.46	00551420	310000	Office and Operating Supplies	
				1.73	00651810	310000	Office and Operating Supplies	
				4.50	00751420	310000	Office and Operating Supplies	
				2.43	00851880	310000	Office and Operating Supplies	
				1.73	01051530	310000	Office and Operating Supplies	
				.69	01354190	310000	Office and Operating Supplies	
				4.85	01455850	310000	Office and Operating Supplies	
				4.85	01555860	310000	Office and Operating Supplies	
				1.04	02955720	310000	Office and Operating Supplies	
				2.08	01954230	310000	Office and Operating Supplies	
				4.52	02053100	310000	Office and Operating Supplies	
							CHECK 69457 TOTAL:	350.80
69458	10/21/2025	PRTD	248 CRAWLEY INTERNATIONAL INC	687.50	01756900	410850	09/30/2025 102125 Instructors Prof Svcs	687.50
			CRAWLEY INTERNATIONAL INC	525.00	01757100	410850	09/23/2025 102125 Instructors Prof Svcs	525.00
			CRAWLEY INTERNATIONAL INC	280.50	01757100	410850	09/29/2025 102125 Instructors Prof Svcs	280.50
							CHECK 69458 TOTAL:	1,493.00
69459	10/21/2025	PRTD	269 CULLIGAN - SEATTLE	29.18	01954230	450000	09/26/2025 102125 Operating Rentals and Leases	58.35
				29.17	02053100	450000	operating Rentals and Leases	
							CHECK 69459 TOTAL:	58.35
69460	10/21/2025	PRTD	1711 DUSTIN DACUAN	1,456.00	01757100	410850	10/02/2025 102125 Instructors Prof Svcs	1,456.00
							CHECK 69460 TOTAL:	1,456.00
69461	10/21/2025	PRTD	3008 DEAN ROBERT PETERSON & DARLENE M. A	1,718.00	31859561	610000	10/06/2025 102125 Land and Land Improvements	1,718.00



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	INVTY	PO	CHECK RUN	NET
							CHECK 69461 TOTAL:	1,718.00
69462	10/21/2025	PRTD	297 DISCOVER BURIEN ASSOCIATION	3,863.00	00455870	410500	10/02/2025 Discover Burien - Clean & Safe	3,863.00
			DISCOVER BURIEN ASSOCIATION	7,904.00	00455870	410450	10/02/2025 Discover Burien	7,904.00
			DISCOVER BURIEN ASSOCIATION	2,000.00	00455870	411100	09/23/2025 Burien Marketing Strategy	2,000.00
							CHECK 69462 TOTAL:	13,767.00
69463	10/21/2025	PRTD	317 DUNN LUMBER CO.	41.50	01954230	310000	10/03/2025 office and Operating Supplies	82.98
				41.48	02053100	310000	office and Operating Supplies	
			DUNN LUMBER CO.	265.32	01954230	310000	10/09/2025 office and Operating Supplies	530.65
				265.33	02053100	310000	office and Operating Supplies	
							CHECK 69463 TOTAL:	613.63
69464	10/21/2025	PRTD	1548 DYNAMIC LANGUAGE CENTER LTD	261.25	00551420	410000	10/13/2025 Professional Services	261.25
							CHECK 69464 TOTAL:	261.25
69465	10/21/2025	PRTD	2304 EARTH & SKY STUDIOS LLC	150.00	00455870	411100	10/07/2025 Burien Marketing Strategy	150.00
							CHECK 69465 TOTAL:	150.00
69466	10/21/2025	PRTD	2936 EMPOWERING VOICES TODAY, INC	2,359.50	01051530	414050	08/31/2025 Domestic Violence Advocate	2,359.50
			EMPOWERING VOICES TODAY, INC	1,750.50	01051530	414050	10/01/2025 Domestic Violence Advocate	1,750.50
							CHECK 69466 TOTAL:	4,110.00
69467	10/21/2025	PRTD	1369 FACET NW, INC	37,131.38	01555860	410000	09/24/2025 Professional Services	37,131.38
			FACET NW, INC	33,730.17	01555860	410000	10/10/2025 Professional Services	33,730.17



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
69474	10/21/2025	PRTD	999003 AMANDA MATLOCK	07/17/2025		102125	100.00
			100.00 01555860 345892	Appeals - Hearng Examnr Decisn			
				CHECK	69474	TOTAL:	100.00
69475	10/21/2025	PRTD	999003 GREENWOOD HEATING & HOME SERVICES	10/13/2025		102125	76.80
			76.80 01455850 322102	Mechanical Permit			
				CHECK	69475	TOTAL:	76.80
69476	10/21/2025	PRTD	999003 INFINITY SOLAR USA	10/13/2025		102125	104.80
			104.80 01455850 322106	Electrical Permit			
				CHECK	69476	TOTAL:	104.80
69477	10/21/2025	PRTD	999003 INFINITY SOLAR USA	10/13/2025		102125	131.00
			131.00 01455850 322106	Electrical Permit			
				CHECK	69477	TOTAL:	131.00
69478	10/21/2025	PRTD	999003 KWAN NGUYEN	10/09/2025		102125	135.29
			135.29 01455850 321991	Rental Housing License Fee			
			180.00 01455850 321991	Rental Housing License Fee			
			-180.00 00100000 321990	Business Licenses			
				CHECK	69478	TOTAL:	135.29
69479	10/21/2025	PRTD	999003 MOIFAIR CHIN	10/13/2025		102125	96.00
			96.00 01455850 322103	Plumbing Permit			
				CHECK	69479	TOTAL:	96.00
69480	10/21/2025	PRTD	384 GEOENGINEERS	09/12/2025		102125	3,031.00
			3,031.00 01555860 410000	Professional Services			
				CHECK	69480	TOTAL:	3,031.00
69481	10/21/2025	PRTD	398 GRAINGER	09/29/2025		102125	171.51
			171.51 01857550 310000	office and Operating Supplies			
				GRAINGER			
			238.56 01857550 310000	office and Operating Supplies			



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	ACCOUNT	INVOICE DATE	PO	CHECK RUN	NET
						CHECK	69481	TOTAL:	410.07
69482	10/21/2025	PRTD	398 GRAINGER			06/27/2025		102125	83.78
				41.90	01954230 310000	Office and Operating Supplies			
				41.88	02053100 310000	Office and Operating Supplies			
			GRAINGER			09/19/2025		102125	755.52
				377.77	01954230 310000	Office and Operating Supplies			
				377.75	02053100 310000	Office and Operating Supplies			
						CHECK	69482	TOTAL:	839.30
69483	10/21/2025	PRTD	1712 WILLIAM MEAD GRAVENGOOD			09/29/2025		102125	875.00
				875.00	01757100 410850	Instructors Prof Svcs			
						CHECK	69483	TOTAL:	875.00
69484	10/21/2025	PRTD	414 VICTORIA E HAMILTON			09/30/2025		102125	500.00
				500.00	01757100 410850	Instructors Prof Svcs			
						CHECK	69484	TOTAL:	500.00
69485	10/21/2025	PRTD	415 RONNIE J HAMPTON			10/01/2025		102125	1,164.00
				1,164.00	01151593 414130	Probatn/Public Defndr Screenng			
						CHECK	69485	TOTAL:	1,164.00
69486	10/21/2025	PRTD	433 CRISTINA ELIZABETH HERRERA			09/24/2025		102125	80.00
				80.00	01757100 410850	Instructors Prof Svcs			
						CHECK	69486	TOTAL:	80.00
69487	10/21/2025	PRTD	445 THE HI-LINERS, INC			09/12/2025		102125	4,000.00
				4,000.00	01757100 410900	Arts and Culture Grants			
						CHECK	69487	TOTAL:	4,000.00
69488	10/21/2025	PRTD	443 MICHAEL JOHN SEEKINS			08/27/2025		102125	690.58
				345.29	01954230 480200	Repairs and Maint - Fleet			
				345.29	02053100 480200	Repairs and Maint - Fleet			
			MICHAEL JOHN SEEKINS			10/10/2025		102125	352.01
				176.01	01954230 480200	Repairs and Maint - Fleet			
				176.00	02053100 480200	Repairs and Maint - Fleet			



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 69488 TOTAL:	1,042.59
69489	10/21/2025	PRTD	453 HORIZON DISTRIBUTORS INC 713.93 01857680 310000	10/07/2025		102125 Office and Operating Supplies	713.93
			HORIZON DISTRIBUTORS INC 232.26 01857680 310000	10/13/2025		102125 Office and Operating Supplies	232.26
						CHECK 69489 TOTAL:	946.19
69490	10/21/2025	PRTD	2969 HRVST STUDIOS LLC 11,139.68 02955720 410950	09/15/2025		102125 Human Svc-Family/Youth	11,139.68
						CHECK 69490 TOTAL:	11,139.68
69491	10/21/2025	PRTD	459 MOLLY ELIZABETH HUEFFED 750.00 01757100 410850	09/30/2025		102125 Instructors Prof Svcs	750.00
						CHECK 69491 TOTAL:	750.00
69492	10/21/2025	PRTD	475 ICON 364.26 01954230 310000	09/30/2025		102125 Office and Operating Supplies	364.26
			ICON 258.83 01954230 310000	10/02/2025		102125 Office and Operating Supplies	258.83
			ICON 509.38 01954230 310000	10/08/2025		102125 Office and Operating Supplies	509.38
			ICON 437.17 01954230 310000	10/09/2025		102125 Office and Operating Supplies	437.17
						CHECK 69492 TOTAL:	1,569.64
69493	10/21/2025	PRTD	482 IRON MOUNTAIN 411.02 00551420 410000	09/30/2025		102125 Professional Services	411.02
						CHECK 69493 TOTAL:	411.02
69494	10/21/2025	PRTD	1720 THORLY DIANE JAMES 675.00 01757100 410850	09/30/2025		102125 Instructors Prof Svcs	675.00
						CHECK 69494 TOTAL:	675.00



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	INVTY	PO	CHECK RUN	NET
69495	10/21/2025	PRTD	2369 JENNIFER TRINA MILLS	375.00	01757100	410850	09/30/2025 Instructors Prof Svcs	102125 375.00
							CHECK 69495 TOTAL:	375.00
69496	10/21/2025	PRTD	3007 JESSICA AGUILAR	200.00	01954310	494930	09/17/2025 Registration-Training/Workshop	102125 200.00
							CHECK 69496 TOTAL:	200.00
69497	10/21/2025	PRTD	2805 JIA JIA	450.00	01757100	410850	10/01/2025 Instructors Prof Svcs	102125 450.00
							CHECK 69497 TOTAL:	450.00
69498	10/21/2025	PRTD	2666 JOHNSTON GROUP LLC	5,000.00	00151170	410010	10/02/2025 Federal Lobbying Services	102125 5,000.00
							CHECK 69498 TOTAL:	5,000.00
69499	10/21/2025	PRTD	2999 JOSEPH DISCIASCIO	105.00	01455850	434330	10/02/2025 Mileage	102125 105.00
							CHECK 69499 TOTAL:	105.00
69500	10/21/2025	PRTD	536 KC SHERIFF DET. BRETT DAVIS	10,200.00	03052120	494990	10/01/2025 Investigative Funds	102125 10,200.00
							CHECK 69500 TOTAL:	10,200.00
69501	10/21/2025	PRTD	2613 KELLER ROHRBACK LLP	481.00	01051530	410250	09/29/2025 Litigation-Consulting Services	102125 481.00
			KELLER ROHRBACK LLP	304.00	01051530	410250	09/29/2025 Litigation-Consulting Services	102125 304.00
			KELLER ROHRBACK LLP	3,515.00	01051530	410250	08/21/2025 Litigation-Consulting Services	102125 3,515.00
			KELLER ROHRBACK LLP	8,800.14	01051530	410250	09/29/2025 Litigation-Consulting Services	102125 8,800.14
			KELLER ROHRBACK LLP	3,649.19	01051530	410250	09/29/2025 Litigation-Consulting Services	102125 3,649.19



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INVOICE DATE	PO	CHECK RUN	NET
			KELLER ROHRBACK LLP	666.00	01051530	410250	08/21/2025 Litigation-Consulting Services	102125 666.00
							CHECK 69501 TOTAL:	17,415.33
69502	10/21/2025	PRTD	526 KING COUNTY FINANCE	1,001.39	01954230	310000	10/10/2025 Office and Operating Supplies	102125 1,001.39
			KING COUNTY FINANCE	1,364.00	00851880	424210	09/30/2025 Telephone/Internet	102125 1,364.00
			KING COUNTY FINANCE	570.70	02053100	414310	09/30/2025 TV Inspection and Vactoring	102125 570.70
			KING COUNTY FINANCE	96,818.90	01954230	415000	09/30/2025 Intergovernmental Services	102125 114,523.22
				17,704.32	01954264	415000	Traffic Signal/Control Maint	
							CHECK 69502 TOTAL:	117,459.31
69503	10/21/2025	PRTD	537 KING COUNTY SHERIFF'S OFFICE	1,495,317.33	01252120	415000	10/06/2025 Police Contract - King County	102125 1,495,317.33
							CHECK 69503 TOTAL:	1,495,317.33
69504	10/21/2025	PRTD	550 KIRSHENBAUM & GOSS INC. PS	21,000.00	01151593	414160	10/02/2025 Public Defender	102125 23,530.00
				2,530.00	01151593	414150	Public Defender Investigations	
							CHECK 69504 TOTAL:	23,530.00
69505	10/21/2025	PRTD	559 KPG PSOMAS	33,528.00	31959540	410000	10/13/2025 Professional Services	102125 33,528.00
							CHECK 69505 TOTAL:	33,528.00
69506	10/21/2025	PRTD	2905 LANA D. HARVEY	120.00	01757100	410850	10/02/2025 Instructors Prof Svcs	102125 120.00
							CHECK 69506 TOTAL:	120.00
69507	10/21/2025	PRTD	253 CORPORATE TRANSLATION	23.72	01657100	410000	10/01/2025 Professional Services	102125 23.72



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	INVTY	PO	CHECK RUN	NET
							CHECK 69507 TOTAL:	23.72
69508	10/21/2025	PRTD	1898 DANA LASSWELL	300.00	01757100	410850	09/29/2025 Instructors Prof Svcs	102125 300.00
							CHECK 69508 TOTAL:	300.00
69509	10/21/2025	PRTD	2362 MADRONA LAW GROUP PLLC	4,226.50	01051530	410250	10/06/2025 Litigation-Consulting Services	102125 4,226.50
							CHECK 69509 TOTAL:	4,226.50
69510	10/21/2025	PRTD	2654 MARIA G. CASEY	440.00	01757100	410850	09/30/2025 Instructors Prof Svcs	102125 440.00
							CHECK 69510 TOTAL:	440.00
69511	10/21/2025	PRTD	2957 CENTRAL NETWORK RETAIL GROUP	39.76	01954230	310000	10/08/2025 office and Operating Supplies	102125 79.52
				39.76	02053100	310000	office and Operating Supplies	
							CHECK 69511 TOTAL:	79.52
69512	10/21/2025	PRTD	2820 MOMENTUM TELECOM, INC	16.79	00251310	424210	10/01/2025 Telephone/Internet	102125 799.51
				16.79	00351310	424210	Telephone/Internet	
				16.79	00455870	424210	Telephone/Internet	
				55.97	00551420	424210	Telephone/Internet	
				31.98	00651810	424210	Telephone/Internet	
				63.96	00751420	424210	Telephone/Internet	
				40.78	00851880	424210	Telephone/Internet	
				32.78	01051530	424210	Telephone/Internet	
				72.76	01455850	424210	Telephone/Internet	
				88.75	01555860	424210	Telephone/Internet	
				232.66	01657100	424210	Telephone/Internet	
				16.79	02955720	424210	Telephone/Internet	
				40.38	01954230	424210	Telephone/Internet	
				72.33	02053100	424210	Telephone/Internet	
							CHECK 69512 TOTAL:	799.51
69513	10/21/2025	PRTD	1927 MSNW GROUP LLC	5,205.00	01351830	414190	07/31/2025 Janitorial	102125 5,205.00
			MSNW GROUP LLC	5,205.00	01351830	414190	08/31/2025 Janitorial	102125 5,205.00



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	INV DATE	PO	CHECK RUN	NET
							CHECK 69518 TOTAL:	169.95
69519	10/21/2025	PRTD	2625 NOVELLA V. FRASER	930.00	09/30/2025		102125	930.00
			01756900 410850				Instructors Prof Svcs	
							CHECK 69519 TOTAL:	930.00
69520	10/21/2025	PRTD	716 OGDEN MURPHY WALLACE PLLC	1,309.00	10/09/2025		102125	1,309.00
			01051530 410250				Litigation-Consulting Services	
							CHECK 69520 TOTAL:	1,309.00
69521	10/21/2025	PRTD	2610 OLSON BROTHERS EXCAVATING INC	108,184.18	09/24/2025		102125	108,184.18
			31959540 630000				Other Improvements	
							CHECK 69521 TOTAL:	108,184.18
69522	10/21/2025	PRTD	763 PACIFIC LAMP & SUPPLY COMPANY	655.24	09/24/2025		102125	655.24
			01351830 310000				Office and Operating Supplies	
							CHECK 69522 TOTAL:	655.24
69523	10/21/2025	PRTD	727 PACIFIC OFFICE AUTOMATION INC	378.86	10/04/2025		102125	378.86
			01657100 450000				Operating Rentals and Leases	
			PACIFIC OFFICE AUTOMATION INC	273.60	10/13/2025		102125	273.60
			01657100 450000				Operating Rentals and Leases	
							CHECK 69523 TOTAL:	652.46
69524	10/21/2025	PRTD	766 PACIFICA LAW GROUP LLP	169.00	10/09/2025		102125	169.00
			01051530 410250				Litigation-Consulting Services	
			PACIFICA LAW GROUP LLP	4,387.50	10/09/2025		102125	4,387.50
			01051530 410250				Litigation-Consulting Services	
			PACIFICA LAW GROUP LLP	10,324.50	10/09/2025		102125	10,324.50
			01051530 410250				Litigation-Consulting Services	
							CHECK 69524 TOTAL:	14,881.00
69525	10/21/2025	PRTD	2728 PAMELA K. PETERSON	220.00	09/26/2025		102125	220.00
			01756900 410850				Instructors Prof Svcs	



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			PAMELA K. PETERSON	09/26/2025		102125	275.00
			275.00 01757100 410850	Instructors Prof Svcs			
			PAMELA K. PETERSON	09/29/2025		102125	1,650.00
			1,650.00 01756900 410850	Instructors Prof Svcs			
			PAMELA K. PETERSON	09/26/2025		102125	275.00
			275.00 01757100 410850	Instructors Prof Svcs			
				CHECK	69525	TOTAL:	2,420.00
69526	10/21/2025	PRTD	2087 THE PAPE GROUP INC	09/25/2025		102125	1,612.62
			806.32 01954230 480000	Repairs and Maintenance			
			806.30 02053100 480000	Repairs and Maintenance			
				CHECK	69526	TOTAL:	1,612.62
69527	10/21/2025	PRTD	743 PERTEET INC	10/09/2025		102125	1,982.94
			1,982.94 31859561 410000	Professional Services			
				CHECK	69527	TOTAL:	1,982.94
69528	10/21/2025	PRTD	2983 PICO LOGIC LLC	09/30/2025		102125	2,983.67
			2,983.67 00851880 410000	Professional Services			
				CHECK	69528	TOTAL:	2,983.67
69529	10/21/2025	PRTD	774 PORT OF SEATTLE	10/02/2025		102125	12,185.91
			6,092.95 01954230 450000	Operating Rentals and Leases			
			6,092.96 02053100 450000	Operating Rentals and Leases			
				CHECK	69529	TOTAL:	12,185.91
69530	10/21/2025	PRTD	2261 POWERPAK CIVIL & SAFETY LLC	10/02/2025		102125	330.60
			165.30 01954230 310000	Office and Operating Supplies			
			165.30 02053100 310000	Office and Operating Supplies			
				CHECK	69530	TOTAL:	330.60
69531	10/21/2025	PRTD	1783 PRESENT JOURNEY INC	09/22/2025		102125	500.00
			500.00 01757100 410850	Instructors Prof Svcs			
				CHECK	69531	TOTAL:	500.00



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	PO	INVOICE DATE	CHECK RUN	NET
							CHECK 69538 TOTAL:	26.29
69539	10/21/2025	PRTD	2073 RODNEY FITCH	160.00	02053100 410000	10/06/2025 Professional Services	102125	160.00
							CHECK 69539 TOTAL:	160.00
69540	10/21/2025	PRTD	2498 SALLY ANNE ANDERSON	60.00	01757100 410850	09/30/2025 Instructors Prof Svcs	102125	60.00
							CHECK 69540 TOTAL:	60.00
69541	10/21/2025	PRTD	2296 SCHOOL SPECIALTY, LLC	214.78	01757100 310000	09/24/2025 Office and Operating Supplies	102125	214.78
							CHECK 69541 TOTAL:	214.78
69542	10/21/2025	PRTD	1236 SCORE	100,090.00	00952360 415000	09/01/2025 Jail Contracts	102125	100,090.00
							CHECK 69542 TOTAL:	100,090.00
69543	10/21/2025	PRTD	1029 SEA-MAR COMMUNITY HEALTH CENTER	1,000.00	01756900 410850	09/11/2025 Instructors Prof Svcs	102125	1,000.00
							CHECK 69543 TOTAL:	1,000.00
69544	10/21/2025	PRTD	1247 SEATOWN LOCKSMITH INC	17.63	01857550 310000	09/29/2025 Office and Operating Supplies	102125	17.63
							CHECK 69544 TOTAL:	17.63
69545	10/21/2025	PRTD	2861 SEATTLE CONSTRUCTION SUPPLY LLC	511.77	01954230 310000	09/24/2025 Office and Operating Supplies	102125	1,023.54
				511.77	02053100 310000	Office and Operating Supplies		
							CHECK 69545 TOTAL:	1,023.54
69546	10/21/2025	PRTD	1246 SEATTLE TIMES	211.75	01555860 411550	09/30/2025 Advertising	102125	1,648.90
				277.75	01555860 411550	Advertising		
				683.10	02955720 411550	Advertising		
				236.50	01555860 411550	Advertising		
				168.30	00551420 411550	Advertising		



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
			71.50 00455870 411550			Advertising	
						CHECK 69546 TOTAL:	1,648.90
69547	10/21/2025	PRTD	1275 SIX ROBBLEES' INC.	10/03/2025		102125	88.59
			44.30 01954230 310000			Office and Operating Supplies	
			44.29 02053100 310000			Office and Operating Supplies	
						CHECK 69547 TOTAL:	88.59
69548	10/21/2025	PRTD	1731 SMARSH INC	09/30/2025		102125	9.38
			9.38 00851880 414100			Software Licensing Fees	
						CHECK 69548 TOTAL:	9.38
69549	10/21/2025	PRTD	2094 SMART CHOICE TIRES INC	10/09/2025		102125	123.82
			123.82 01954230 410000			Professional Services	
						CHECK 69549 TOTAL:	123.82
69550	10/21/2025	PRTD	2155 SOFTRESOURCES LLC	09/30/2025		102125	450.00
			450.00 00851880 410000			Professional Services	
						CHECK 69550 TOTAL:	450.00
69551	10/21/2025	PRTD	1310 STATE AUDITOR'S OFFICE	10/09/2025		102125	28,793.70
			28,793.70 00751420 410000			Professional Services	
						CHECK 69551 TOTAL:	28,793.70
69552	10/21/2025	PRTD	2306 STEPHANIE BATBY-EDEN	10/02/2025		102125	240.00
			240.00 01757100 410850			Instructors Prof Svcs	
						CHECK 69552 TOTAL:	240.00
69553	10/21/2025	PRTD	2041 SUMNER LAWN 'N SAW	10/10/2025		102125	137.49
			68.75 01954230 480000			Repairs and Maintenance	
			68.74 02053100 480000			Repairs and Maintenance	
			SUMNER LAWN 'N SAW	10/10/2025		102125	147.88
			73.95 01954230 480000			Repairs and Maintenance	
			73.93 02053100 480000			Repairs and Maintenance	



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	AMOUNT	PO	INV DATE	CHECK RUN	NET
						CHECK	69561 TOTAL:	362.01
69562	10/21/2025	PRTD	2404 UNCOMMON BRIDGES, INC.	16,378.82	00351310 410000	10/06/2025 Professional Services	102125	16,378.82
			UNCOMMON BRIDGES, INC.	4,108.50	00351310 410000	09/04/2025 Professional Services	102125	4,108.50
						CHECK	69562 TOTAL:	20,487.32
69563	10/21/2025	PRTD	65 VESTIS	52.61	01657100 310000	10/08/2025 Office and Operating Supplies	102125	52.61
						CHECK	69563 TOTAL:	52.61
69564	10/21/2025	PRTD	230 VMSM, LLC	220.00	01857550 450000	09/01/2025 Operating Rentals and Leases	102125	220.00
						CHECK	69564 TOTAL:	220.00
69565	10/21/2025	PRTD	1499 WALTER E NELSON CO	281.56	01857550 310000	10/10/2025 Office and Operating Supplies	102125	281.56
			WALTER E NELSON CO	675.90	01857680 310000	10/10/2025 Office and Operating Supplies	102125	675.90
						CHECK	69565 TOTAL:	957.46
69566	10/21/2025	PRTD	1422 WATER DISTRICT NO 20	73.81	01954230 470004	09/18/2025 Water	102125	73.81
			WATER DISTRICT NO 20	18,873.88	01857680 470004	09/19/2025 Water	102125	18,873.88
			WATER DISTRICT NO 20	67.08	01857550 470004	09/18/2025 Water	102125	67.08
			WATER DISTRICT NO 20	657.76	01857550 470004	09/18/2025 Water	102125	657.76
						CHECK	69566 TOTAL:	19,672.53
69567	10/21/2025	PRTD	1423 WATER DISTRICT 49	284.70	01857680 470004	10/09/2025 Water	102125	284.70
			WATER DISTRICT 49			10/09/2025	102125	9,600.12



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
				9,600.12	01857680	470004	Water
			WATER DISTRICT 49	114.94	01954230	470004	10/09/2025 Water
			WATER DISTRICT 49	233.68	01954230	470004	10/09/2025 Water
			WATER DISTRICT 49	114.94	01954230	470004	10/09/2025 Water
			WATER DISTRICT 49	3,065.45	01857680	470004	10/09/2025 Water
			WATER DISTRICT 49	141.80	01954230	470004	10/09/2025 Water
			WATER DISTRICT 49	253.87	01954230	470004	10/09/2025 Water
			WATER DISTRICT 49	115.13	01954230	470004	10/09/2025 Water
			WATER DISTRICT 49	2,035.64	01857550	470004	10/09/2025 Water
			WATER DISTRICT 49	45.88	01954230	470004	10/09/2025 Water
						CHECK 69567 TOTAL:	16,006.15
69568	10/21/2025	PRTD	1819 WESTMARK COMMUNICATIONS LLC				
				1,500.00	00851880	410750	09/30/2025 Channel 21 Video Production
						CHECK 69568 TOTAL:	1,500.00
69569	10/21/2025	PRTD	2551 ZAYO GROUP, LLC				
				22.79	00251310	424210	10/03/2025 Telephone/Internet
				22.79	00351310	424210	Telephone/Internet
				22.79	00455870	424210	Telephone/Internet
				73.52	00551420	424210	Telephone/Internet
				36.76	00651810	424210	Telephone/Internet
				88.22	00751420	424210	Telephone/Internet
				52.20	00851880	424210	Telephone/Internet
				37.49	01051530	424210	Telephone/Internet
				96.31	01455850	424210	Telephone/Internet
				111.01	01555860	424210	Telephone/Internet
				422.02	01657100	424210	Telephone/Internet
				22.79	02955720	424210	Telephone/Internet
				52.20	01954230	424210	Telephone/Internet



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CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

INV DATE PO CHECK RUN NET

96.29 02053100 424210 Telephone/Internet

CHECK 69569 TOTAL: 1,157.18

NUMBER OF CHECKS 141 *** CASH ACCOUNT TOTAL *** 2,498,110.90

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	141	2,498,110.90

*** GRAND TOTAL *** 2,498,110.90



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
						CHECK 68845 TOTAL:	.00
69377	10/07/2025	VOID	403 GORDON TRUCK CENTERS INC -8,077.56 02053100 480200	09/03/2025		Repairs and Maint - Fleet	-8,077.56
						CHECK 69377 TOTAL:	-8,077.56
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	-8,077.56
				TOTAL VOIDED CHECKS			
					COUNT	AMOUNT	
					1	8,077.56	
						*** GRAND TOTAL ***	-8,077.56



A/P CASH DISBURSEMENTS JOURNAL

CASH ACCOUNT: 99900000 111100 Cash
 CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK RUN	NET
66969	12/05/2024	VOID	1823 HOMELAND PATROL DIVISION SECURITY L	10/30/2024			-4,730.00
			-4,730.00 01857680 410350	Seasonal Security			
				CHECK	66969	TOTAL:	-4,730.00
			NUMBER OF CHECKS	1	***	CASH ACCOUNT TOTAL	*** -4,730.00
			TOTAL VOIDED CHECKS	COUNT		AMOUNT	
				1		4,730.00	
					***	GRAND TOTAL	*** -4,730.00



Stmt Code	Vendor	Vendor Name	Amount	Account Number	Account Title
092525	999004	IN *AESTHETIC METALS LLC	1,305.60	01954230/02053100-480200	REPAIRS AND MAINT - FLEET
092525	999004	COSTCO WHSE #0006	35.18	01954230/02053100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	IN *AESTHETIC METALS LLC	979.20	01954230/02053100-480200	REPAIRS AND MAINT - FLEET
092525	1277	SEATTLE-KING COUNTY DEPT OF PUBLIC HEALTH	631.50	01051530-410150	OVERFLOW LEGAL SERVICES
092525	1277	SEATTLE-KING COUNTY DEPT OF PUBLIC HEALTH	42.49	01051530-410000	PROFESSIONAL SERVICES
092525	1246	SEATTLE TIMES	27.72	01051530-494940	SUBSCRIPTIONS AND PUBLICATIONS
092525	1223	SIMPLE BOX STORAGE LLC	975.54	01954320/02053100-450000	OPERATING RENTALS AND LEASES
092525	774	PORT OF SEATTLE	609.30	01954320/02053100-450000	OPERATING RENTALS AND LEASES
092525	774	PORT OF SEATTLE	14.01	01954320/02053100-450000	OPERATING RENTALS AND LEASES
092525	2545	WASHINGTON CITY/COUNTY MANAGEMENT ASSOCIATION	1,250.00	01954310/02053100-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	ARLO TECHNOLOGIES INC	11.02	01954310/02053100-494940	SUBSCRIPTIONS AND PUBLICATIONS
092525	1529	AMAZON	107.61	01354190-310000	OFFICE AND OPERATING SUPPLIES
092525	1812	WILLIAMS SCOTSMAN INC	2,751.31	01954230/02053100-450000	OPERATING RENTALS AND LEASES
092525	999004	FRED-MEYER #0028	57.22	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	2957	CENTRAL NETWORK RETAIL GROUP	6.59	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	WALMART.COM	176.21	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LOWES #00010*	47.93	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LOWES #00149*	98.84	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SKY ZONE SEATTLE TUKWILA	359.98	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	BEST LOCKERS WILDWAVES	25.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	FRED-MEYER #0028	116.96	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	1443	WILD WAVES	25.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	1443	WILD WAVES	25.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	1443	WILD WAVES	879.93	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	DIMENSION XR	500.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	DIMENSION XR	602.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	DIMENSION XR	3.31	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	FRED-MEYER #0028	15.96	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FRED-MEYER #0028	109.32	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	STARBUCKS 24286	36.41	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	STARBUCKS STORE 24286	34.09	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	STARBUCKS STORE 24286	33.05	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	STARBUCKS STORE 24286	41.92	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	STARBUCKS STORE 24286	24.95	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	STARBUCKS STORE 24286	27.92	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	PAYFLOW/PAYPAL	59.95	01455850-414100	SOFTWARE LICENSING FEES
092525	999004	CAMPBELLS LODGE INC	643.38	01555860-434310	LODGING
092525	1529	AMAZON	197.26	01455850-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	NATIONAL LEAGUE OF CITIES	-685.00	00151160-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	DOLLAR TREE	3.31	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	TRADER JOE S #133	15.56	01757100-310000	OFFICE AND OPERATING SUPPLIES



Stmt Code	Vendor	Vendor Name	Amount	Account Number	Account Title
092525	2545	WASHINGTON CITY/COUNTY MANAGEMENT ASSOCIATION	1,250.00	00455870-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	MICRONESIA MARKET	13.76	00455870-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LUCKY DONUTS INC	46.98	00455870-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	WALGREENS #3840	20.99	00455870-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	GROCERY VIDEO CUAUTLA	8.20	00455870-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	AL FURAT MARKET	11.99	00455870-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FACEBK *CV8KY25MR2	19.00	00455870-411100	BURIEN MARKETING STRATEGY
092525	999004	FACEBK *5PHUY25MR2	21.00	00455870-411100	BURIEN MARKETING STRATEGY
092525	999004	FACEBK *SKBNQ29LR2	24.00	00455870-411100	BURIEN MARKETING STRATEGY
092525	999004	FACEBK *DDSCX4VLR2	10.84	00455870-411100	BURIEN MARKETING STRATEGY
092525	999004	THE HOME DEPOT #4705	446.83	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	486	INGALLINA'S BOX LUNCH INC	954.74	01756900-310000	OFFICE AND OPERATING SUPPLIES
092525	1212	SAFEWAY/ALBERTSONS INC	40.91	01756900-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SQ *B-TOWN HALO GRILL	1,102.00	01756900-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	VILLAGE THEATRE	671.00	01756900-494900	ADMISSION/ENTRANCE FEES
092525	999004	VILLAGE THEATRE	50.00	01756900-494900	ADMISSION/ENTRANCE FEES
092525	999004	SQ *PAPER DELIGHTS	82.76	01756900-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	COSTCO WHSE #0006	76.61	01756900-310000	OFFICE AND OPERATING SUPPLIES
092525	1246	SEATTLE TIMES	19.96	00351310-494940	SUBSCRIPTIONS AND PUBLICATIONS
092525	999004	EB *DIGITAL DAY	50.00	00351310-494930	REGISTRATION-TRAINING/WORKSHOP
092525	1529	AMAZON	43.67	00351310-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	ISTOCKPHOTO	348.00	00351310-414100	SOFTWARE LICENSING FEES
092525	999004	MAILCHIMP	314.07	00351310-414100	SOFTWARE LICENSING FEES
092525	999004	NYTIMES*	25.55	00351310-494940	SUBSCRIPTIONS AND PUBLICATIONS
092525	2244	CANVA	598.44	00351310-414100	SOFTWARE LICENSING FEES
092525	1246	SEATTLE TIMES	19.96	00351310-494940	SUBSCRIPTIONS AND PUBLICATIONS
092525	999004	VILLAGE FRAME AND GALLERY	189.39	01252120-310000	OFFICE AND OPERATING SUPPLIES
092525	501	JOHN E. REID & ASSOC., INC.	1,000.00	01252120-494930	REGISTRATION-TRAINING/WORKSHOP
092525	1212	SAFEWAY/ALBERTSONS INC	17.15	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	CHICK-FIL-A #04094	189.56	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	WENDYS 1541	135.70	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SQ *HAYTON FARMS BERRIES	5.00	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	REMARKABLE OPS LLC	494.80	00751420-310000	OFFICE AND OPERATING SUPPLIES
092525	386	GFOA	150.00	00751420-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	DNH*GODADDY#3868831385	959.98	00851880-414100	SOFTWARE LICENSING FEES
092525	999004	LYFT *RIDE WED 8AM	33.00	00851880-434340	OTHER TRAVEL
092525	1529	AMAZON	17.61	00851880-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	GOLDFAX	35.99	00851880-414100	SOFTWARE LICENSING FEES
092525	999004	SKAMANIA LODGE	218.30	00851880-494310	LODGING
092525	999004	E3 CREATIVE	450.00	00851880-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	MSFT * E0800XHDR	11.02	00851880-414100	SOFTWARE LICENSING FEES



Stmt Code	Vendor	Vendor Name	Amount	Account Number	Account Title
092525	999004	MSFT * E0800XHCUK	8.81	00851880-414100	SOFTWARE LICENSING FEES
092525	1529	AMAZON	145.51	00851880-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	E3 CREATIVE	-400.00	00851880-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	SKAMANIA LODGE	-218.30	00851880-434310	LODGING
092525	1529	AMAZON	29.26	00851880-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FRED-MEYER #0028	31.45	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	1400	WA ASSN. OF BUILDING OFFICIALS	60.00	01455850-494930	REGISTRATION-TRAINING/WORKSHOP
092525	1400	WA ASSN. OF BUILDING OFFICIALS	424.00	01455850-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	ICICLE VILLAGE RESORT	451.98	01455850-434310	LODGING
092525	999004	ICICLE VILLAGE RESORT	451.98	01455850-434310	LODGING
092525	999004	HTTPS://SCRIBE.HOW/B	812.84	00551420/00651810-414100-	SOFTWARE LICENSING FEES
092525	5	ATTORNEY & NOTARY SUPPLY INC	277.06	00551420-41000/494930/310000	PROFESSIONAL SERVICES
092525	2496	WASHINGTON ASSOC. OF PUBLIC RECORDS OFFICERS	50.00	00551420-494910	MEMBERSHIPS AND DUES
092525	2496	WASHINGTON ASSOC. OF PUBLIC RECORDS OFFICERS	440.00	00551420-494930	REGISTRATION-TRAINING/WORKSHOP
092525	999004	GRIFFIN COMMERCIAL PARTS	52.19	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LOWES #00010*	80.31	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	627	MARK'S EXPERT AUTO SERVICE INC	2,388.57	01657100-480200	REPAIRS AND MAINT - FLEET
092525	999004	THE HOME DEPOT #4705	178.63	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	GRIFFIN COMMERCIAL PARTS	2,020.40	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	627	MARK'S EXPERT AUTO SERVICE INC	2,240.72	01657100-480200	REPAIRS AND MAINT - FLEET
092525	1247	SEATOWN LOCKSMITH INC	82.65	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LOWES #00010*	382.80	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LOWES #00010*	365.02	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	TACOMA SCREW PRODUCTS INC	128.04	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	THE HOME DEPOT #4705	770.30	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	722	OREILLY AUTO PARTS	38.56	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	1264	SHERWIN-WILLIAMS CO.	114.87	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	1264	SHERWIN-WILLIAMS CO.	61.71	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	1529	AMAZON	9.91	00251310-310000	OFFICE AND OPERATING SUPPLIES
092525	1529	AMAZON	27.48	00751420-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FRED-MEYER #0028	35.22	00651810-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FRED-MEYER #0028	55.09	00651810-494010	WELLNESS ACTIVITIES
092525	1529	AMAZON	-9.91	00251310-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	COSTCO WHSE #1029	76.53	00651810-310000	OFFICE AND OPERATING SUPPLIES
092525	1212	SAFEWAY/ALBERTSONS INC	11.65	00651810-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FRED-MEYER #0053	120.00	00951810-494040	EMPLOYEE ENGAGEMENT
092525	999004	FRED-MEYER #0053	59.97	00951810-494040	EMPLOYEE ENGAGEMENT
092525	999004	COSTCO WHSE #1029	78.90	00951810-494040	EMPLOYEE ENGAGEMENT
092525	486	INGALLINA'S BOX LUNCH INC	117.47	00551420-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	PCC - BURIEN	22.67	00951810-494040	EMPLOYEE ENGAGEMENT
092525	999004	LEVATAI*	33.05	00651810-310000	OFFICE AND OPERATING SUPPLIES



Stmt Code	Vendor	Vendor Name	Amount	Account Number	Account Title
092525	999004	LEVATAI*	78.23	00651810-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LEVATAI*	9.90	00651810-310000	OFFICE AND OPERATING SUPPLIES
092525	1529	AMAZON	-80.74	01954230/02053100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	KC SOLID WASTE 06A	30.00	01954230-410000	PROFESSIONAL SERVICES
092525	999004	SMARTSIGN	79.15	01954230-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	POMPS TIRE 200	374.24	01954230/02053100-480200	REPAIRS AND MAINT - FLEET
092525	999004	BELLA LUNA PIZZA & PASTA	119.02	01954230/02053100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SMARTSIGN	97.89	01954230-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SAFELITE E-COMMERCE	435.88	01954230/02053100-480200	REPAIRS AND MAINT - FLEET
092525	999004	THE HOME DEPOT #4705	470.02	01954230/02053100-310000	OFFICE AND OPERATING SUPPLIES
092525	1513	WSU CONFERENCE MANAGEMENT	240.00	02053100-494930	REGISTRATION-TRAINING/WORKSHOP
092525	62	AMERICAN PUBLIC WORKS ASSOCIATION	75.00	01354190-494930	REGISTRATION-TRAINING/WORKSHOP
092525	2957	CENTRAL NETWORK RETAIL GROUP	77.13	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	42	ALPINE FENCE COMPANY	441.33	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	LOWES #00010*	38.00	01857550-310000	OFFICE AND OPERATING SUPPLIES
092525	383	GENUINE PARTS COMPANY	42.96	01657100-480200	REPAIRS AND MAINT - FLEET
092525	2957	CENTRAL NETWORK RETAIL GROUP	175.64	01857680-310000	OFFICE AND OPERATING SUPPLIES
092525	695	NATIONAL SAFETY INC	697.01	01657100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SKAMANIA LODGE	220.73	00851880-434310	LODGING
092525	177	CASTUS CORPORATION	142.16	00851880-410700	ONLINE VIDEO STREAMING
092525	999004	MENTIMETER BASIC	156.00	00851880-414100	SOFTWARE LICENSING FEES
092525	1529	AMAZON	43.52	00851880-310000	OFFICE AND OPERATING SUPPLIES
092525	1529	AMAZON	30.84	00851880-310000	OFFICE AND OPERATING SUPPLIES
092525	1529	AMAZON	-43.52	00851880-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	SKAMANIA LODGE	-220.73	00851880-434310	LODGING
092525	999004	SQ *HHP BUSINESS AQUISITI	225.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	FRED-MEYER #0028	-37.10	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	364	FAMILY FUN CENTER, LLC	920.16	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 AM2 - SCM WA TUKWI	77.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 AM2 - SCM WA TUKWI	20.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 AM2 - SCM WA TUKWI	55.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 AM2 - SCM WA TUKWI	32.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 AM2 - SCM WA TUKWI	55.00	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 BO2 - SCM WA TUKWI	237.82	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	ROUND1 BO2 - SCM WA TUKWI	89.99	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	ROUND1 BO2 - SCM WA TUKWI	28.91	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	ROUND1 BO2 - SCM WA TUKWI	227.91	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	TOP GOLF RENTON 68-3	1,207.24	01757100-494900	ADMISSION/ENTRANCE FEES
092525	999004	CHICK-FIL-A #04094	231.42	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	EL RINCONSITO BURIEN	683.48	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	IN *SEATTLE CUSTOM PRINTI	721.93	01657100-310000	OFFICE AND OPERATING SUPPLIES



Stmt Code	Vendor	Vendor Name	Amount	Account Number	Account Title
092525	999004	COSTCO WHSE #0006	511.21	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	1246	SEATTLE TIMES	19.96	00251310-494940	SUBSCRIPTIONS AND PUBLICATIONS
092525	2244	CANVA	138.00	01657100-411550	ADVERTISING
092525	2244	CANVA	138.00	01657100-411550	ADVERTISING
092525	999004	EB *DIGITAL DAY	50.00	01657100-494930	REGISTRATION-TRAINING/WORKSHOP
092525	222	COMCAST CORPORATION	207.39	01657100-424210	TELEPHONE/INTERNET
092525	222	COMCAST CORPORATION	84.70	01954230-424210	TELEPHONE/INTERNET
			296.41	00851880-424210	TELEPHONE/INTERNET
			672.49	01657100-424210	TELEPHONE/INTERNET
			84.69	02053100-424210	TELEPHONE/INTERNET
		<i>INVOICE TOTAL \$1138.29</i>			
092525	222	COMCAST CORPORATION	194.89	01657100-424210	TELEPHONE/INTERNET
092525	222	COMCAST CORPORATION	69.95	03052120-424210	TELEPHONE/INTERNET
092525	999004	DUO*COM	1,050.00	00851880-414100	SOFTWARE LICENSING FEES
092525	999004	DAIRY QUEEN #12533	74.68	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	364	FAMILY FUN CENTER, LLC	163.87	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	364	FAMILY FUN CENTER, LLC	117.75	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	364	FAMILY FUN CENTER, LLC	9.04	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	WHISTLE WORKWEAR 205 SE	804.39	01657100-310000	OFFICE AND OPERATING SUPPLIES
092525	1212	SAFEWAY/ALBERTSONS INC	77.60	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	FRED-MEYER #0028	6.60	01757100-310000	OFFICE AND OPERATING SUPPLIES
092525	999004	COSTCO WHSE #0006	120.61	01757100-310000	OFFICE AND OPERATING SUPPLIES
		SEPTEMBER P-CARD TOTAL	\$ 47,906.33		



DRAFT MINUTES

City Council Regular Meeting

Monday, October 20, 2025
Zoom and City Hall, 400 SW 152nd St, Burien, WA

To hear Council's full discussion of a specific topic, or the complete meeting, watch the video-stream available on the City website, <https://cloud.castus.tv/vod/burien>.

In an effort to encourage the community to continue to view and participate in City Council Meetings, community members are requested to visit the city website for more information regarding [City Council Meeting Access](#).

1. CALL TO ORDER

Mayor Kevin Schilling called the Regular Meeting of the Burien City Council to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Kevin Schilling led the Pledge of Allegiance.

3. NATIVE LAND AND PEOPLES ACKNOWLEDGEMENT

Councilmember Hugo Garcia led the Native Land and Peoples Acknowledgement.

4. ROLL CALL

Councilmembers Present:

Mayor Kevin Schilling
Deputy Mayor Sarah Moore
Councilmember Stephanie Mora
Councilmember Hugo Garcia
Councilmember Linda Akey
Councilmember Jimmy Matta
Councilmember Alex Andrade

Councilmembers Absent:

At 8:37 p.m., Councilmember Mora left the council chambers.

At 8:39 p.m., Councilmember Mora rejoined the meeting virtually via Zoom and was verified by the City Clerk.

5. AGENDA CONFIRMATION

A motion was made by Councilmember Jimmy Matta, seconded by Councilmember Linda Akey, to approve the October 20, 2025 Agenda. The motion passed unanimously.

6. PROCLAMATIONS AND PRESENTATIONS

a) Burien Comprehensive Safety Action Plan Update

Engineering Manager Jessica Aguilar and Transportation Engineer Christine Hawatmeh presented this item. They were joined by Fehr and Peers Consultants Sydney Weisman and Taylor Whitaker. They discussed the importance of a safety plan and described the Safe System approach to transportation safety. Additionally, they shared community engagement details and a description of the safety data analysis that informs the plan. Finally, they presented information on implementation, benefits, and next steps.

b) Legislation Session Overview

City Manager Adolfo Bailon presented this item. The city's federal lobbyist, Jake Johnston from The Johnston Group, joined him. They offered an update on some specific projects and an overview of the general process for lobbying at both the Federal and State levels. City Manager Bailon also shared an update on our state lobbyist, Lyset Cadena.

7. COUNCIL REPORTS

a) Councilmember Jimmy Matta

Councilmember Matta reported the opening of a new local restaurant, Orange Bakery. He also thanked King County and City partners for their support in addressing unlicensed food vendors.

b) Councilmember Alex Andrade

Councilmember Andrade shared a statement about Burien CARES in response to public commentary.

c) Councilmember Hugo Garcia

Councilmember Garcia thanked King County partners for collaboration on unlicensed food vendors. He also shared a Burien resident's recent experience involving U.S. Immigration and Customs Enforcement (ICE) and shared a hotline number.

8. CITY MANAGER'S REPORT

a) City Manager Adolfo Bailon reported the following:

- An update on the recent "Pop In with Finance" meeting.
- One additional City Chat featuring the Economic Development Division and Human Services Department is planned for November.
- The City is working with neighboring airport cities to update the existing Interlocal Agreement (ILA), related to the Sustainable Airport Master Plan (SAMP).
- Sound Cities Association (SCA) submitted a letter responding to King County's Regional Transit Task Force safety plan. Due to timing, Burien was unable to sign on.
- The first Emergency Preparedness Workshop in Spanish was held October 11; the City plans to continue these workshops and expand to additional languages.
- The Language Access Working Group continues efforts to improve service delivery for non-English speakers in our community.
- A Día de los Muertos celebration is scheduled for November 7 at the Burien Community Center.
- Congratulations to the winners of the staff ping pong competition.

9. PUBLIC COMMENT

The following community members shared comments:

- Kelsey Vanhee
- Linnea Knutson
- August Hahn
- Kate Ragadale
- Stephen Lamphear
- Grace Stiller
- Emily Inlow-Hood
- Paul Hood
- Carol Lumb
- Jody Rauch
- Chestine Edgar
- Linda Stryker
- Kari Feeney
- Anna Ludwig

10. EXECUTIVE SESSION

a) Executive Session per RCW 42.30.110(1)(c)

At 7:18 p.m., the City Council recessed into Executive Session for approximately 15 minutes for the following:

- To discuss real estate transactions and/or consider the minimum price at which real estate will be offered for sale per RCW 42.30.110(1)(c).

At 7:39 p.m., the City Council adjourned the Executive Session and reconvened the Regular Meeting.

11. CONSENT AGENDA

a) Approval of Voucher Report

- **Check Register** for payment on October 20, 2025 for Check Nos. 69344-69427 in the amount of \$1,940,750.20;
- **Payroll Salaries and Benefits** for September 21-October 4, 2025 paid on October 10, 2025 for Check Nos. 8609-8616 for direct deposits and wire transfer in the amount of \$536,234.67

b) Approval of Minutes of the October 6, 2025 City Council Regular Meeting

c) Approval of Resolution No. 525, Setting the 2026 Regular Meeting Schedule

A motion was made by Councilmember Linda Akey, seconded by Deputy Mayor Sarah Moore, to approve the Consent Agenda. **The motion passed unanimously.**

12. BUSINESS AGENDA

a) Introducing Ordinance No. 880, Granting a Franchise to Puget Sound Energy (PSE)

Public Works Director Rod Steitzer presented this ordinance to grant a franchise to PSE since the City's previous franchise with them has expired. The proposed new franchise covers gas and energy, and is a 10-year franchise with the option to extend the term for up to two additional periods of five years each.

A motion was made by Councilmember Linda Akey, seconded by Councilmember Hugo Garcia, to place this item on the Consent Agenda of the next Regular Meeting. **The motion passed unanimously.**

b) Ordinance No. 878, Critical Areas Ordinance Periodic Update 2025

Community Development Director Liz Stead and Planner Amanda McIntire, joined by Facet Senior Ecologist Nell Lund, presented information about critical areas, proposed

updates to the Critical Areas Ordinance, and amendments made in response to additional recommendations from the Washington Department of Fish and Wildlife. Burien Planning Commissioner Jessica Ivey also provided an overview of the Planning Commission's discussion and recommendation.

A motion was made by Councilmember Linda Akey, seconded by Councilmember Hugo Garcia, to place the proposed Ordinance No. 878 CAO along with the recommended amendments on the Business Agenda for consideration at the November 17, 2025, City Council meeting for future action. The motion passed unanimously.

c) **Discussion and Potential Action: Request for Proposals (RFP) for Redevelopment Opportunities on City-Owned Property**

Economic Development Manager Chris Craig presented this item for council to review and discuss responses received to a Request for Proposals (RFP) for the redevelopment of two city-owned sites in downtown Burien. The presentation included descriptions of the sites, the RFP timeline, selection criteria, developer feedback, and options for council consideration.

A motion was made by Councilmember Jimmy Matta, seconded by Councilmember Stephanie Mora, to table negotiation of two of the city-owned properties and bring back for consideration during third quarter of 2026, July 1 through September 30, 2026. The motion passed 6-1-0.

Opposed: Mayor Kevin Schilling.

d) **2026 Mid-Biennium Budget Update - Capital Improvement Plans and Other Funds**

Finance Director Casey Headley, Senior Financial Analyst Kaitlyn Graham, Public Works Director Rod Steitzer, and PaRCS Director Casey Stanley presented this item, focusing on the Capital Improvement Program and other funds. The City's Capital Improvement Program includes parks and general government, transportation, and surface water management. No action was taken.

e) **Discussion of Creation of a Subcommittee to Discuss Potential Process for Contract Presentations**

City Manager Adolfo Bailon presented this item to receive council's input on creating a subcommittee on contract updates.

A motion was made by Councilmember Jimmy Matta, seconded by Councilmember Hugo Garcia, to have a yearly report from The More We Love, Discover Burien and Burien CARES.

No vote was taken on the original main motion.

A motion was made by Councilmember Stephanie Mora, seconded by Councilmember Jimmy Matta, to amend the main motion to add Recology to the list of organizations we would like to hear from. The motion passed 4-3-0. Opposed: Mayor Kevin Schilling, Councilmember Linda Akey, and Councilmember Alex Andrade.

A motion was made by Councilmember Jimmy Matta, seconded by Councilmember Linda Akey, to table this discussion until legal can review the contracts and what is legally allowed. [The motion passed 4-3-0.](#)

Opposed: Councilmember Stephanie Mora, Councilmember Hugo Garcia, and Deputy Mayor Sarah Moore.

f) **City Council Planning Calendar**

The City Council requested the following:

- City Manager to draft a letter to the Attorney General's office regarding drug use and the fentanyl crisis in Burien.
- Add a discussion to an upcoming City Council meeting to discuss possible updates to our sanctuary city welcoming ordinance.
- An executive session at the next City Council meeting to receive an update on current litigation.

13. ADJOURNMENT

Without objection, the City Council closed the meeting at 9:45 p.m.

Heather McCoy, City Clerk

Approved November 3, 2025



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Public Works

Staff Contact

Brian Tornow, Development Manager

Agenda Placement

Consent Agenda

Agenda Bill Title

Adoption of Ordinance No. 880, Granting a Franchise to Puget Sound Energy (PSE)

Summary

At the October 20th meeting, Council was presented with this franchise. The purpose of this item is to consider adoption of Ordinance 880.

The City’s current franchise with Puget Sound Energy, Inc., a Washington Corporation was granted by Ordinance No. 414 and has expired.

The parties have negotiated the attached new franchise for Council’s consideration. This franchise allows PSE to make use of the City streets and rights-of-way for the purpose of construction, operation and maintenance of their gas and electric systems. The proposed new franchise is a ten (10) year franchise (attached) with the option to extend the term for up to two (2) additional periods of five (5) years each. It would take effect no later than 60 days after approval by members of this Council.

Administrative Recommendation

Staff recommends that the City Council adopts Ordinance No. 880, Granting a Franchise to Puget Sound Energy (PSE).

Suggested Motion

I move to adopt Ordinance No. 880, Granting a Franchise to Puget Sound Energy (PSE).

Attachments

[Ordinance No. 880 - Burien PSE Dual Franchise](#)

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 880

AN ORDINANCE GRANTING PUGET SOUND ENERGY, INC., A WASHINGTON CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AUTHORITY AND FRANCHISE TO SET, ERECT, LAY, CONSTRUCT, EXTEND, SUPPORT, ATTACH, CONNECT, MAINTAIN, REPAIR, REPLACE, REMOVE, ENLARGE, OPERATE AND USE FACILITIES IN, UPON, OVER, UNDER, ALONG, ACROSS AND THROUGH THE FRANCHISE AREA TO PROVIDE FOR THE TRANSMISSION, DISTRIBUTION, AND SALE OF GAS AND ENERGY FOR POWER, HEAT, LIGHT, AND SUCH OTHER PURPOSES FOR WHICH GAS AND ENERGY MAY BE USED.

WHEREAS, the City Council adopted Ordinance No. 414, granting PUGET SOUND ENERGY, INC., A WASHINGTON CORPORATION, A NONEXCLUSIVE FRANCHISE to be effective from November 1st, 2004 through November 1st, 2019; and

WHEREAS, RCW 35A.11.020 grants the City broad authority to regulate the use of the public right-of-way; and

WHEREAS, RCW 35A.47.040 authorizes the City “to grant nonexclusive franchises for the use of public streets, bridges or other public ways, structures or places above or below the surface of the ground for ... poles, conduits, tunnels, towers and structures, pipes and wires and appurtenances thereof for transmission and distribution of electrical energy,...for gas...”; and

WHEREAS, Burien is willing to grant the rights requested by Franchisee subject to certain terms and conditions, which are acceptable to both parties; and

WHEREAS, the Council finds that it is in the best interests of the health, safety and welfare of residents of the Burien community to grant a non-exclusive franchise to Puget Sound Energy for the operation of electric distribution, electric transmission and natural gas distribution systems within the City right-of-way;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Definitions.

1.1 Where used in this franchise (the “Franchise”), the following terms will have the meaning set forth in this Section 1. Other terms are defined elsewhere in this Franchise.

1.1.1 “Burien” means the City of Burien, a code city of the State of Washington.

1.1.2 “City Council” means the metropolitan city council of Burien.

1.1.3 “Decommissioned Pole” means a utility pole Facility that is located in the Franchise Area and is no longer needed to provide a Regulated Service.

1.1.4 “Dispute” means any and all claims, controversies or disputes arising between the Parties relating to or in connection with this Franchise.

1.1.5 “Environmental Laws” means any and all State and federal Laws relating to the protection of human health and the environment, including those relating to the generation, use, handling, transportation, storage, release, discharge or disposal of Hazardous Substances, such as the Hazardous Waste Cleanup - Model Toxics Control Act, Chapter 70A.305 RCW.

1.1.6 “Facilities” means, collectively and as applicable, any and all of the following facilities that are owned, operated, or maintained by PSE: (i) natural gas distribution facilities and systems, including gas pipes, pipelines, mains, laterals, conduits, feeders, regulators, meters, meter-reading devices and infrastructure (including advanced metering infrastructure), and related communication systems used in connection with such gas facilities or systems; (ii) electric transmission and distribution facilities and systems, including poles (with or without crossarms), wires, lines, conduits, cables, braces, guys, anchors and vaults, meter-reading devices and infrastructure (including advanced metering infrastructure), and related communication systems used in connection with such electric facilities or systems; and (iii) any and all other equipment, appliances, attachments, appurtenances, and other facilities or items necessary, convenient, or in any way appertaining to any and all of the foregoing, whether the same be located above ground or underground.

1.1.7 “Force Majeure Event” means any event or circumstance (or combination thereof) that: (i) delays or prevents performance by a Party of any of its obligations under this Franchise; (ii) is not caused by, and is beyond the reasonable control of, the affected Party; and (iii) could not have been prevented or overcome by commercially reasonable measures taken by the affected Party to avoid the effect of the event or circumstance on the affected Party’s ability to perform its obligations hereunder and the affected Party attempted to mitigate the consequences of the event or circumstance. Force Majeure Events may include the following: (a) acts of nature, including storms; (b) epidemics and pandemics; (c) acts of public enemies, terrorism, war, rioting, insurrection or sabotage; (d) any form of compulsory federal or State government action; (e) accidents or other casualties causing damage, loss or delay; (f) labor disturbances, strikes, lock-outs or other industrial actions affecting the Parties or any of their contractors, subcontractors, agents or employees; and (g) supply chain disruptions, shortages in materials, or similar events delaying or preventing the procurement of certain materials.

1.1.8 “Franchise Area” means the Rights-of-Way within the jurisdictional boundaries of Burien.

1.1.9 “Hazardous Substances” means any hazardous, toxic, or dangerous substance, material, waste, pollutant, or contaminant that is specifically designated as such and regulated by any Environmental Law.

1.1.10 “Law” means any and all federal, State or municipal law, code, statute, ordinance, rule, tariff, regulation or other requirement that is applicable to a Party or its activities under this Franchise and is accorded the full force and effect of law and is binding upon such Party.

1.1.11 “Ordinance” means Ordinance No. 880, which sets forth the terms and conditions of this Franchise.

1.1.12 “Party” means, as applicable, PSE or Burien, and “Parties” means, collectively, PSE and Burien.

1.1.13 “PSE” means Puget Sound Energy, Inc., a Washington corporation, and its successors and assigns.

1.1.14 “Public Improvement Project” means a capital improvement project within the Franchise Area that is undertaken by Burien, that requires relocation of Facilities within the Franchise Area, and that is funded by Burien (either with its own funds or with other public monies obtained by Burien for such capital improvement project).

1.1.15 “Regulated Service” means any utility, telecommunications, gas, electric or similar service that is subject to the jurisdiction of one or more federal or State agencies that regulate the terms and conditions for such service (including the Federal Energy Regulatory Commission and the UTC).

1.1.16 “Right-of-Way” or “ROW” means any and all of the roads, streets, avenues, alleys, and highways of Burien as now laid out, platted, dedicated or improved; and any and all roads, streets, avenues, alleys and highways that may hereafter be laid out, platted, dedicated or improved within the limits of Burien.

1.1.17 “State” means the State of Washington.

1.1.18 “Term” means the term of this Franchise as defined in Section 19 (Franchise Term).

1.1.19 “UTC” means the Washington Utilities and Transportation Commission, and any successor agency with jurisdiction over the terms and conditions of any gas or energy services provided by PSE to its customers.

Section 2. Non-Exclusive Franchise.

2.1 This Franchise is not, and will not be deemed to be, an exclusive Franchise. This Franchise will not in any manner prohibit Burien from granting other and further franchises over, upon, under and along the Franchise Area that do not interfere with PSE’s rights under this Franchise.

This Franchise will not affect the jurisdiction of Burien over the Franchise Area and will not limit or constrain the exercise of Burien's police powers or prohibit or prevent Burien from using the Franchise Area, in a manner that is consistent with Law and the terms and conditions of this Franchise.

2.2 Nothing in this Franchise constitutes any representation or warranty, whether express or implied, by the City to PSE as to the condition of the Franchise Area.

Section 3. Grant of Rights.

3.1 Burien hereby grants to PSE the right, privilege, authority and franchise to set, erect, lay, construct, extend, support, attach, connect, maintain, repair, replace, remove, enlarge, operate and use Facilities in, upon, over, under, along, across and through the Franchise Area to provide for the transmission, distribution and sale of gas and energy for power, heat, light, and such other purposes for which gas and energy may be used.

3.2 PSE will exercise its rights within the Franchise Area and under this Franchise in accordance with prevailing industry standards and Law; except, that in the event of any conflict or inconsistency between any municipal law, code, statute, ordinance, rule, regulation, policy or other requirement of Burien and the terms and conditions of this Franchise, the terms and conditions of this Franchise will govern and control.

3.3 This Franchise will not convey any right to PSE to install any Facilities on, under, over or across, or to otherwise use, any Burien-owned properties or Burien-leased properties of any kind that are located outside the Franchise Area. Further, this Franchise will not govern or apply to any Facilities located on any PSE-owned or PSE-leased properties or any easements (whether within or outside of the Franchise Area, whether granted by a private or public entity, and whether now existing or hereafter acquired), and such Facilities are not, and will not be deemed to be, located pursuant to rights derived from this Franchise.

3.4 Facilities that were installed or maintained by PSE in accordance with a prior franchise agreement between PSE and Burien, but that are not within the Franchise Area under this Franchise, may be maintained, repaired, and operated by PSE at the location such Facilities exist as of the Effective Date; except, that no such Facilities may be enlarged, improved, or expanded by PSE without the prior review and written approval of Burien pursuant to and consistent with Law.

Section 4. PSE's Use and Occupancy of the Franchise Area.

4.1 The construction, operation and maintenance of Facilities authorized by this Franchise shall not preclude Burien, its agents or its contractors, from grading, excavating, or doing other necessary work contiguous to such Facilities in a manner that is consistent with Law and the terms and conditions of this Franchise.

4.2 All work performed on Facilities within the Franchise Area will be accomplished in a good and workmanlike manner, with due regard for safety, by means that, to the extent practicable, minimize interference with the free passage of pedestrian or vehicular traffic, and by methods that allow for reasonable access to adjoining property, whether public or private. PSE will post and maintain proper barricades, flags, flaggers, lights, flares, safety devices, and other measures as required by Law. If any work by PSE (or any of its contractors of any tier) on Facilities within the Franchise Area under this Franchise impairs the lateral support of the Franchise Area or adjacent properties, PSE will take such action as is reasonably necessary to restore and maintain the lateral support of the Franchise Area or such adjacent properties to a condition as good as the condition that such lateral support was in immediately before such work that impaired such lateral support.

4.3 Prior to PSE engaging in any work on Facilities located within the Franchise Area, PSE will apply for all Burien permits required to do such work, and will, except to the extent contrary to or inconsistent with the terms and conditions of this Franchise, comply with all requirements and conditions of such permits. If Facilities within the Franchise Area are in such a condition so as to endanger the property, life, health, or safety of any individual or threaten system integrity, or are otherwise compromised, in each case as reasonably determined by PSE, PSE may take prompt action to correct the dangerous condition without first obtaining any required Burien permits on the condition that PSE applies for any such permit(s) as soon as reasonably practicable after taking such action. If Burien discovers an emergency situation involving any Facilities, Burien will promptly notify PSE, and PSE will address the emergency situation pursuant to this Section 4.3.

4.4 PSE's contractors of any tier performing work on behalf of PSE under this Franchise within the Franchise Area shall be licensed and bonded as required by federal and State Law. Such work by PSE's contractors of any tier shall be performed in compliance with this Franchise. As between the Parties and for purposes only of this Franchise, PSE shall be responsible for all such work performed on PSE's behalf by its contractors of any tier under this Franchise within the Franchise Area.

4.5 PSE shall determine the placement of its Facilities as may be necessary to provide safe and reliable electric and gas service within the Franchise Area and will coordinate with Burien with respect to such placement through the applicable permitting process of Burien. To the extent practicable, when installing Facilities within the Franchise Area under this Franchise, PSE shall maintain separation from other existing utilities and communications facilities installed in the Franchise Area as reasonably prescribed by the Burien Municipal Code, the National Electrical Safety Code and prevailing industry standards.

4.6 All PSE Facilities and all construction or maintenance work pertaining to the Facilities in the Franchise Area shall be the responsibility of PSE.

4.7 PSE will, after completing any installation, construction, relocation, maintenance, removal or repair of any of the Facilities within the Franchise Area pursuant to this Franchise, restore the affected Franchise Area and any adjacent areas within the Franchise Area that may

be damaged or disturbed by PSE's work to as good or a better condition as such area or property was in immediately prior to the applicable work. The Public Works Department shall have the final authority to determine the adequacy of the restoration performed in accordance with the requirements set forth herein, provided that the Public Works Department shall not unreasonably withhold such an adequacy determination. Burien will not impose any fee, fine, charge, or other cost or expense on PSE for any such damage or disturbance if such restoration work is completed to the reasonable satisfaction of Burien. If such restoration work is not done in accordance with this Section 4.7 and to the reasonable satisfaction of Burien, Burien may notify PSE in writing that it wishes to perform such restoration work. If Burien and PSE agree in writing that Burien will perform such restoration work, Burien will perform such restoration work in accordance with this Section 4.7, and PSE will reimburse Burien for the actual, reasonable costs incurred by Burien in performing such restoration work within sixty (60) days after PSE's receipt of an undisputed, itemized invoice.

4.8 Before PSE commences any work under this Franchise which may disturb any existing monuments or markers relating to subdivisions, tracts, streets, highways, plats, roads, or surveys, PSE shall reference all such monuments and markers consistent with Laws. All markers and monuments which are to be disturbed or displaced by any such work will be restored by PSE within a reasonable time, consistent with Law.

4.9 PSE will have the right to cut, clear, prune and remove vegetation encroaching on, overhanging, or growing into Facilities within the Franchise Area so as to prevent such vegetation from coming in contact with such Facilities and to maintain safe and reliable operations of such Facilities. The exercise of such right will be subject to Burien's prior written approval, which will not be unreasonably withheld, conditioned, or delayed. PSE's tree trimming activities will preserve the appearance, integrity, and health of the trees to the extent reasonably possible. Except in emergency situations or as otherwise approved by Burien, PSE will (i) be responsible for all debris removal from such activities and (ii) ensure such work is performed under the direction of a certified arborist.

Except for work undertaken pursuant to Section 4.3, PSE may not prune trees at a point twenty (20) feet above the finished grade of the applicable Franchise Area until written notice has been given to the owner or occupant of the premises abutting the applicable Franchise Area in or over which the tree is growing. The owner or occupant of the abutting premises may prune such tree at points below twenty (20) feet above the finished grade of the applicable Franchise Area at their own expense. If the pruning does not take place within the agreed upon time frame or is not sufficiently done by such owner or occupant, in PSE's sole discretion, PSE may prune such tree at its own expense.

4.10 If PSE intends to use chemical sprays to control or kill weeds and brush within the Franchise Area, prior written approval must be obtained from the Public Works Department at least annually (which approval may be satisfied by Burien's issuance of an applicable permit for such work). Burien may limit or restrict the types, amounts, and timing of sprays within the Franchise Area if a significant negative impact on the aesthetics of the area is anticipated and

such limitations or restrictions are not in conflict with State Laws or prudent utility practices governing utility right-of-way maintenance.

4.11 The Parties acknowledge that PSE is subject to State and federal Laws that apply to its gas and energy operations and that certain information related to such operations is publicly available, including from or through the UTC. Burien may review such information, including publicly available maintenance, safety, and inspection information related to the Facilities, in its discretion.

4.12 Nothing in this Franchise is intended (nor will be construed) to relieve either Party of its respective obligations under Law with respect to determining the location of underground utility facilities, including Facilities. In furtherance thereof, PSE will coordinate its construction work with the City and will perform survey work (including survey staking) and potholing, as necessary, in connection with such work and applicable permits.

Section 5. Planning and Coordination.

5.1 Each Party will exercise commercially reasonable efforts to coordinate construction work it may undertake within the Franchise Area with the other Party so as to promote the orderly and expeditious performance and completion of such work as a whole. In so doing, the Parties will undertake cooperative planning so as to promote the coordinated timing, location, and performance of such work within the Franchise Area. Upon the reasonable request of a Party, but not more often than annually (unless otherwise agreed upon by the Parties), the Parties will meet to discuss and coordinate future construction activities then being planned by either Party within the Franchise Area. Such discussions and coordination will be for informational purposes only and will not obligate either Party to undertake any specific improvements or other activities within the Franchise Area.

5.2 Burien may, from time to time, request:

5.2.1 copies of certain available PSE plans for potential improvements to Facilities within the Franchise Area if and to the extent such information is needed by Burien for its own project planning purposes, and

5.2.2 copies of certain available maps in use by PSE showing the approximate locations of Facilities within the Franchise Area if and to the extent such information is needed by Burien for specific Right-of-Way management purposes.

Any such request by Burien must be submitted by email to Map.Request@pse.com (or by such other method as PSE may reasonably direct, from time to time) and must be reasonable in scope and at intervals that minimize administrative burdens on both Parties. Any release of information to Burien pursuant to this Section 5.2 will be subject to PSE's prior approval, which will not be unreasonably conditioned or withheld. Any information provided by PSE pursuant to

this Section 5.2 will be for informational purposes only and will not obligate PSE to undertake any specific improvements or other activities within the Franchise Area, or be construed as a proposal to undertake any specific improvements or other activities within the Franchise Area. PSE does not warrant the accuracy of any information provided pursuant to this Section 5.2 and, to the extent the locations of Facilities are shown in any such information, such Facilities are shown in their approximate locations according to PSE's records. Further, notwithstanding anything in this Franchise to the contrary, PSE will have no obligation to disclose any records, documents, or other information that, in PSE's reasonable discretion: (i) are financial, commercial, or proprietary in nature; or (ii) constitute critical energy infrastructure information as regulated under the Federal Regulation and Development of Power - 16 U.S.C. § 791, et seq.

Section 6. Maps and Records.

6.1 PSE shall maintain adequate records to document activities performed under this Franchise.

6.2 PSE shall maintain records to document the approximate location of its Facilities within the Franchise Area, including as-built plans and maps, as determined by PSE.

6.3 If Burien receives a request under the Public Records Act, Chapter 42.56 RCW to inspect or copy any information provided by PSE in connection with this Franchise, and Burien reasonably determines that the release of such information is required pursuant to RCW 42.56, then Burien shall notify PSE promptly in writing, and no later than five (5) days after Burien identifies the applicable information, to allow PSE an opportunity to take action to prevent or limit the disclosure of such information. If PSE does not communicate in writing to Burien, within ten (10) business days of receipt of Burien's notice, its intent to take action to prevent the disclosure of such information, then Burien may release the applicable information. If PSE provides notice pursuant to this Section 6.3 of its intent to take action, PSE will take all necessary actions to prevent or limit the proposed disclosure in a manner so as to ensure Burien's response is not delayed or improper under the Public Records Act or Law.

Section 7. Joint Use

Except in emergency situations, if PSE or Burien intends to make an excavation within the Franchise Area, such Party will, to the extent practicable, provide at least thirty (30) days written notice to the other Party and afford the other Party an opportunity to use such excavation if the Party that intends to make the excavation: (i) receives a written request from the other Party to do so, (ii) such joint use would not unreasonably delay the work of the Party causing such excavation, and (iii) such joint use is arranged and accomplished upon terms and conditions reasonably satisfactory to PSE and Burien.

Section 8. Burien Use of PSE Poles or Other Facilities in Franchise Area.

8.1 During the Term, Burien may install and maintain Burien-owned equipment, fiber or wires on PSE-owned utility pole Facilities within the Franchise Area, subject to PSE's prior consent, which shall not unreasonably be withheld, and pursuant to a mutually agreed upon pole attachment agreement entered into between Burien and PSE.

8.2 Burien will install, operate, and maintain all Burien-owned facilities on PSE-owned utility pole Facilities within the Franchise Area at its sole risk and expense and will conduct all such activities in accordance with Law and consistent with such reasonable terms and conditions as PSE may specify from time to time (including requirements accommodating Facilities or the facilities of other parties having the right to use PSE's poles). PSE will have no obligation under Section 12 (Indemnification) or Section 13 (Insurance) in connection with any Burien-owned facilities that are installed or maintained on PSE's utility pole Facilities. Nothing herein will require PSE to bear any cost or expense in connection with any such use by Burien.

Section 9. Decommissioned Facilities.

9.1 As of the Effective Date, PSE and third parties having attachments of wires, devices and other equipment to PSE-owned pole Facilities located within the Franchise Area will use the National Joint Utilities Notification System ("NJUNS") as the means of providing official notice of actions required to be taken and reporting of actions taken by such third parties with respect to such attachments. To the extent consistent with Law and at the request of Burien, PSE will use commercially reasonable efforts (subject to the functional capabilities and limitations of NJUNS) to include Burien as an interested party to any notification tickets submitted by PSE in NJUNS with respect to any PSE-owned pole Facilities located within the Franchise Area that are permanently no longer in use by PSE and which contain third-party attachments. Burien may monitor activity associated with such third-party attachments through NJUNS.

9.2 If PSE determines that a PSE-owned pole Facility located within the Franchise Area is a Decommissioned Pole, PSE will notify Burien of the same and such notice will establish the date by which such Decommissioned Pole will be removed from the Franchise Area. PSE will use commercially reasonable efforts to remove any such Decommissioned Pole from the Franchise Area within one hundred twenty (120) days after the date of such notice. If, however, upon receipt of any such notice from PSE, Burien reasonably determines that such Decommissioned Pole unreasonably interferes with the free passage of pedestrian or vehicular traffic within the Franchise Area, Burien will notify PSE of the same, and PSE will use commercially reasonable efforts to remove such Decommissioned Pole from the Franchise Area within thirty (30) days after the date of such notice from Burien.

9.3 If Burien reasonably determines that a PSE-owned pole Facility located within the Franchise Area is no longer in use by PSE or by any authorized third party, Burien may request that PSE determine if such Facility constitutes a Decommissioned Pole within sixty (60) days' notice from Burien. Upon receipt of such request, PSE will review the status of the Facility in

question. If PSE determines such Facility to be a Decommissioned Pole, PSE will give Burien notice thereof in accordance with Section 9.2. If PSE determines that such Facility is not a Decommissioned Pole, PSE will notify Burien of the same, and such notice will explain the basis for making such determination. The Parties will work together to establish mutually agreeable procedures for the implementation of this Section 9.3 that achieve the Right-of-Way management objectives of Burien in a manner that minimizes the administrative burdens on both Parties.

9.4 The Parties acknowledge that: (i) the removal of underground Facilities often causes significant disruptions to the Franchise Area, which may adversely impact the use of the affected Franchise Area and inconvenience the public, and (ii) an approach of decommissioning certain Facilities in place within the Franchise Area, consistent with prudent utility practice and this Franchise, could help the Parties reduce unnecessary disruptions to the Franchise Area while maintaining the Parties' respective responsibilities under this Franchise with respect to such Facilities. Accordingly, PSE may, from time to time, elect to discontinue its use of underground Facilities within the Franchise Area with Burien's prior written approval, and decommission such Facilities in place ("Decommissioned Underground Facilities"). In such event, PSE will notify Burien of its decision to decommission such Facilities and will decommission such Facilities in place consistent with prevailing industry standards and Law. With respect to Decommissioned Underground Facilities that are gas Facilities, such decommissioning in place may include disconnecting such Decommissioned Underground Facilities from the operating natural gas system, sealing such Decommissioned Underground Facilities, and rendering such Decommissioned Underground Facilities inert. In addition, for the avoidance of doubt, Decommissioned Underground Facilities within the Franchise Area remain subject to the terms and conditions of this Franchise, including Section 11 (Relocation of Facilities), Section 12 (Indemnification) and Section 13 (Insurance).

Section 10. Hazardous Substances.

10.1 PSE will only use Hazardous Substances within the Franchise Area incident to PSE's normal business operations, and in all cases (i) limited to such quantities as may be required in its normal business operations, (ii) used, transported or stored in accordance with prevailing industry standards and Law, and (iii) used, transported or stored only for their intended use. In the event PSE or its contractors of any tier cause an unlawful release of Hazardous Substances within the Franchise Area, PSE will notify Burien within twenty-four (24) hours after its discovery of such release.

10.2 PSE shall be responsible for promptly remediating any releases of Hazardous Substances caused by PSE or its contractors of any tier within the Franchise Area in accordance with Environmental Laws.

10.3 PSE shall timely prepare and submit any reports or communications required by Environmental Laws.

10.4 If PSE discovers Hazardous Materials in conducting actions authorized under this Franchise, PSE shall immediately or as soon thereafter as reasonably possible provide notice to Burien by email and will provide notice to other governmental entities as required by Environmental Laws.

Section 11. Relocation of Facilities.

11.1 Whenever a Public Improvement Project is undertaken within the Franchise Area that requires the relocation of then-existing Facilities within the Franchise Area (for purposes other than those described in Section 11.3), Burien will provide to PSE, within a reasonable time prior to the commencement of such project:

11.1.1 written notice of the applicable project; and

11.1.2 reasonable plans and specifications sufficient, in PSE's discretion, to: (i) evaluate whether the proposed project constitutes a Public Improvement Project, including whether the relocation of any Facilities within the Franchise Area is necessary, and (ii) if the project is a Public Improvement Project that requires any such relocations, to develop an initial system design for such Facilities in connection with such Public Improvement Project.

After receipt of such notice and such plans and specifications, Burien and PSE will work together to review the plans and specifications provided pursuant to this Section 11.1 as well as any proposed relocation of Facilities for such Public Improvement Project. For any Facilities that must be relocated within the Franchise Area for such Public Improvement Project, PSE will perform such relocations at no charge to Burien and in accordance with a schedule mutually agreed upon by Burien and PSE. If Burien requires the subsequent relocation of any such Facilities within five (5) years from the date of the initial relocation of such Facilities pursuant to this Section 11.1, Burien will bear the entire cost of such subsequent relocation.

11.2 If Burien and PSE agree upon a revised schedule for a relocation pursuant to Section 11.1, PSE shall complete the relocation in accordance with the agreed-upon schedule. In the event PSE performs in good faith but is unable to complete relocation according to the schedule agreed to by the Parties due to delays, acts, or omissions attributable to Burien or any third party, or attributable to other circumstances beyond PSE's control, then PSE shall not be liable for its inability to timely complete such relocation pursuant to this Section 11.2, but PSE shall continue such relocation with all due diligence until completion.

11.3 Whenever (i) any public or private development within the Franchise Area, other than a Public Improvement Project, requires the relocation of Facilities within the Franchise Area to accommodate such development, or (ii) Burien requires the relocation of Facilities within the Franchise Area for the benefit of any person or entity other than Burien, then, in such event, PSE will have the right as a condition of such relocation, to require such person or entity to make payment to PSE, at a time and upon terms and conditions acceptable to PSE, for any and all costs and expenses incurred by PSE in the relocation of such Facilities.

11.4 Any condition or requirement imposed by Burien upon any person or entity, other than PSE, that requires the relocation of Facilities will be a relocation under Section 11.3 (including any condition or requirement imposed pursuant to any contract or in conjunction with approvals or permits for zoning, land use, construction or development).

11.5 Nothing in this Section 11 will require PSE to bear any cost or expense in connection with the location or relocation of any Facilities authorized by easement or other rights not derived from this Franchise, regardless of whether such easement or other rights are on public or private property and regardless of whether such easement or other rights extend to property within the Franchise Area.

Section 12. Indemnification.

12.1 PSE will defend, indemnify and hold harmless Burien and its elected and appointed officials, officers, agents, and employees, from and against any and all actions, claims and demands (and resulting damages, liabilities, costs, and expenses, including reasonable attorneys' fees) made against Burien or its elected and appointed officials, officers, agents, or employees on account of injury or death of any person or damage to property, to the extent such injury or damage is caused by the negligence or willful or intentional misconduct of PSE, its agents, employees or contractors of any tier, in exercising the rights granted to PSE by this Franchise. In the event any such action, claim or demand is presented to or filed with Burien, Burien must promptly notify PSE thereof in writing, and PSE will have the right, at its election and sole cost and expense, to settle and compromise such action, claim or demand, or to defend the same at its sole cost and expense, by attorneys of its own election. In addition, in the event any suit or action is begun against Burien based upon any such action, claim or demand, Burien must likewise promptly notify PSE thereof in writing, and PSE will have the right, at its election and sole cost and expense, to settle and compromise such suit or action, or to defend the same at its sole cost and expense, by attorneys of its own election. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of PSE and Burien, its elected and appointed officials, officers, agents, and employees, PSE's indemnity obligations under this Section 12.1 shall apply only to the extent of the negligence of PSE.

12.2 Burien shall cooperate fully with PSE, provided that: (a) any settlement or compromise is consistent with the terms of this Franchise; and (b) any terms or conditions of any settlement that in any way contractually obligates Burien to take any action shall require Burien's prior written approval.

12.3 It is further specifically and expressly understood that, solely to the extent required to enforce any indemnification under this Section 12, PSE waives any immunity it may have under RCW Title 51; except, that the foregoing waiver will not in any way preclude PSE from asserting such immunity directly against any of its own employees or such employees' estates or other representatives. The waiver set forth in this Section 12.3 has been specifically negotiated by the Parties.

12.4 Burien's approval or acceptance of any work performed by PSE under this Franchise, shall not be grounds for PSE's avoidance of its obligations contained in this Section 12.

Section 13. Insurance.

13.1 During the Term of this Franchise and as long as PSE maintains Facilities in the Franchise Area PSE will maintain the following insurance or self-insurance against claims for injuries to persons or damages to property which may arise from or in connection with the exercise of the rights, privileges, and authority granted to PSE in this Franchise or which may arise from, or in connection with, the performance of work hereunder by PSE, its agents, representatives, employees and contractors of any tier. PSE shall pay the costs of such insurance.

13.1.1 Commercial General Liability insurance with limits not less than two million dollars (\$2,000,000) per occurrence for liability arising from bodily injury or death, property damage, and public liability. Such coverage shall include Products-Completed Operations and stop-gap liability.

13.1.2 Automobile liability insurance for owned, non-owned and hired vehicles with a Combined Single Limit of two million dollars (\$2,000,000) for each accident.

13.1.3 Workers' compensation with statutory limits and employer's liability insurance with limits of not less than two million dollars (\$2,000,000).

13.1.4 Excess or Umbrella Liability Insurance extending over and providing coverage at least as broad as the commercial general liability, automobile liability, and employer's liability coverage required herein, in the amount of ten million dollars (\$10,000,000).

13.2 Nothing contained within these insurance requirements shall be deemed to limit the scope, application or limits of the coverage afforded by said policies, which coverage will apply to each named insured to the full extent provided by the terms and conditions of the policy(ies).

13.3 By requiring such minimum insurance, Burien shall not be deemed or construed to have assessed the risks that may be applicable to PSE under this Franchise, nor shall such minimum limits be construed to limit any insurance coverage obtained by PSE. PSE shall assess its own risks and, if it deems appropriate or prudent, maintain greater limits and broader coverage.

13.4 The deductible and self-insured retention of the policies shall not limit PSE's liability to Burien and shall be the sole responsibility of PSE.

13.5 The insurance policies required in this Franchise are to contain, or be endorsed to contain, the following provisions with respect to all liability policies except Workers' Compensation:

13.5.1 Burien shall be covered as an additional insured with respect to liability arising out of activities performed by or on behalf of PSE in connection with this Franchise.

13.5.2 PSE's insurance coverage shall be primary insurance with respect to Burien to the extent of PSE's negligent acts or omissions. Any insurance or self-insurance maintained by Burien shall not contribute to PSE's insurance or benefit PSE in any way.

13.5.3 PSE's insurance shall apply separately to each insured against whom a claim is made or lawsuit is brought, except with respect to the limits of the insurer's liability.

13.6 With respect to all policies outlined above, PSE shall provide to Burien notice of suspension, cancellation, or material reduction in coverage within 10 business days after receiving notice of such action from its insurer. In such event, PSE shall obtain and furnish to Burien evidence of replacement insurance policies to maintain compliance with the requirements of this Section 13.

13.7 Insurance is to be placed with insurers with an AM Best rating of no less than A-VII.

13.8 PSE shall furnish Burien with certificates of insurance and endorsements, as applicable, or confirmation of self-insurance as required by this Franchise. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

13.9 PSE shall cause each and every PSE contractor of any tier exercising the rights granted to PSE under this Franchise to provide insurance coverage that complies with all applicable minimum requirements of the PSE-provided insurance as set forth in Sections 13.1.1, 13.1.2, and 13.1.3. PSE shall have sole responsibility for determining the Excess or Umbrella limits of coverage required to be obtained by such contractors of any tier.

13.10 PSE may maintain a self-insurance program for its liability exposures in this Franchise, which are consistent with good utility practice. PSE agrees to provide Burien with at least thirty (30) days' written notice of any material change in PSE's self-funded insurance program and a letter of self-insurance as adequate proof of coverage. If PSE decides to no longer maintain a self-insurance program for its liabilities, PSE must promptly notify Burien in writing and provide certificates of insurance and corresponding endorsements evidencing the insurance requirements of this Section 13.

Section 14. Construction and Performance Bonds.

Within thirty (30) days after the Effective Date of this Franchise, PSE shall furnish a performance bond issued by a corporate surety authorized to do surety business in the State of Washington, in an amount reasonably agreed upon by the parties based on the nature and scope of the work being performed within the Franchise Area under this Franchise (but not to exceed twenty thousand dollars (\$20,000)), to ensure the faithful performance of PSE's restoration obligations under this Franchise. PSE shall pay all premiums and costs associated with maintaining the performance bond and shall keep the bond in full force and effect at all times during the Term of this Franchise and any extension thereof. The Parties agree that PSE's maintenance of the bond required herein shall not be construed to excuse PSE's failure to perform or limit the liability of

PSE to the amount of the bond. Burien may reasonably require additional bonding from PSE for specific PSE projects that have a restoration value for public infrastructure that exceeds the amount of the bond specified above. If the performance bond is drawn upon by Burien for any reason, PSE shall restore the performance bond to its original amount within ten (10) business days after the surety approves and pays a draw upon the bond.

Section 15. Reservation of Easement in Event of Vacation.

In the event Burien vacates any portion of the Franchise Area containing Facilities during the Term, Burien will reserve an easement for such Facilities that are located in such vacated portion of the Franchise Area in a manner consistent with Burien's vacation procedures, as applicable, and at no cost to PSE. Burien will give PSE advance notice of its intent to vacate any portion of the Franchise Area and will consult with PSE regarding the terms and conditions of the easement to be reserved for Facilities.

Section 16. Force Majeure.

If performance of this Franchise, or of any obligation hereunder, is prevented or substantially restricted or interfered with by reason of a Force Majeure Event, the affected Party, upon giving notice to the other Party of the Force Majeure Event and its impact on the affected Party, will be excused from such performance to the extent of and for the duration of such prevention, restriction or interference. The affected Party must use commercially reasonable efforts to avoid or remove such causes of nonperformance under this Franchise, and must continue performance hereunder whenever such causes are removed.

Section 17. Dispute Resolution.

17.1 A Dispute must be resolved in accordance with the dispute resolution procedures set forth in this Section 17. A Party will notify the other Party promptly following the occurrence or discovery of a Dispute. The initial mechanism to resolve a Dispute will be by negotiation between the Parties' representatives, so designated by the Parties by notice given pursuant to this Section 17.1.

17.2 If the Parties cannot resolve a Dispute satisfactorily within fifteen (15) business days after receipt of the initial notice in accordance with Section 17.1, either Party may thereafter deliver to the other Party notice initiating the dispute resolution procedures set forth in this Section 17.2. Such notice will (i) contain a detailed description of the issues in Dispute, (ii) identify the senior officers or administrators authorized to settle the Dispute on behalf of the Party providing such notice, and (iii) propose a date or dates, not more than forty-five (45) days from the date of such notice (unless otherwise agreed by the Parties in writing), that such officers or administrators are available for a meeting to resolve such Dispute. The recipient Party will, within ten (10) business days following receipt of notice pursuant to this Section 17.2, provide to the notifying Party a parallel schedule of availability of the recipient Party's senior officers or administrators authorized to settle the Dispute on behalf of the recipient Party. Following delivery of the respective senior officers' or administrators' schedules of availability, the senior officers or

administrators so designated will engage in good-faith negotiations for a period of at least thirty (30) days after the first meeting between such officers or administrators (or such other time period as may be agreed upon by the Parties), to resolve the Dispute to the satisfaction of both Parties.

17.3 If at any time after the expiration of such thirty (30) day period (or such other time period as may be agreed upon by the Parties pursuant to Section 17.2), a Party determines that continued negotiations with the other Party will not result in a resolution of the Dispute, and if the Party reasonably believes that the other Party is in default of its obligations under this Franchise, such Party may serve upon the other Party a written order to comply with the provisions of this Franchise pursuant to Section 18 (Default).

17.4 Except as otherwise provided in Section 17.3, the Parties intend that the Parties exhaust, in good faith, the procedures for dispute resolution set forth in this Section 17 before a Party exercises any other right or remedy available under this Franchise or at law or in equity.

Section 18. Default.

Subject to the provisions of Section 17, if PSE fails to comply with any of the provisions of this Franchise, Burien may serve upon PSE another written notice to so comply within sixty (60) days after the date on which such additional notice is given. If PSE is not in compliance with this Franchise after expiration of such sixty (60) day period, Burien may, by ordinance, declare an immediate forfeiture of this Franchise; except, that if any failure to comply with this Franchise by PSE cannot be corrected with due diligence within such sixty (60) day period (PSE's obligation to comply and to proceed with due diligence being subject to unavoidable delays and events beyond its control), the time within which PSE may so comply will be extended for such time as may be reasonably necessary and so long as PSE commences promptly and diligently to effect such compliance.

Section 19. Franchise Term.

19.1 The initial Term of this Franchise shall be for a period of ten (10) years from and after the Effective Date, unless terminated, revoked or amended pursuant to the provisions of this Franchise.

19.2 The Burien Public Works Director may extend the Term of this Franchise for up to two (2) additional periods of five (5) years each, if so requested by PSE in accordance with this Section 19. The request by PSE must be in writing and made to Burien, not more than two (2) years nor less than one hundred eighty (180) days prior to the expiration of the then-current Term. Unless PSE receives written notice from Burien prior to expiration of the then-current Term indicating Burien has chosen to extend the term of this Franchise (and the length of the extension), then the then-current Term shall not be extended under this Section 19.2.

19.3 If PSE continues to use the Franchise Area after the expiration of this Franchise, such continued use shall be subject to the terms and conditions of this Franchise. Said use shall not constitute a renewal of this Franchise.

Section 20. Franchise Fees and Taxes.

20.1 Pursuant to RCW 35.21.860, Burien acknowledges that it is precluded from imposing a franchise fee upon a light, power, and gas distribution business, as defined in RCW 82.16.010, for use of the Right-of-Way, but that it is authorized to recover its actual administrative expenses pursuant to RCW 35.21.860. In the event of a change in state law which allows the imposition of a franchise fee by Burien upon an electric or natural gas distribution business for the use of Burien Rights-of-Way, and Burien wishes to impose such a fee on PSE's use of the Franchise Area pursuant to this Franchise, then Burien may provide PSE with written notice that it wishes to commence negotiations to amend this Franchise to address any such fee proposed by Burien, which notice will describe the proposed fee. Any such franchise fee (including the amount, type, and terms of any such franchise fee) will then be subject to negotiation between the Parties, and any agreement between the Parties regarding the same will be memorialized in a mutual, written amendment to this Franchise between the Parties.

20.2 Nothing in this Franchise shall limit Burien's exercise of its power of taxation in accordance with Law, as exists now or as later amended.

Section 21. Assignment or Transfer.

PSE will not assign this Franchise to any unaffiliated third party without the prior written consent of Burien, which consent will not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, PSE will have the right, without such notice or such written acceptance, to mortgage its rights, benefits and privileges in and under this Franchise for the benefit of bondholders or financial institutions.

Section 22. No Waiver.

Failure of a Party to exercise any rights or remedies under this Franchise shall not constitute a waiver of any such right or remedy or preclude the pursuing of such right or remedy, and shall not prevent the Party from pursuing any other right or remedy under this Franchise at any future time.

Section 23. Eminent Domain.

This Franchise is subject to the exercise of eminent domain by Burien in accordance with and subject to applicable State Laws.

Section 24. Tariffs.

PSE is subject to regulation by the UTC including provisions of any tariff on file and in effect with the UTC. This Franchise is subject to the provisions of any applicable tariff on file with the UTC (or its successor). In the event of any conflict or inconsistency between the provisions of this Franchise and any such tariff, the provisions of the tariff will control.

Section 25. Undergrounding of Electric Facilities.

PSE provides electric energy services on a non-preferential basis subject to and in accordance with tariffs on file with the UTC. Subject to the availability of such services in accordance with such tariffs, and if, during the Term, Burien directs or otherwise requires PSE to underground overhead electric Facilities within the Franchise Area, such undergrounding will be arranged and accomplished subject to and in accordance with applicable tariffs. This Section 25 governs all matters related to the undergrounding of PSE's overhead electric Facilities within the Franchise Area pursuant to this Franchise.

Section 26. Miscellaneous.

26.1 Unless otherwise specifically provided by this Franchise, all notices, consents, requests, demands or other communications required or permitted by this Franchise must be in writing and given by personal delivery, email, or certified mail. All legal notices provided in connection with this Franchise, including notices relating to breach of this Franchise or a waiver of any right or obligation under this Franchise, however, must be in writing and sent to the notice address set forth in this Section 26.1 of the Party being notified. Such a notice will be deemed effective as follows: (i) if sent by certified mail, with return receipt requested, upon certified receipt; (ii) if sent by a nationally recognized courier or mail service, delivery charges or postage prepaid, with delivery receipt requested, upon receipt; or (iii) if delivered personally, upon delivery.

To PSE: Municipal Liaison Manager
 Attn: Municipal Relations
 PO Box 97034
 Bellevue, WA 98009
 With a copy sent via email to: Municipal.Relations@pse.com

To Burien:
 Director of Public Works
 City of Burien
 400 SW 152nd St., Suite 300
 Burien, Washington 98166
 With a copy sent via email to: RodS@burienwa.gov

A Party may change its address for purposes of this Section 26.1 by giving written notice of such change to the other Party pursuant to this Section 26.1.

26.2 The headings of sections and subsections of this Franchise are for convenience of reference only and are not intended to restrict, affect or be of any weight in the interpretation or construction of the provisions of such sections or subsections.

26.3 Terms defined in a given number, tense or form have the corresponding meaning when used in this Franchise in another number, tense or form. References containing terms such as “hereof,” “herein,” “hereto,” “hereinafter” and other terms of like import are not limited in applicability to the specific provision within which such references are set forth but instead refer to this Franchise taken as a whole. The terms “includes” or “including” will not be deemed limited by the specific enumeration of items, but will be deemed without limitation. The term “or” is not exclusive.

26.4 If any section, sentence, clause, phrase, or provision of this Franchise or the application of such to any person or circumstance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, or is otherwise prohibited or rendered unenforceable by any State or federal Law, such invalidity, unconstitutionality, prohibition or unenforceability shall not affect any other section, sentence, clause, phrase, or provision of this Franchise. In such event, the remainder of this Franchise shall remain valid and in full force and effect. Upon such determination that any term or other provision is invalid, unconstitutional, prohibited, or rendered unenforceable as described in this Section 26.4, the Parties will negotiate in good faith to modify this Franchise so as to maintain the original intent of the Parties as closely as possible in an acceptable manner to the end that rights and obligations contemplated under this Franchise are fulfilled to the greatest extent possible.

26.5 This Franchise may be amended only by a written instrument, signed by both Parties, which specifically states that it is an amendment to this Franchise and is approved and executed in accordance with Law and by their duly authorized representatives. This Franchise constitutes the entire agreement between the Parties with respect to the subject matter of this Franchise, and supersedes all other prior agreements and understandings, oral and written, between the Parties, with respect to the same.

26.6 As provided by RCW 35.21.860, Burien may recover from PSE actual administrative expenses incurred by Burien that are directly related to the receiving and approving of permits and this Franchise, and to the inspecting of plans and construction, and, if necessary, for the preparation of a detailed statement pursuant to Chapter 43.21C RCW. As such expenses are incurred by Burien, Burien shall submit to PSE statements and billings for such expenses.

26.7 Nothing in this Franchise will be construed to grant or create any rights or duties to any third party, nor any liability to or standard of care with reference to any third party. This Franchise will not grant or confer any right or remedy upon anyone, other than Burien and PSE. No action may be commenced or prosecuted against either Burien or PSE by any third party claiming as a third-party beneficiary of this Franchise.

26.8 The Parties will act in good faith and use commercially reasonable efforts to carry out their respective obligations under this Franchise.

26.9 This Franchise will be governed by, subject to and construed under the laws of the State of Washington.

26.10 Any action relating to this Franchise shall be brought in King County Superior Court or in the case of a federal action, the United States District Court for the Western District of Washington in Seattle, unless an administrative agency has primary jurisdiction.

26.11 All terms and conditions of this Franchise that must be reasonably construed to survive the expiration or termination of this Franchise in order to give full force and effect to the intent of the Parties as set forth herein will survive the expiration or termination of this Franchise, regardless of whether such survival is expressly specified herein.

26.12 If a suit or other action is instituted in connection with any controversy arising out of this Franchise, each Party shall bear its own legal costs and attorney fees incurred in defending or bringing such suit or other action, including all appeals.

Section 27. Acceptance.

This Franchise shall not become effective unless and until it is accepted by PSE. Following final approval by the City Council and PSE’s receipt of written notice of the City’s execution of this Franchise, PSE may accept the Franchise by executing it and filing the executed copy with the Burien City Clerk within sixty (60) days of receiving such notice. Such filing shall constitute PSE’s unconditional written acceptance of this Franchise. Unless this Franchise is accepted pursuant to this Section 27, this Franchise will be voidable at the discretion of Burien.

Section 28. Effective Date.

This Ordinance will be effective on _____, 2025, having been: (i) introduced to the City Council not less than five (5) days before its passage; (ii) first submitted to the City Attorney; (iii) published at least five (5) days prior to the effective date of this Ordinance and as otherwise required by Law; and (iv) passed at a regular meeting of the legislative body of the City of Burien by a vote of a majority of the members on _____, 2025. This Franchise will take effect as of the date of PSE’s written acceptance thereof (the “Effective Date”).

Signed and approved by the Mayor on the _____ day of _____, 2025.

Kevin Schilling, Mayor

ATTEST:

Heather McCoy, City Clerk

APPROVED AS TO FORM:



Ann Marie Soto, Interim City Attorney

Date: 10/7/2025

Filed with the City Clerk: October 14, 2025

Passed by the City Council:

Ordinance No.: 880

Date of Publication:

HONORABLE MAYOR AND CITY COUNCIL
CITY OF BURIEN, WASHINGTON

In the matter of the application)
of Puget Sound Energy, Inc., a) Franchise Ordinance No. 880
Washington corporation, for a)
non-exclusive franchise to)
construct, operate and maintain)
gas and electric facilities in, upon,)
over, under, along, across and)
through the Franchise Area of)
the City of Burien, Washington)

ACCEPTANCE

WHEREAS, the City Council of the City of Burien, Washington, has granted a non-exclusive gas and electric franchise to Puget Sound Energy, Inc., a Washington corporation, its successors and assigns, by enacting Ordinance No. 880, bearing the date of _____, 2025; and

WHEREAS, a copy of said Ordinance granting said gas and electric franchise was received by Puget Sound Energy, Inc. on _____, 2025, from said City of Burien, King County, Washington.

NOW, THEREFORE, Puget Sound Energy, Inc., a Washington corporation, for itself, its successors and assigns, hereby accepts said Ordinance and all the terms and conditions thereof, and files this, its written acceptance, with the City of Burien, King County, Washington.

IN TESTIMONY WHEREOF said Puget Sound Energy, Inc. has caused this written Acceptance to be executed in its name by its undersigned _____ thereunto duly authorized on this ____ day of _____, 2025.

ATTEST:

PUGET SOUND ENERGY, INC.

Title: _____

By: _____
Title: _____

Copy received by City of Burien
on _____, 2025

By: _____
Heather McCoy, City Clerk



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

City Manager, Finance, Legal

Staff Contact

Adolfo Bailon, City Manager, Casey Headley, Finance Director, Nathan Hawthorne, Paralegal

Agenda Placement

Business Agenda

Agenda Bill Title

Proposed Tax Assessment Settlement Agreement

Summary

Following a utility tax audit conducted by Tax Recovery Services, LLC on behalf of Burien, it was found that a taxpayer owed outstanding utility taxes, interest, and penalties for a number of tax periods. The taxpayer and Burien have negotiated a proposed settlement of the tax assessment which recovers all outstanding taxes owed to Burien and covers the fees of the auditor.

Options

1. Approve the proposed tax assessment settlement.
2. Do not approve the proposed tax assessment settlement.

Administrative Recommendation

Approve the proposed tax assessment settlement.

Suggested Motion

I motion for the Burien City Council to accept the proposed tax assessment settlement, authorize the City Manager to sign the settlement agreement, and authorize the Finance Director to distribute payment to the tax auditor in accordance with their contract.

Fiscal Impact

Revenue for receipt of past due utility taxes, interest, and penalties.



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Parks, Recreation & Cultural Services

Staff Contact

Caroline Bobanick, Recreation Supervisor, Casey Stanley, PaRCS Director

Agenda Placement

Business Agenda

Agenda Bill Title

2026 Arts and Culture Grant Funding Recommendations

Summary

The City’s Arts and Culture Grant program allocates \$40,000 each year to support organizations and/or artists who can provide arts, heritage, and cultural opportunities for city residents and regional audiences for the community.

The Parks, Recreation & Cultural Arts Advisory Board has reviewed applications from 15 local organizations and individuals. Recommendations were guided by grant criteria that focus on artistic merit and excellence, organizational capacity and stability, and programming that benefits the Burien community. The commission also focused on funding projects that could bring their program to fruition with the funding that was available.

Attached are the application guidelines describing the grant criteria and the recommendations provided by the Parks, Recreation & Cultural Arts Advisory Board to City Council for consideration.

Options

1. Approve the Parks, Recreation & Cultural Arts Advisory Board's recommendation for 2026 Arts and Culture Grant allocations.
2. Do not approve the Parks, Recreation & Cultural Arts Advisory Board's recommendation for 2026 Arts and Culture Grant allocations.

Advisory Board Recommendation

Approve the Parks, Recreation & Cultural Arts Advisory Board's recommendation for 2026 Arts and Culture Grant allocations.

Administrative Recommendation

Approve the Parks, Recreation & Cultural Arts Advisory Board's recommendation for 2026 Arts and Culture Grant allocations.

Suggested Motion

I move to place this item on the Consent Agenda of the next Regular Meeting.

Fiscal Impact

Council approved \$40,000 to be allocated for grants to support arts and culture in Burien.

Attachments

[Arts & Culture Grant Application Guidelines 2026](#)

[Burien Arts & Culture Grants Allocations for 2026](#)

IF YOU NEED SUPPORT WITH LANGUAGE TRANSLATION, CONTACT
CAROLINE BOBANICK AT: carolineb@burienwa.gov or (206) 391-6605



2026 ARTS & CULTURE GRANT APPLICATION GUIDELINES

2026 Funding Application Due Date: **Friday, August 1, 2025 at 5:00 PM**

PURPOSE

The City of Burien Arts & Culture Grants program offers grants to individuals, organizations, and community groups for arts and culture projects and events that serve the diverse citizens of Burien. These grants are intended to support projects and events that create arts and cultural impact within the city of Burien, including the production and presentation of art by Burien artists as well as public art and cultural activities. We hope these projects will attract regional artists and audiences that can contribute to Burien's identity as a city where the residents embrace diversity, celebrate arts and culture, promote vitality, and treasure the environment.

FUNDING LEVEL AND PRIORITIES

Most awarded grants range from \$750 to \$3,000. The City of Burien Arts Commission is interested in applications that focus on:

1. Ongoing programs developed for or presented in the Burien community, and supportive funding to keep the organizations that run these programs healthy.
2. Innovative projects (new or ongoing) that bring cultural experiences to Burien.
3. Arts and cultural education experiences for underserved populations.

WHAT WE FUND

- Applicants must be individuals or non-profit organizations. Evidence of non-profit status for organizations is required.
- The proposed program and/or event must be held in Burien or serve a majority of Burien residents.
- The proposed program must take place in 2026.
- Only one application per individual/organization will be accepted per year.

FUNDS MAY BE USED TO

- Produce performances, exhibits, special events, or programs that bring arts or cultural experiences to Burien residents.
- Provide opportunities for independent artists to develop and present work in all media.
- Improve access to arts and cultural opportunities for artists and audiences from diverse communities including participatory and educational opportunities for youth, seniors, multicultural communities, and special populations.
- Increase access to arts and cultural events by providing discount tickets and/or free educational programs.

FUNDING RESTRICTIONS

Due to city, state, and federal regulations and established Burien Arts Commission policy, the following are **NOT** eligible for funding:

- Purchase of equipment or real property
- Purchase of food or beverages

- Projects that have already been completed
- General operating support
- Religious services
- Political events
- Events in which fundraising is a primary purpose
- For-profit projects
- Capital construction projects
- Projects exclusively or primarily benefiting the membership of the organization or those which preclude reasonable access by the general public
- Projects permanently located within privately owned facilities

REVIEW CRITERIA

There is no priority between each of the elements listed, nor is there a requirement to meet all criteria:

- Benefit to Burien residents
- Artistic and cultural excellence and originality
- Administrative and fiscal management capability of the applicant
- Engagement of underserved populations through special outreach and/or specialized promotional strategies
- Diversity of applicant’s additional funding sources
- Burien-based artists and cultural organizations
- All application materials provided as requested
- Documented evaluation and measurement of previous year’s program grant objectives (if applicable)

PROJECT FUNDING DETAILS

If your project is funded:

- You will be asked to contract with the City of Burien and to complete your project by the end of the calendar year.
- You will need a Social Security number or Federal Tax Identification Number issued by the Internal Revenue Service.
- Liability insurance may be required, depending on your project.
- You must credit the City of Burien for support on promotional and archival materials.
- You will need to submit an invoice and a brief final report to receive payment.
- **Grant award payments will be made after projects are complete, not in advance.**

TIPS AND HOW TO APPLY

- Start the application process as far in advance as possible.
- Review the guidelines and application requirements to prepare your materials in advance.

SUBMIT YOUR APPLICATION ONLINE

BY AUGUST 1, 2025 AT 5:00 PM:

<https://form.jotform.com/241305675192153>

QUESTIONS ABOUT YOUR APPLICATION?

Contact Caroline Bobanick,
Recreation Supervisor
carolineb@burienwa.gov

The Burien Arts Commission will review applications and make recommendations to the Burien City Council for final approval by the end of 2024.

BURIEN ARTS & CULTURE GRANTS 2026

Artist/Organization	Project	Scoring Total	Board Approved Amount	Ask	2025	Type of Art	# Served	Audience Served	Free?	Description
Burien Arts Association	7 Stories	23	\$2,650	\$3,000	\$2,000	Storytelling	500	Burien Adults	Yes	10 monthly presentations featuring seven storytellers.
Discover Burien	Vietnamese Lunar New Year Event	25	\$1,100	\$1,200	NEW	Cultural Event	350	Burien Families	Yes	Vietnamese Lunar New Year (Tết) Celebration, designed to honor the rich cultural traditions of Vietnam.
Julie Seitz (Artist)	Tahlequah and Baby Orca Story and Art	22	\$1,025	\$2,000	NEW	Special Event	100	Burien Families	Yes	Community-based presentation at the Environmental Science Center that blends environmental storytelling, textile art, and grief support.
Burien Actors Theatre	On-going performances	22	\$5,125	\$7,000	\$5,500	Theater	2,800	Burien General	Mixed	Support for their productions (total 4 + summer). Discounted tickets and free summer concerts.
The Hi-Liners Inc.	Mainstage production	23	\$2,875	\$4,000	\$4,000	Theater	25,100	Burien Families	No, some support	Support for their mainstage production musical at HPAC.
Momentum	Annual ballet program	23	\$4,375	\$15,000	\$3,000	Dance	2,500	Burien Families	No, some support	Scholarship assistance for ballet students and two performances.
Seattle Civic Dance	<i>Gift of Dance</i>	18	\$625	\$1,500	NEW	Dance	200	Burien and West Seattle Families	No	<i>Gift of Dance</i> featuring local dance studio talent and a production of <i>The Magic Doll Maker</i> at the HPAC.
Rainer Breakers	Breakdancing event	19	\$1,025	\$2,800	NEW	Dance	75	Burien Breakdancers and Fans	Yes	Free breakdance event at Studio 620 in Burien.
Skate Like a Girl	Summer skateboard camp	18	\$0	\$5,000	NEW	Creative	21	Burien Youth and Teens	Yes	Free summer skateboard camp at the Burien Skate Park.
Northwest Associated Arts (NWAA)	NWAA Spring Concert	23	\$2,375	\$4,000	\$3,000	Music	850	Burien Seniors and Families	No, some support	A spring concert for a Silver Sounds Choir composed of retirees and seniors at the HPAC.
Northwest Symphony Orchestra (NWSO)	Sustained support/on-going programming	23	\$7,750	\$15,000	\$8,000	Music	5,150	Burien Families	No, some support	5 concerts, free to highschool students. Also, support for free clinics and workshops for school and senior centers.
Encanto Arts	Symphony featuring Latinx music.	24	\$1,500	\$4,500	\$2,000	Music	500	Burien Families	Yes	<i>Noche de Amor</i> symphony concert at the HPAC showcasing Latinx talent and support local youth, especially the mariachi students at Evergreen High School.
Orchestra of Flight	Orchestral music to non-traditional communities	24	\$750	\$750	\$750	Music	300	Burien Seniors and Adults	Yes	2-3 free concerts at a local church and retirement facility.
Highline Community Symphonic Band	Free community concerts	23	\$950	\$1,000	\$1,000	Music	1500	Burien Families	Yes	At least 5 free concerts at the Highline High School Theater.
Arts Corps	Artist residency for Hilltop Elementary School	25	\$2,875	\$3,000	\$4,000	Arts Ed	75	Elementary Students	Yes	Artist Residency for Hilltop Elementary including four hours of instruction for 3 classrooms.
TOTAL			\$35,000	\$69,750						

Through the Call for Applications, we received 15 applications requesting a total of \$69,750 . The Parks, Recreation & Cultural Arts Advisory Board is recommending \$35,000 in grants to 14 organizations/individuals. The remaining \$5,000 will be distributed in 2026 through Open for Arts grants on a case-by-case basis.



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Parks, Recreation & Cultural Services

Staff Contact

Caroline Bobanick, Recreation Supervisor, Casey Stanley, PaRCS Director

Agenda Placement

Business Agenda

Agenda Bill Title

2026 Art in Public Places Project and Funding Plan

Summary

The Parks, Recreation & Cultural Arts Advisory Board Art in Public Places Project and Funding Plan provides a plan for using dedicated public art funding in 2026. Projects include funding the Downtown Gallery Program, maintenance of current public artworks, and artist fees to develop a unifying design, based on community input, for a public art program at Chelsea Park.

Options

1. Approve the 2026 Art in Public Places Project and Funding Plan.
2. Approve the 2026 Art in Public Places Project and Funding Plan with modifications.
3. Do not approve the 2026 Art in Public Places Project and Funding Plan.

Advisory Board Recommendation

Approve the 2026 Art in Public Places Project and Funding Plan.

Administrative Recommendation

Staff recommends Council to approve the 2026 Art in Public Places Project and Funding Plan.

Suggested Motion

I move to place this item on the Consent Agenda of the next Regular Meeting.

Fiscal Impact

\$28,700 from the Art in Public Places Fund.

Attachments

[Art In Public Places 2026 Plan](#)

Burien Arts Commission -- Art In Public Places 2026 Plan					
Date	Project	Description	Statement of Public Benefit	Determination of Artist Selection Criteria	est. cost
2026	Merrill Gardens / The Maverick Downtown Art Windows + Burien Community Center (BCC)	Artists install quarterly from a juried Call for Artists: 9 artists total for Maverick and Merrill with a \$250 stipend per artist, and 6 artists total for BCC with a \$50 stipend per artist + \$150 per year for supplies. Total: \$2,700.00	Support local and regional artists and provide art in disparate locations around the City.	Call for Artists / Jury	\$ 2,700.00
2026	Maintenance, Restoration, and Signage	Each year, maintenance is needed for artworks in the City's collection due to vandalism, weather, and general degradation. Needs are determined on an ongoing basis and prioritized based on the urgency of the condition.	Public artworks are showcased in good condition.	NA	\$ 6,000.00
2026	Chelsea Park Public Art Program	This small, open park, ringed by homes and businesses, lies in a shallow depression one block east of Ambaum Blvd. The park is home to a softball/baseball field, soccer field, and play equipment. Monies will be used for artist fees to develop a unifying design, based on community input, for a public art program at Chelsea	Enhance a well-used park in an area underserved with public art. Engage the local community in the public art conceptual process.	Call for Artist / Jury	\$ 20,000.00
Total					\$ 28,700.00



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Finance

Staff Contact

Casey Headley, Finance Director, Kaitlyn Graham,
Financial Analyst

Agenda Placement

Business Agenda

Agenda Bill Title

2026 Mid-Biennium Budget Update Continued

Summary

The purpose of this agenda item is to introduce and present an overview of the adjustments to the General Fund for the 2025-2026 Mid-Biennium budget update. The budget presentation and discussion will continue on November 17, 2025. In addition, the second public hearing is scheduled to take place on November 17th on revenue sources and expenditures.

Attachments

[11.03.2025 2026 Mid-Bi Update Continued](#)

2025-2026 Mid-Biennium Budget Update Continue

November 3, 2025



Agenda Item #13.d)

Budget Schedule

Where we are:

First public hearing
Continued presentation & discussion
Introduction of Property Tax Levy
Introduction of Surface Water Management Rates

November 3

Where we're going:

Second Public Hearing
Adoption of Property Tax Levy
Adoption of Surface Water Management Rates
Adoption of ROW Permit Fee Table
Introduction of Budget Ordinance

Adoption of Budget Ordinance, 2026 Financial Policies, and 2026 Salary Schedule

November 17
November 17
November 17
November 17
November 17

December 8

Salary Survey and Cost of Living Adjustment

- 95 positions surveyed using 10 comparable cities (population, assessed value, or proximity)
- Fiscally conservative approach while maintaining ability to retain and attract talent
- Implementation of recommendations does not require increase to budget
- COLA calculated by CPI – U 100% June to June is 2.7%

Salary Survey and Cost of Living Adjustment

Survey Results with Conservative Positioning to Market:

- Less than 50% of positions needed any adjustment, many only by one grade
- Of the positions needing adjustment 12 will remain vacant and are not budgeted

Reclassifications / New Positions:

- Public Works Administrative Operations Specialist to Project Manager
- Community Development Administrative Assistant II to Administrative Operations Specialist
- Part-time Intern to new full-time Public Works Administrative Assistant
- Administrative Services Admin Assistant II to Part-time in City Clerk Division

Benefits Changes:

- One additional Floating Holiday

2025-2026 Proposed Adjustments – No Levy

2025 - 2026 Proposed <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 68,639,555	\$ 75,019,377	\$ 180,000	\$ 143,838,932
Street	3,754,537	8,061,521	-	11,816,059
Surface Water Management	9,441,397	9,801,184	-	19,242,581
Public Works Reserve	6,848,379	4,100,000	-	10,948,379
Equipment Reserve	5,445,810	720,000	-	6,165,810
Art in Public Places	300,616	5,000	53,160	358,776
Capital Projects Reserve	1,135,952	40,000	-	1,175,952
Transportation Benefit District	433,000	2,302,000	-	2,735,000
State Drug Enforcement Forfeiture	1,082,696	-	-	1,082,696
Federal Drug Enforcement Forfeiture	464,128	-	-	464,128
Federal Criminal Forfeiture Fund	24,797	-	-	24,797
Debt Service	250,142	313,054	3,281,160	3,844,356
Local Improvement District Reserve	330,000	-	-	330,000
Sub-Total Governmental Funds	\$ 98,151,009	\$ 100,362,136	\$ 3,514,320	\$ 202,027,466
Parks & General Government CIP	8,524,933	2,404,962	596,000	11,525,895
Transportation CIP	13,777,963	8,000,694	4,100,000	25,878,657
Surface Water Management CIP	2,478,424	4,675,070	2,295,000	9,448,494
Sub-Total Capital Projects Funds	\$ 24,781,320	\$ 15,080,726	\$ 6,991,000	\$ 46,853,046
TOTAL RESOURCES	\$ 122,932,329	\$ 115,442,862	\$ 10,505,320	\$ 248,880,512

2025-2026 Proposed Adjustments – No Levy

2025 - 2026 Adopted <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 90,562,879	\$ 429,774	\$ 52,846,278	\$ 143,838,932
Street	6,398,757	1,826,850	3,590,452	11,816,059
Surface Water Management	7,445,900	2,624,416	9,172,265	19,242,581
Public Works Reserve	-	2,513,330	8,435,049	10,948,379
Equipment Reserve	1,272,000	-	4,893,810	6,165,810
Art in Public Places	53,160	-	305,616	358,776
Capital Projects Reserve	-	596,000	579,952	1,175,952
Transportation Benefit District	-	2,045,900	689,100	2,735,000
State Drug Enforcement Forfeiture	100,000	-	982,696	1,082,696
Federal Drug Enforcement Forfeiture	120,000	-	344,128	464,128
Federal Criminal Forfeiture Fund	22,543	-	2,254	24,797
Debt Service	3,590,594	-	253,762	3,844,356
Local Improvement District Reserve	-	-	330,000	330,000
Sub-Total Governmental Funds	\$ 109,565,833	\$ 10,036,270	\$ 82,425,362	\$ 202,027,466
Parks & General Government CIP	8,646,813	-	2,879,082	11,525,895
Transportation CIP	16,112,407	-	9,766,250	25,878,657
Surface Water Management CIP	9,215,758	-	232,736	9,448,494
Sub-Total Capital Projects Funds	\$ 33,974,978	\$ -	\$ 12,878,068	\$ 46,853,046
TOTAL USES	\$ 143,540,812	\$ 10,036,270	\$ 95,303,430	\$ 248,880,512

General Fund Revenues

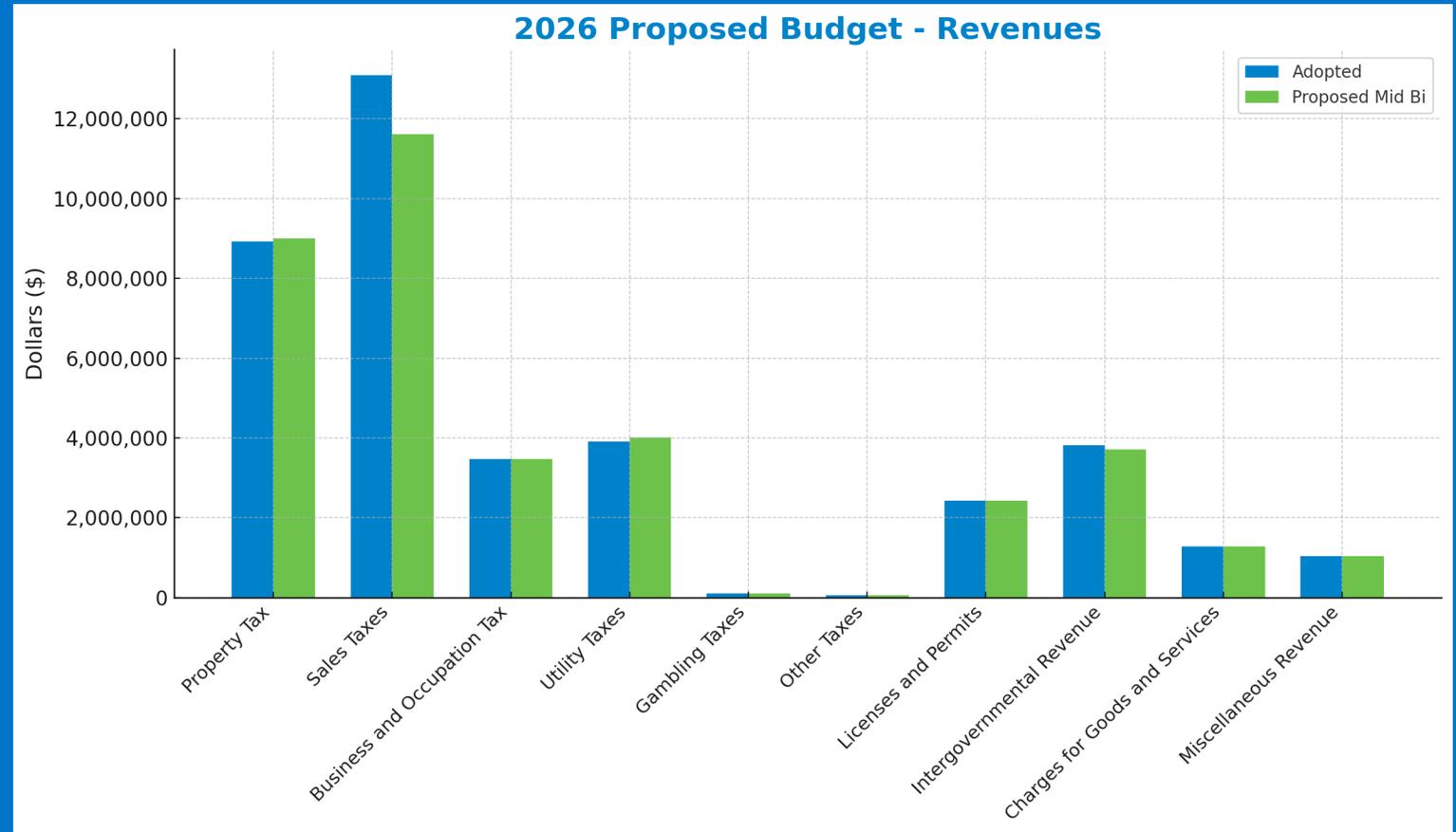


Agenda Item #13.d)

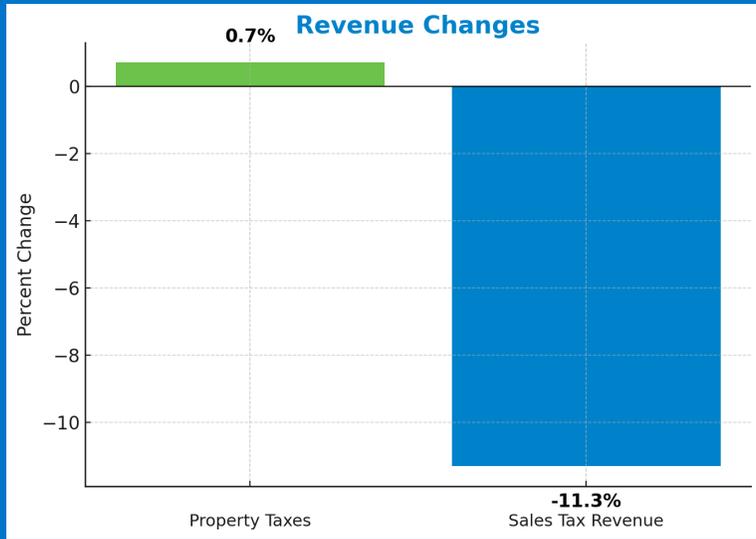
2025-2026 General Fund Proposed Revenue Adjustment

Changes Expected In:

- Property Taxes
- Sales Taxes
- Utility Taxes
- Intergovernmental Revenues
- Beginning Fund Balance



2025-2026 Proposed Revenue Adjustment



- Property Tax Estimates were slightly below actuals expected with new construction amounts
- Sales tax revenues are anticipated to decrease by 11%, due to unstable economic environment

- No Changes to B&O tax , though it can fluctuate with sales taxes, there has been legislative updates to identify in the definition of Retail Sales that have not previously been included:
 - Information technology training services and technical support, development and training
 - Investigation, security services, security monitoring services and armored car services.
 - Temporary staffing services
 - Advertising services
- ★ An updated ordinance to come in late October, early November with final language for B&O Taxes update.

2025-2026 Proposed Revenue Adjustment

- A slight increase of 2.8% for Utility Taxes
- Intergovernmental Revenue Changes:
 - Loss of King County Co-Response Grant of (\$275,000)
 - Department of Human Services Grant of \$50,000 for Co-Response
 - Office of Juvenile Justice Department Grant \$13,953.33 for Public Defense Investigations
- ORCA Card Grant of \$31,500
- PaRCs Grants :
 - \$52,000 4 Culture Grant
 - \$28,000 King County Shape Up Grant
- Beginning Fund Balance updated with 2024 actuals

General Fund Revenue Review

2026 Proposed Budget			
Revenues	Adopted	Proposed Changes	Proposed Mid Bi
Property Tax	8,931,322	70,715	9,002,037
Sales Taxes	13,095,481	(1,482,767)	11,612,714
Business and Occupation	3,463,835	-	3,463,835
Utility Taxes	3,903,366	109,907	4,013,273
Gambling Taxes	95,500	-	95,500
Other Taxes	53,560	-	53,560
Licenses and Permits	2,422,908	-	2,422,908
Intergovernmental Revenue	3,809,790	(46,066)	3,763,724
Charges for Goods and	1,276,187	-	1,276,187
Miscellaneous Revenue	1,041,396	-	1,041,396
TOTAL REVENUES	38,093,345	(1,348,211)	36,745,134
Transfers In	90,000	-	90,000
TOTAL REVENUES &	38,183,345	(1,348,211)	36,835,134
Beginning Fund Balance	24,909,231	5,065,373	29,974,604
TOTAL RESOURCES	63,092,576	3,717,162	66,809,738

General Fund Expenses



Agenda Item #13.d)

General Fund Expenses - Reductions

- Reduction of \$275,000 from King County Co-Response

General Fund Expenses – Grant Awarded

- \$50,000 for DHS for Co-Response
- \$52,000 for PaRCS funding from 4Culture Grant
- \$28,000 for Senior Services funding from Shape Up Grant
- \$31,5000 for Orcas Card Grant

General Fund Expenses Increases

- \$60,000 for SCORE
- \$1,566 adjustment for Human Services per capita funding
- \$800,000 for Police Contract
- \$15,000 for Emergency Management

General Fund Expenses – Proposed Adjustments, No Public Safety Levy

	2026 Adopted Budget	Proposed Adjustments	2026 Revised Budget
EXPENDITURES			
Salaries	\$ 9,966,050	\$ -	\$ 9,966,050
Personnel Benefits	3,472,740	-	3,472,740
Total Salaries & Benefits	\$ 13,438,790	\$ -	\$ 13,438,790
Total Supplies	470,250	-	470,250
Professional Services	25,917,432	763,066	26,680,498
Telephone/Internet/Postage	156,500	-	156,500
Travel, Meals, Mileage	63,195	-	63,195
Taxes and Assessments	42,500	-	42,500
Operating Rents and Leases	76,877	-	76,877
Insurance	1,900,000	-	1,900,000
Utility Services	289,379	-	289,379
Repairs and Maintenance	97,750	-	97,750
Admission/Entrance Fees	3,300	-	3,300
Dues and Memberships	193,801	-	193,801
Printing, Binding, and Copying	12,450	-	12,450
Registrations and Training	73,250	-	73,250
Subscriptions and Publications	19,834	-	19,834
Interfund Charges Equip Replacement	150,000	-	150,000
Miscellaneous	20,400	-	20,400
Total Services & Charges	\$ 29,016,667	\$ 763,066	\$ 29,779,733
Total Intergovernmental	-	-	-
Total Capital Outlay	34,200	-	34,200
TOTAL EXPENDITURES	\$ 42,959,906	\$ 763,066	\$ 43,722,972
Transfers Out	214,683	540	215,223
TOTAL EXPENDITURES & TRANSFERS	\$ 43,174,589	\$ 763,606	\$ 43,938,195
Ending Fund Balance	19,951,886	927,413	20,879,299
TOTAL ALL USES (including Fund Balance)	\$ 63,126,475	\$ 1,691,019	\$ 64,817,494

General Fund Expenses – Proposed Adjustments, No Public Safety Levy

	2026 Adopted Budget	Proposed Adjustments	2026 Revised Budget
EXPENDITURES			
City Council	\$ 331,605	\$ -	\$ 331,605
City Manager	624,235	-	624,235
Economic Development	819,043	-	819,043
Human Services	1,481,442	(223,434)	1,258,008
City Clerk	1,151,635	-	1,151,635
Communications	552,267	-	552,267
Human Resources	742,382	-	742,382
Information Systems	1,486,130	-	1,486,130
Finance	4,213,297	60,000	4,273,297
Legal	3,488,581	-	3,488,581
Police	18,014,308	800,000	18,814,308
Public Works	754,141	(32,678)	721,463
Emergency Management	-	79,178	79,178
Building	1,830,824	-	1,830,824
Planning	1,453,340	-	1,453,340
Parks, Recreation & Cultural Services	6,016,676	80,000	6,096,676
TOTAL EXPENDITURES	\$ 42,959,906	\$ 763,066	\$ 43,722,972
Transfers Out	214,683	540	215,223
TOTAL EXPENDITURES & TRANSFERS	\$ 43,174,589	\$ 763,606	\$ 43,938,195

General Fund Expenses – Proposed Adjustments, including voter approved Public Safety Levy

	2026 Adopted Budget	Proposed Adjustments	2026 Revised Budget
EXPENDITURES			
Salaries	\$ 9,966,050	\$ -	\$ 9,966,050
Personnel Benefits	3,472,740	-	3,472,740
Total Salaries & Benefits	\$ 13,438,790	\$ -	\$ 13,438,790
Total Supplies	470,250	-	470,250
Professional Services	25,917,432	(4,736,934)	21,180,498
Telephone/Internet/Postage	156,500	-	156,500
Travel, Meals, Mileage	63,195	-	63,195
Taxes and Assessments	42,500	-	42,500
Operating Rents and Leases	76,877	-	76,877
Insurance	1,900,000	-	1,900,000
Utility Services	289,379	-	289,379
Repairs and Maintenance	97,750	-	97,750
Admission/Entrance Fees	3,300	-	3,300
Dues and Memberships	193,801	-	193,801
Printing, Binding, and Copying	12,450	-	12,450
Registrations and Training	73,250	-	73,250
Subscriptions and Publications	19,834	-	19,834
Interfund Charges Equip Replacement	150,000	-	150,000
Miscellaneous	20,400	-	20,400
Total Services & Charges	\$ 29,016,667	\$ (4,736,934)	\$ 24,279,733
Total Intergovernmental	-	-	-
Total Capital Outlay	34,200	-	34,200
TOTAL EXPENDITURES	\$ 42,959,906	\$ (4,736,934)	\$ 38,222,972
Transfers Out	214,683	540	215,223
TOTAL EXPENDITURES & TRANSFERS	\$ 43,174,589	\$ (4,736,394)	\$ 38,438,195
Ending Fund Balance	19,951,886	8,419,657	28,371,543
TOTAL ALL USES (including Fund Balance)	\$ 63,126,475	\$ 3,683,263	\$ 66,809,738

General Fund Expenses – Proposed Adjustments, including voter approved Public Safety Levy

	2026 Adopted Budget	Proposed Adjustments	2026 Revised Budget
EXPENDITURES			
City Council	\$ 331,605	\$ -	\$ 331,605
City Manager	624,235	-	624,235
Economic Development	819,043	-	819,043
Human Services	1,481,442	(223,434)	1,258,008
City Clerk	1,151,635	-	1,151,635
Communications	552,267	-	552,267
Human Resources	742,382	-	742,382
Information Systems	1,486,130	-	1,486,130
Finance	4,213,297	60,000	4,273,297
Legal	3,488,581	-	3,488,581
Police	18,014,308	(4,700,000)	13,314,308
Public Works	754,141	(32,678)	721,463
Emergency Management	-	79,178	79,178
Building	1,830,824	-	1,830,824
Planning	1,453,340	-	1,453,340
Parks, Recreation & Cultural Services	6,016,676	80,000	6,096,676
TOTAL EXPENDITURES	\$ 42,959,906	\$ (4,736,934)	\$ 38,222,972
Transfers Out	214,683	540	215,223
TOTAL EXPENDITURES & TRANSFERS	\$ 43,174,589	\$ (4,736,394)	\$ 38,438,195

General Fund Expenses - Reductions

- If voter approved levy passes, \$5.5 million of the Police Contract will move to the Public Safety Levy Fund

2025-2026 Proposed Adjustments – including voter approved Public Safety Levy

2025 - 2026 Proposed <u>REVENUE</u> Summary - All Funds				
Fund Name	Beginning Fund Balance	Revenues	Transfers In	Total Resources
General	\$ 68,639,555	\$ 75,019,377	\$ 180,000	\$ 143,838,932
Public Safety Levy Fund	-	8,853,118	-	8,853,118
Street	3,754,537	8,061,521	-	11,816,059
Surface Water Management	9,441,397	9,801,184	-	19,242,581
Public Works Reserve	6,848,379	4,100,000	-	10,948,379
Equipment Reserve	5,445,810	720,000	-	6,165,810
Art in Public Places	300,616	5,000	53,160	358,776
Capital Projects Reserve	1,135,952	40,000	-	1,175,952
Transportation Benefit District	433,000	2,302,000	-	2,735,000
State Drug Enforcement Forfeiture	1,082,696	-	-	1,082,696
Federal Drug Enforcement Forfeiture	464,128	-	-	464,128
Federal Criminal Forfeiture Fund	24,797	-	-	24,797
Debt Service	250,142	313,054	3,281,160	3,844,356
Local Improvement District Reserve	330,000	-	-	330,000
Sub-Total Governmental Funds	\$ 98,151,009	\$ 109,215,254	\$ 3,514,320	\$ 210,880,584
Parks & General Government CIP	8,524,933	2,404,962	596,000	11,525,895
Transportation CIP	13,777,963	8,000,694	4,100,000	25,878,657
Surface Water Management CIP	2,478,424	4,675,070	2,295,000	9,448,494
Sub-Total Capital Projects Funds	\$ 24,781,320	\$ 15,080,726	\$ 6,991,000	\$ 46,853,046
TOTAL RESOURCES	\$ 122,932,329	\$ 124,295,980	\$ 10,505,320	\$ 257,733,630

2025-2026 Proposed Adjustments – including voter approved Public Safety Levy

2025 - 2026 Proposed <u>EXPENDITURE</u> Summary - All Funds				
Fund Name	Expenditures	Transfers Out	Ending Funding Balance	Total Uses
General	\$ 85,062,879	\$ 429,906	\$ 58,346,146	\$ 143,838,932
Public Safety Levy Fund	5,937,500	470,000	2,445,618	8,853,118
Street	6,398,757	1,826,850	3,590,452	11,816,059
Surface Water Management	7,445,900	2,624,416	9,172,265	19,242,581
Public Works Reserve	-	2,513,330	8,435,049	10,948,379
Equipment Reserve	1,272,000	-	4,893,810	6,165,810
Art in Public Places	53,160	-	305,616	358,776
Capital Projects Reserve	-	596,000	579,952	1,175,952
Transportation Benefit District	-	2,045,900	689,100	2,735,000
State Drug Enforcement Forfeiture	100,000	-	982,696	1,082,696
Federal Drug Enforcement Forfeiture	120,000	-	344,128	464,128
Federal Criminal Forfeiture Fund	22,543	-	2,254	24,797
Debt Service	3,590,594	-	253,762	3,844,356
Local Improvement District Reserve	-	-	330,000	330,000
Sub-Total Governmental Funds	\$ 110,003,333	\$ 10,506,402	\$ 90,370,848	\$ 210,880,584
Parks & General Government CIP	8,646,813	-	2,879,082	11,525,895
Transportation CIP	16,112,407	-	9,766,250	25,878,657
Surface Water Management CIP	9,215,758	-	232,736	9,448,494
Sub-Total Capital Projects Funds	\$ 33,974,978	\$ -	\$ 12,878,068	\$ 46,853,046
TOTAL USES	\$ 143,978,312	\$ 10,506,402	\$ 103,248,916	\$ 257,733,630

Questions?
caseyh@burienwa.gov





Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Finance

Staff Contact

Casey Headley, Finance Director, Kaitlyn Graham, Financial Analyst

Agenda Placement

Business Agenda

Agenda Bill Title

Introduction to Ordinance No. 882, 2026 Property Tax Levy

Summary

As part of the budget process and in accordance with the City's financial policies, the 2026 budget includes a one percent (or 1%) increase in the Property Tax Levy. By state law, the annual amount of the increase is limited to the lesser of 1% or the percentage increase in the Implicit Price Deflator (IPD). This year, the IPD rate is greater than 1%, at 2.44%, thus, the City is limited to the 1% increase. The attached ordinances are preliminary and are pending election results from the November 4th General Election.

- A 1% property tax levy increase is approximately \$52,471 in additional revenue. A homeowner with an estimated median assessed value of \$596,000 will pay an additional \$23.78 to the City, without the Levy Lid Lift. This will help to pay for the City's general operations, such as police and parks services. The rounded-up amount of the 2026 Property Tax Levy in the ordinance is \$9,200,000. The King County Department of Assessments will not levy more than the City is eligible to receive. The Property Tax Levy should be adopted by November 30, 2025, to meet the deadline for submitting the levy to King County.
- A 101% property tax levy increase aggregate total is approximately \$9,152,471 in additional revenue **if voters approve Proposition 1** on November 4, 2025, to be certified November 25, 2025. Of the total increase approximately \$52,471 is the annual 1% property tax levy allowable annually and \$9,200,000 reflects Proposition No. 1 levy lid lift. The A homeowner with an estimated median assessed value of \$596,000 will pay an additional aggregate total of \$497.72 annually to the City {\$23.78 increase is due to 1% property tax levy increase and \$473.94 for Proposition No. 1 levy lid lift}. This will help to pay for the City's general operations, such as police and parks services and the Proposition No. 1 will pay for public safety items, specifically co-response, policing, and sidewalk, lighting and street. The rounded-up amount of the 2026 Property Tax Levy in the ordinance is \$9,200,000. The King County Department of Assessments will not levy more than the City is eligible to receive. The Property Tax Levy should be adopted by November 30, 2025, to meet the deadline for

submitting the levy to King County.

Suggested Motion

Motion to place Ordinance No. 882 on the November 17, 2025 Consent Agenda for final adoption.

Fiscal Impact

Fiscal impact for 2026 is property tax revenues without Proposition No 1 passed by voters will be \$9.2 million and if Proposition No. 1 passes on November 4, 2025 the city will have property tax revenue of \$18.2 million.

Attachments

[Ordinance No. 882 - 2026 Property Tax Levy - Levy Lid Lift Approved](#)

[Ordinance No. 882 - 2026 Property Tax Levy Regular 1% Cap](#)

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 882

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, LEVYING THE GENERAL TAXES FOR THE CITY OF BURIEN IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2026, THE SECOND YEAR OF THE CITY OF BURIEN'S 2025-2026 FISCAL BIENNIUM, ON ALL REAL AND PERSONAL PROPERTY IN BURIEN TO GATHER SUFFICIENT REVENUE FOR THE CONDUCT OF CITY BUSINESS FOR THE SAID FISCAL YEAR AS REQUIRED BY LAW, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, pursuant to RCW 35.A.33.135, the City Council for the City of Burien and the City Manager and Finance Director have considered the City's anticipated financial requirements for the second year of the 2025-2026 biennial budget;

WHEREAS, the City Council of the City of Burien adopted Ordinance 874 approving a ballot measure ("Proposition 1") to lift the levy limit established by RCW 84.55.010 in order to fund public safety;

WHEREAS, if the voters of the City of Burien approve Proposition 1, the 2026 regular property tax levy rate will be set at an amount not to exceed \$1.90/\$1,000 of assessed valuation, otherwise the maximum increase from the 2025 levy to be used for calculating the 2026 regular property tax rate, in addition to new construction, is based on a limit factor of 1%;

WHEREAS, the City Council held the first public hearing on November 3, 2025, and final budget hearing on November 17, 2025, to consider revenue sources, including a 1% limit factor, plus .95% increase for Proposition No. 1;

WHEREAS, results from the November 4, 2025, election will be certified on November 25, 2025, which is after the date of consideration of this ordinance;

WHEREAS, pursuant to RCW 84.52.020, entitled *City and district budgets to be filed with county legislative authority*, "It shall be the duty of the city council ... of every city, other than a city having a population of three hundred thousand or more, ... to certify to the county legislative authority, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the city or district, through their chair and clerk, or secretary, to make and file such certified budget or estimates with the clerk of the county legislative authority on or before the thirtieth day of November;"

WHEREAS, the City of Burien's population is more than 10,000;

WHEREAS, pursuant to RCW 84.55.010(1) "the levy for a taxing district in any year must be set so that the regular property taxes payable in the following year do not exceed the limit factor multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district" subject to specific exceptions; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section One. 2026 Levy Rate. The following regular property tax levy assumes that passage of Proposition 1 is certified for collection beginning January 1, 2026.

There shall be and is levied on all real, personal, and utility property in the City of Burien, in King County, regular property taxes for the year commencing January 1, 2026, in the aggregate amount of \$18,400,000.

This aggregate amount reflects an increase of \$52,471 an increase of .058987% in the regular property tax levy above the prior year and 100% plus new construction, plus \$9,200,000 attributable to Proposition 1. This increase excludes additional revenue from new construction and other increases allowed under RCW 84.55.010, any increase in the value of state-assessed property, and any annexations that have occurred and refunds made.

The taxes herein provided for are levied for payment upon the generally bonded indebtedness of the City of Burien, for the construction of capital facilities, and for the maintenance of the departments of the municipal government of the City of Burien for the fiscal year beginning January 1, 2026.

Section Two. Notice to King County. This ordinance shall be certified to the proper county officials, as provided by law, and taxes herein levied shall be collected to pay to the Finance Director of the City of Burien at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for noncharter code cities.

Section Three. Severability. Should a court of competent jurisdiction find any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section Four. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section Five. Edits. For purposes of this ordinance, additions are underlined and deletions are stricken with brackets around the deleted language.

Section Six. Effective Date. This ordinance shall be published in Burien’s official newspaper and shall become effective upon election results certification on November 25, 2025.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR BUSINESS MEETING THEREOF THIS 17th DAY OF NOVEMBER 2025.

CITY OF BURIEN

Kevin Schilling, Mayor

ATTEST/AUTHENTICATED:

Heather McCoy, City Clerk

Approved as to form:

Ann Marie Soto, Interim City Attorney

Filed with the City Clerk: October X, 2025
Passed by the City Council: November 18, 2025
Ordinance No.: 882
Date of Publication: November XX, 2025

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 882

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, LEVYING THE GENERAL TAXES FOR THE CITY OF BURIEN IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2026, ON ALL REAL AND PERSONAL PROPERTY IN BURIEN TO GATHER SUFFICIENT REVENUE TO CARRY ON BURIEN'S BUSINESS FOR THE ENSUING YEAR, AS REQUIRED BY LAW, PROVIDING FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Burien has met and considered its budget for the 2025 and 2026 calendar years;

WHEREAS, the City Council held a final public hearing on November 17th, 2025, to consider revenue sources, including a 1% limit factor by which the City's levy basis grows, and expenditures for the 2025-2026 biennial budget;

WHEREAS, the City of Burien's actual levy amount from the previous year was \$8,947,807;

WHEREAS, pursuant to RCW 84.52.020, entitled *City and district budgets to be filed with county legislative authority*, "It shall be the duty of the city council ... of every city, other than a city having a population of three hundred thousand or more, ... to certify to the county legislative authority, for the purpose of levying district taxes, budgets or estimates of the amounts to be raised by taxation on the assessed valuation of the property in the city or district, through their chair and clerk, or secretary, to make and file such certified budget or estimates with the clerk of the county legislative authority on or before the thirtieth day of November;"

WHEREAS, the City of Burien's population is more than 10,000;

WHEREAS, pursuant to RCW 84.55.010(1) "the levy for a taxing district in any year must be set so that the regular property taxes payable in the following year do not exceed the limit factor multiplied by the amount of regular property taxes lawfully levied for such district in the highest of the three most recent years in which such taxes were levied for such district" subject to specific exceptions; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section One. 2026 Levy Rate. There shall be and is levied on all real, personal, and utility property in the City of Burien, in King County, current taxes for the year commencing January 2025, in the amount specified below:

Regular Tax Levy of \$9,200,000

The dollar amount of the increase over the actual levy amount from the previous year shall be \$52,471, an increase of 0.58987% from the previous year. This increase excludes additional revenue from

new construction and other increases allowed under RCW 84.55.010, any increase in the value of state-assessed property, and any annexations that have occurred and refunds made.

The taxes herein provided for are levied for payment upon the generally bonded indebtedness of the City of Burien, for the construction of capital facilities, and for the maintenance of the departments of the municipal government of the City of Burien for the fiscal year beginning January 1, 2026.

Section Two. Notice to King County. This ordinance shall be certified to the proper county officials, as provided by law, and taxes herein levied shall be collected to pay to the Finance Director of the City of Burien at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for noncharter code cities.

Section Three. Severability. Should a court of competent jurisdiction find any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section Four. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section Five. Edits. For purposes of this ordinance, additions are underlined and deletions are stricken with brackets around the deleted language.

Section Six. Effective Date. This ordinance shall be published in Burien’s official newspaper and shall take effect five (5) calendar days after publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR BUSINESS MEETING THEREOF THIS 17th DAY OF NOVEMBER 2025.

CITY OF BURIEN

Kevin Schilling, Mayor

ATTEST/AUTHENTICATED:

Heather McCoy, City Clerk

Approved as to form:

Ann Marie Soto, Interim City Attorney

Filed with the City Clerk: October X, 2024

Passed by the City Council: November 18, 2024

Ordinance No.: 882

Date of Publication: November XX, 2024



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

Finance

Staff Contact

Casey Headley, Finance Director, Kaitlyn Graham, Financial Analyst

Agenda Placement

Business Agenda

Agenda Bill Title

Introduction to Ordinance No. 883, 2026 Surface Water Management Service Charges

Summary

As part of the budget process and in accordance with the City's financial policies, staff is recommending an annual increase to the Surface Water Management (SWM) service charges by 2.7% to adjust for inflation and to amend Chapter 13.10 of the municipal code. The proposed increase is based on the Consumer Price Index-U (CPI-U) from June 2024 to June 2025. This percent change was used to calculate the 2026 fees provided below. Ordinance No. 883, 2026 Surface Water Management Surface Charges and Amending Chapter 13.10 of the Burien Municipal Code, is scheduled for adoption on November 17, 2025. The ordinance should be adopted by November 17, 2025 to meet the deadline for submitting the fee changes to King County.

The SWM fees are the primary revenue source for the Surface Water Management Fund that accounts for the maintenance and improvements of the City's storm drainage system.

Rate Class	Description	2025 Fee	2026 Fee	Fee Basis
1	Residential	\$221.08	\$227.05	Per parcel
2	Very Light	\$221.08	\$227.05	Per parcel
3	Light	\$552.50	\$567.42	Per acre
4	Moderate	\$1,190.74	\$1,222.89	Per acre
5	Moderately Heavy	\$2,002.96	\$2,057.04	Per acre
6	Heavy	\$2,716.17	\$2,789.51	Per acre
7	Very Heavy	\$3,460.99	\$3,554.44	Per acre

Discount Rates	Description	2025 Fee	2026 Fee	Fee Basis
Non-Residential	Light	\$221.08	\$227.05	Per parcel
Residential	Very Light	\$110.53	\$113.51	Per parcel

Suggested Motion

I move to place this item on the Consent Agenda of the next Regular Meeting.

Attachments

[Ordinance No. 883 - 2026 Surface Water Management Service Charges](#)

CITY OF BURIEN, WASHINGTON

ORDINANCE NO. 883

AN ORDINANCE OF THE CITY OF BURIEN, WASHINGTON, AMENDING CHAPTER 13.10 OF THE BURIEN MUNICIPAL CODE TO INCREASE SURFACE WATER MANAGEMENT SERVICE CHARGES, TO PROVIDE FOR SEVERABILITY AND TO ESTABLISH AN EFFECTIVE DATE.

WHEREAS, the City Council’s practice is to increase the Surface Water Management fees annually based on the change in the June to June Seattle-Tacoma-Bellevue Consumer Price Index – All Urban Consumers (CPI-U);

WHEREAS, the index is calculated by measuring the percent change from the most recent June index to the prior June index;

WHEREAS, the percent change in the Consumer Price Index – All Urban Consumers for June 2025 is 2.7%;

WHEREAS, the rates below have been amended to account for the 2025 CPI-U of 2.7%; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 13.10.350(3) of the Burien Municipal Code, entitled *Rate structure*, is amended to read as follows with the remaining portions remaining the same:

(3) There are hereby imposed upon all developed properties in the service area annual service charges as follows:

Surface Water Management Service Charges

Class	Impervious Surface %	Rate
Residential	N/A	[\$221.08] <u>\$227.05/parcel/year</u>
Very Light	0 to 10%	[\$221.08] <u>\$227.05/parcel/year</u>
Light	greater than 10% to 20%	[\$552.50] <u>\$567.42/acre/year</u>
Moderate	greater than 20% to 45%	[\$1,190.74] <u>\$1,222.89/acre/year</u>

Moderately Heavy	greater than 45% to 65%	[\$2,002.96] <u>\$2,057.04/acre/year</u>
Heavy	greater than 65% to 85%	[\$2,716.17] <u>\$2,789.51/acre/year</u>
Very Heavy	greater than 85% to 100%	[\$3,460.99] <u>\$3,554.44/acre/year</u>
City Roads	N/A	Exempt
State Highways	N/A	Exempt

The minimum service charge in any class shall be ~~[\$221.08]~~ \$227.05 per parcel per year. Mobile home parks' maximum annual service charges in any class shall be ~~[\$221.08]~~ \$227.05 times the number of mobile home spaces.

Section 2. Section 13.10.360(2)(e) of the Burien Municipal Code, entitled *Rate adjustments and appeals*, is amended to read as follows with the remaining portions remaining the same:

(e) The parcel is served by one or more flow control or water quality treatment facilities required under this chapter or can be demonstrated by the property owner to provide flow control or water quality treatment of surface and stormwater to the standards in this chapter, and any such facility is maintained at the expense of the parcel owner to the standards required by the department. Nonresidential parcels except in the light category qualifying under this subsection shall be charged at the rate of one lower rate category than as classified by its percentage of impervious surface coverage. Nonresidential parcels in the light rate category qualifying under this subsection shall be charged ~~[\$221.08]~~ \$227.05 per parcel per year. Residential parcels and parcels in the very light category qualifying under this subsection shall be charged ~~[\$110.53]~~ \$113.51 per parcel per year; or

Section 3. Severability. Should a court of competent jurisdiction find any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Corrections. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any

references thereto.

Section 5. Edits. Underlined words are to be added, and words or letters in brackets and stricken are to be deleted.

Section 6. Effective Date. This ordinance shall be published in Burien’s official newspaper and shall take effect January 1, 2026.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR BUSINESS MEETING THEREOF THIS 17th DAY OF NOVEMBER 2025.

CITY OF BURIEN

Kevin Schilling, Mayor

ATTEST/AUTHENTICATED:

Heather McCoy, City Clerk

Approved as to form:



Ann Marie Soto, Interim City Attorney

Filed with the City Clerk: October 28, 2025
Passed by the City Council: November 17, 2025
Ordinance No.: 883
Date of Publication:



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

City Manager

Staff Contact

Adolfo Bailon, City Manager

Agenda Placement

Business Agenda

Agenda Bill Title

Federal and State Legislative Agenda for 2026

Summary

The Burien City Council reviews its legislative agendas every year. This process allows the council body to maintain or alter its current course for priorities that involve work performed by legislators in Olympia and Washington DC.

Options

1. Approve Legislative Agenda without changes
2. Approve Legislative Agenda with changes
3. Do not approve Legislative Agenda

Administrative Recommendation

Approve Legislative Agendas after discussion, and consideration of recommendation made by the Burien Airport Committee.

Suggested Motion

I move to place this item on the Consent Agenda of the next Regular Meeting.

Attachments

- [City of Burien 2025 Federal Agenda - Approved 11-18-2024](#)
- [CITY OF BURIEN 2025 State Legislative AGENDA - Updated 11-18](#)
- [BAC legislative agenda recs 10.21.25](#)

City of Burien 2025 Federal Agenda

1. Bring Federal Funding to the City of Burien for Capital Projects

- Potentially support a Sound Health Congressional Funding Request for a Co-Response Model / continuing funding support for the Burien model.
- Continue to work with department directors to align city priorities with federal funding opportunities containing in the infrastructure and climate bills.
- Explore the RAISE grant (up to \$5 million for planning and up to \$25 million for construction) for Burien’s local infrastructure needs.
- Prepare for the next Transportation Authorization Bill – specific projects requests and policy changes.
- Highlight the work in Boulevard Park during the next Water Resources Development Act (WRDA).
- Review Grant Opportunities and support City applications.

2. Delegation Relationships

Build on the relationships already in place between the City of Burien and its Congressional Delegation, including meetings in Washington, D.C. between the city and its delegation as well as other federal agencies and offices. We will also meet locally with district-based congressional staff and elected officials.

3. Lobby for Policies of Importance to the Burien Community

- Lobby for Transportation and Infrastructure Policies that benefit Burien:
 - Support a Medium Sized City set aside for federal grant programs.
 - Support the Boulevard Park Flood Reduction Project
 - Support the SR 509 Extension
 - Support the FAA Reauthorization Act with the following emphasis:
 - Reduce Airport Noise and Emissions
 - Conduct a new SEA-TAC Noise Study
 - Support Aviation Impacted Community priorities, including supporting funding from the Port of Seattle to airport-impacted communities.
 - Increased Sustainable Airport Master Plan Funding
- Lobby for Environmental and Climate Policies that Impact the Burien community:
 - Support a National Climate Action Plan
 - Culvert Replacement Program Funding
 - Army Corps of Engineers Section 206 Funding
 - Tax Credits for Stormwater Retrofits and New Development
- Lobby for Public Safety Policies that Impact the Burien community:
 - Federal Gang Prevention Funding
 - Funding to perpetuate the Burien Co-Response Model
 - Explore federal funding to create a municipally run police department
 - Gun Violence Research Funding

- National Police Reform
- Lobby for Housing and Homelessness Policies that Impact the Burien community:
 - Support for South County Housing and Homelessness Partners
 - Support CDBG, HOME, McKinney Vento, Section 8 Vouchers and VASH funding.
- Lobby for Community, Economic and Tax Policies that Impact the Burien community:
 - Support for continuing Congressional Earmarking Authority
 - Support federal efforts to incentivize first-time homebuyers
 - Support the Low Income Housing Tax Credit Program
 - Support Immigration policies that ensure families stay together and protect refugees
 - Support remitters and legislation that provides services for cannabis businesses
 - Support Opportunity Zones
 - Support Marijuana Reform policies to expunge records and create a regulatory framework for taxes
 - Support efforts to crack down on payroll fraud



CITY OF BURIEN 2025 STATE LEGISLATIVE AGENDA

The City of Burien is a vibrant and creative community, where the residents embrace diversity, celebrate arts and culture, promote vitality, and treasure the environment.

Healthy and Thriving Communities

- Dedicate current funding to address needs across the housing continuum.
- Advocate for additional assistance for arriving migrants and asylum seekers including centralize state efforts to provide case management resources.
- Support efforts to reduce impacts on cities that are experiencing high numbers of unsupported asylee and migrant arrivals.
- Support efforts to increase affordable childcare access statewide, including reducing barriers for providers; construction of new facilities, increasing workforce development, and increasing access for state subsidized childcare slots.

Quality of Life and Economic Development

- Revise the property tax cap to tie it to inflation, up to 3%, so that local elected officials can adjust the local property tax rate to better serve their communities.
- Advocate for direct investments in traditional local infrastructure (such as drinking water, wastewater, and stormwater systems) for operations and maintenance of aging systems, including expanded and reliable funding for the Public Works Assistance Account.
- Enhance officer training through continued state funding of 100% of Basic Law Enforcement Academy (BLEA) costs.
- Support gang prevention and intervention policies.
- Support efforts to get Washington World Cup ready by making critical readiness investments in venues, small businesses, and security.

Behavioral Health

- Support efforts to increase behavioral health workforce, including additional training opportunities for co-responders.
- Expand funding for grants to establish and support ongoing funding for local behavioral health crisis co-responder programs.
- Support additional training and certification and workforce development for co-responders.
- Support efforts to address Substance Use Disorder

BAC Legislative Agenda Recommendations

The Burien Airport Committee recommends that the Burien City Council adopt the following as part of its 2025-26 state legislative agenda:

- Passage of SB 5652 requiring the Port of Seattle to identify and mitigate Environmental Justice impacts resulting from major expansion projects at Seattle-Tacoma International Airport—with specific modification to include creation of a new program to replace the Port of Seattle’s failed Sound Insulation Repair and Replacement Pilot Program.
- The City of Burien should join with other airport-adjacent cities to secure funding for a new and comprehensive study, directed by the cities, of environmental and economic impacts related to operations at Seattle-Tacoma International Airport.



Agenda Bill

City Council Regular Meeting - 03 Nov 2025

Department

City Manager

Staff Contact

Adolfo Bailon, City Manager

Agenda Placement

Business Agenda

Agenda Bill Title

Proposed Update to Interlocal Agreement

Summary

The purpose of this proposed Interlocal Agreement (ILA) is for the Cities of Burien, Des Moines, Normandy Park, and SeaTac to establish a process for review, analysis, and responding to the environmental process, impacts and concerns related to the SAMP, including those issues raised during the Port's SEPA and NEPA processes.

By coordinating efforts, the four cities will be in a better position to evaluate and respond to the Port's environmental review process: jointly hire and fund consultants to assist with review and preparation of formal comments regarding the environmental review process and the SAMP's environmental impacts, legal counsel to support any formal challenge to the outcome of either or both environmental processes, and other actions. This Agreement establishes a process for the selection and funding of these consultants and legal counsel.

All cities had previously participated in a ILA that addressed specifically the actions listed above.

Options

1. Authorize staff to move forward with a new Interlocal Agreement
 2. Do not authorize staff to move forward with a new Interlocal Agreement
-

Administrative Recommendation

Authorize staff to move forward with entering into a Interlocal Agreement with the Cities of Des Moines, Normandy Park, and SeaTac.

Suggested Motion

I move to authorize staff to enter into a new Interlocal Agreement with the Cities of Des Moines, Normandy Park, and SeaTac, and to place the final draft of the ILA on the Consent Agenda of the

next Regular Meeting.

Fiscal Impact

All cities participating in the ILA will incur costs through this process. Total cost to Burien is unknown, but expected to be within close proximity to the amount of \$100,000.

Attachments

[20251112_SAMP Legal Review ILA-1](#)

**INTERLOCAL AGREEMENT BETWEEN THE CITIES OF BURIEN, DES MOINES, NORMANDY PARK,
AND SEATAC FOR LEGAL AND ENVIRONMENTAL REVIEW IN CONNECTION WITH THE NEPA AND
SEPA EVALUATIONS OF THE SEA-TAC AIRPORT
SUSTAINABLE AIRPORT MASTER PLAN**

Pursuant to RCW 39.34, the Interlocal Cooperation Act, this Agreement is entered into between the City of Burien, a municipal corporation, hereinafter referred to as "Burien," the City of Des Moines, a municipal corporation hereinafter referred to as "Des Moines," the City of Normandy Park, a municipal corporation hereinafter referred to as "Normandy Park," and the City of SeaTac, a municipal corporation hereinafter referred to as "SeaTac," and all four cities collectively referred to as the "Parties" or "Cities," for the purpose of review and commenting on, and as necessary, taking legal action in connection with the environmental review process, analysis, and documents prepared for the Port of Seattle's the Sea-Tac Airport Sustainable Airport Master Plan.

1. Background. The Port of Seattle ("Port") operates the Sea-Tac International Airport ("Airport" or "Sea-Tac"). The Port is currently drafting a "Sustainable Airport Master Plan" ("SAMP") that will plan for airport growth over the next 20 years; growth that could have significant negative impacts on surrounding cities. Pursuant to the National Environmental Policy Act ("NEPA") and the Washington State Environmental Policy Act ("SEPA"), the Port may prepare, for agency and public review and comment, environmental documents, up to and including an Environmental Impact Statement. The Parties have determined that it is in their best interest to coordinate their review, analysis, and responses concerning the environmental review process and the impacts that are addressed in environmental documents issued by the Port. Furthermore, the Parties have determined that it may be in their common interest to coordinate any legal action that they feel is appropriate in response to the Federal Aviation Administration (FAA) decisions on an environmental assessment (EA) prepared according to the requirements of the National Environmental Policy Act (NEPA) and the Port of Seattle's decisions on an environmental impact statement (EIS) prepared according to the requirements of the Washington State Environmental Policy Act (SEPA).

2. Purpose. The purpose of this Agreement is for the Parties to establish a process for review, analysis, and responding to the environmental process, impacts and concerns related to the SAMP, including those issues raised during the Port's SEPA and NEPA processes. By coordinating their efforts, the Parties will be in a better position to evaluate and respond to the Port's environmental review process. The Parties may jointly hire and fund consultants to assist with review and preparation of formal comments regarding the environmental review process and the SAMP's environmental impacts, as well as legal counsel to support any formal challenge to the outcome of either or both environmental processes. This Agreement establishes a process for the selection and funding of these consultants and legal counsel.

3. Review and Commenting. The environmental review process will include opportunities for the Parties to provide formal comments to the Port and the FAA. This could include commenting on the Port's

and FAA's selected environmental review process and any documents which may be issued as part of that process. The Parties agree to coordinate their comments at each of these steps and to issue a single comment letter signed by each Party's designated representative.

4. Legal Counsel. It may be in the best interest of the Parties to jointly hire legal counsel with expertise in environmental law to support a legal challenge to either the NEPA conclusions, the SEPA conclusions, or both. If it is agreed to hire legal counsel, the Parties will work cooperatively and collaboratively on every aspect of the legal challenge(s) and shall be in mutual agreement prior to moving forward with any step in the legal process.

5. Consultant Selection. Should the Parties decide to jointly hire a consultant and/or legal counsel, the Parties will work cooperatively and collaboratively on every aspect of the consultant selection process and shall be in mutual agreement prior to moving to the next step. It is anticipated that only one consultant will be retained, and if needed, only one legal representative will be retained, with the understanding that the retained consultant or legal counsel may use sub-consultants to complete specific tasks. Generally, the steps will be as follows:

- a. Determine what consultant and/or legal expertise is needed;
- b. Determine which Party will be the lead for contract administration;
- c. Determine project budget and contribution amount from each Party;
- d. Publish/Circulate Notice Requesting Statement of Qualifications;
- e. Review statements and determine selection for interviews;
- f. Conduct interviews, with interested Parties represented;
- g. Make final consultant/legal counsel selection;
- h. Develop a final Scope of Work;
- i. Negotiate consultant/legal counsel contract;
- j. Approval of Consultant Contract by the lead City in accordance with its contract approval procedures.

6. Consultant Funding.

- a. If consultants and/or legal counsel are hired as contemplated in Section 5 of this Agreement, the Parties will individually commit to a level of funding to be provided. These funds should be committed prior to approval of consultant contract as noted above. The management of these funds will be as described in Section 8. Such funding determinations shall be documented in writing. Funding percentages shall be proportionally split among

the Parties based on population and shall be reviewed and updated administratively annually based on the Office of Finance Management population numbers.

- b. To expedite the review of relevant information and preparation of legal documents by the legal counsel, SeaTac will engage / has engaged with legal counsel as contemplated in Section 5. To the extent SeaTac has incurred costs from legal counsel following issuance of the Record of Decision / Finding of No Significant Impact, which also benefits the other Parties, the other Parties shall pay a proportionate share of that cost as described in Section 6.a.

7. Joint Roles and Responsibilities. Each Party shall be responsible for the following:

- a. Each Party shall assign a representative(s) ("Party Representative(s)") to help prepare and/or participate in review of draft work products. The Party Representative administering any consultant contract will communicate any changes to schedules, budgets, and any other pertinent information in a timely manner to keep each jurisdiction apprised of the status of the consultant's or legal counsel's work.

- b. Time is of the essence for the review of environmental documents. The Parties shall work expeditiously and in good faith to achieve the smooth progress of review and commenting. This includes allocating adequate staff time and providing all necessary data and other information or materials needed for timely review and commenting.

- c. The Party Representatives shall receive copies of consultant invoices. All concerns with consultant billing shall be communicated to the contract administrator in a timely manner.

- d. If an individual jurisdiction takes legal action they shall notify all Parties, so that the Parties can decide whether to intervene or provide assistance.

- e. The Parties shall work together in good faith to assure comments are made within the deadlines prescribed by law.

8. Decision-making for legal counsel services. The Parties share the goal of consensus decision-making when providing direction to legal counsel or engaging in legal action. The Parties also recognize that their respective City Councils, leadership, and communities may differ in their desire to engage in legal challenges and have different financial constraints.

- a. Unanimous agreement by all four cities is required to proceed with the filing of a joint appeal by the legal counsel retained under this ILA.
- b. A majority of the four cities (i.e. three cities) is required to continue appeals at each stage of the appeal process. Any party may withdraw from pending litigation subject to Section 14 below.

9. **Contract Management and Fiscal Management.** Contracts for consultant(s) and legal counsel shall be administered by the City of SeaTac. These responsibilities include monitoring of work of the consultant in terms of content and timeliness; coordinating with all Parties regarding the consultant invoices and payments; arrangement of meetings to address the comments of the Parties; etc. Management of fiscal matters associated with this Agreement shall be administered by the City of SeaTac. These responsibilities include processing consultant invoices and payments on a monthly basis; invoicing other Parties to the agreement; periodic fiscal reports to the Parties; etc. Each Party will require a separate letter of engagement with legal counsel in order to ensure attorney client privilege of communications under this ILA, although work will be done and billed under a single primary contract.

10. **Communication with Consultant.** Communication with hired legal team shall include a point person from the City who is administering the contract. If staff at the City who is administering the contract needs to communicate with the legal team, they shall include an additional appointed person from a different city as agreed upon by the cities. Any communication outside of the prescribed process or group authorization may be considered individual communication with legal counsel and may be billed directly to the associated City and not part of the ILA.

11. **Additional Consultant Services.** Each Party retains the right to hire their own consultants and legal counsel at their own expense to complete work necessary for the project, so long as the work does not conflict with the Project. In such cases, the results of any consultant work will be shared with the other Parties. Nothing herein shall be construed as an affirmative duty to share work product prepared by legal counsel for a Party with the other Parties.

12. **Administration of Agreement.** Supervision and administration of this Agreement shall be the responsibility of each Parties' City Manager or his/her respective designee.

13. **Duration.** This Agreement shall be effective upon execution by each Party and shall remain in full force and effect through the completion of the SAMP environmental review process and any appeals, anticipated to be completed by December 31, 2028.

14. **Termination.** Any Party may withdraw from this Agreement, effective upon thirty (30) days written notice to the other Parties. However, the withdrawing Party shall still be responsible for the payment of any costs incurred prior to the effective date of withdrawal.

15. **Modification.** This Agreement may be modified by further written agreement upon mutual acceptance by all Parties.

16. **Alternative Dispute Resolution.** If a dispute arises from or relates to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions, the Parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator

under JAMS Alternative Dispute Resolution service rules or policies before resorting to arbitration. The mediator may be selected by agreement of the Parties or through JAMS.

17. **Written Notice.** All communications regarding this Agreement shall be sent to the Parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of transmittal and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

18. **Hold Harmless.** Each Party to this Agreement shall defend, indemnify, and hold the other Party(ies), its appointed and elected officers and employees, harmless from claims, actions, injuries, damages, losses or suits including attorney fees, arising or alleged to have arisen directly or indirectly out of or in consequence of the performance of this Agreement to the extent caused by the fault or negligence of the indemnitor, its appointed or elected officials, employees, officers, agents, assigns, volunteers, or representatives.

19. **Non-Discrimination.** The Parties shall not discriminate in any manner related to this Agreement on the basis of race, color, national origin, sex, sexual orientation, religion, age, marital status or disability in employment or the provision of services.

20. **Severability.** If any provision of the Agreement shall be held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to serve the purposes and objectives of all Parties.

21. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties. Any modifications or amendments to this Agreement shall be in writing and shall be signed by each party.

Dated this ____ day of November 2025.

CITY OF BURIEN

CITY OF DES MOINES

Adolfo Bailon, City Manager
400 SW 152nd St,
Suite 300
Burien, WA 98166

Katherine Caffrey, City Manager
21630 11th Avenue S,
Suite A
Des Moines, WA 98198

APPROVED AS TO FORM

APPROVED AS TO FORM

TBD, City Attorney

Tim George, City Attorney

CITY OF NORMANDY PARK

CITY OF SEATAC

Amy Arrington, City Manager
801 SW 174th Street
Normandy Park, WA 98166

Jonathan Young, City Manager
[4800 South 188th Street](#)
[SeaTac, WA 98188-8605](#)

APPROVED AS TO FORM

APPROVED AS TO FORM

Kari Sand, City Attorney

Cindy Corsilles, Interim City Attorney

City Council Planning Calendar, City of Burien

Updated 10/31/2025

Q4 2025 (October-December)

November 17, 2025

Proclamations and Presentations

International Day of Persons with Disabilities Proclamation

Consent Agenda

Adoption of Ordinance #882, 2026 Property Tax Levy

Adoption of Ordinance #883, 2026 Surface Water Management Service Charges

Approval of the Federal and State Legislative Agenda for 2026

Public Hearing

Second Public Hearing on 2026 Mid-Biennium Budget Update

Business Agenda

Introduction of Ordinance #XXX 2025-2026 Mid-Biennial Budget

Introduction of Ordinance No. 877, Business and Occupation Tax Update

Co-living Housing Zoning Code Text Amendments

Introduction of Resolution No. 526, 2026 ROW Permit Table

Ordinance No. 878, Critical Areas Ordinance Periodic Update 2025

December 8, 2025

Proclamations and Presentations

Presentation of Key to the City and Proclamation to Honor Councilmember(s) XXXX TBD

Oath of Office for Councilmember(s) Elect XXXXX TBD

Consent Agenda

Approval of Resolution No. 526, 2026 ROW Permit Table

Adoption of Ordinance No. 878, Critical Areas Ordinance Periodic Update 2025

Business Agenda

Adoption of Ordinance #XXX 2025-2026 Mid-Biennial Budget and 2026 Financial Policies

Date TBD

Business Agenda

Discussion of Financial Policy for Training, Travel, and Meals