



# AGENDA

## Burien Airport Committee

Tuesday, August 18, 2020 – 6:00 p.m.

Zoom Webinar

Public Access Link: <https://bit.ly/3fcykmg>

Page #

**NOTE:** In accordance with [Governor Inslee's Safe Start - Washington's Phased Reopening Plan \(from May 29, 2020\)](#), the City is temporarily prohibited from holding in-person meetings. Starting April 6, 2020, all public meetings will be held virtually using Zoom Webinar software. We want our community to continue to be able to watch and participate in public meetings. Please see the link to the [Zoom Webinar Meeting](#) in the header of the Agenda.

### 1. CALL TO ORDER

### 2. APPROVE DRAFT MINUTES

- a) Approve the minutes from the July 21, 2020 Burien Airport Committee (BAC) meeting. 3 - 5  
[July 21, 2020 BAC Draft Minutes](#)

### 3. BUSINESS AGENDA

- a) Discuss Chairpersonship of the Burien Airport Committee (BAC).
- b) Discuss a BAC workplan for presentation to and approval of the Burien City Council (activities may include presentations on flight paths, updates and recommendations for post SAMP EA, interactions with Port Commissioners, etc.). 7 - 9  
[Res405-Amend Airport Committee](#)
- c) Discuss potential recommendation on StART to be made to the Burien City Council. 11 - 15  
[StART Meeting Notes on 13 issues](#)

- d) Other business.

### 4. PUBLIC COMMENT

There are three ways to provide public comment: Email (preferred) Text, or Online. Public comment shall be limited to two minutes per speaker.

1. **Email (preferred):** You can provide a public comment in advance by sending an email to [AirportCommittee@burienwa.gov](mailto:AirportCommittee@burienwa.gov). The Staff Liaison will read your comment aloud during the meeting. Cutoff for emails will be at 4:45 p.m. on the day of the meeting.
2. **Text:** Send a text to [AirportCommittee@burienwa.gov](mailto:AirportCommittee@burienwa.gov) (simply enter the email address in the "To:" line of the text) and the Staff Liaison will read your comment aloud during the meeting. Cutoff for emails will be at 4:45 p.m. on the day of the meeting.
3. **Online (Zoom):** If you are unable to provide public comment via email or text, and would still like to provide public comment during the meeting, you will need to login to the Zoom meeting that begins at approximately 6:00 p.m.

## 5. ADJOURNMENT

The next Burien Airport Committee meeting is scheduled for September 15, 2020 at 6:00 p.m.

### COMMITTEE MEMBERS

**Councilmember Nancy Tosta, Chair; Mayor Jimmy Matta;  
Councilmember Sofia Aragon**

**Larry Cripe; Jeff Harbaugh; Nekya Johnson; Sharyn Parker; Javier Tordable; Debi Wagner**

**Ex-Officio Member: Brian Wilson, City Manager**

**Staff: Lori Fleming, Management Analyst , Phone: 206-248-5518, e-mail:  
[Lorif@burienwa.gov](mailto:Lorif@burienwa.gov)**



**MINUTES - Draft**  
**Burien Airport Committee**  
Tuesday, July 21, 2020  
Virtual Meeting via Zoom

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**PRESENT:** Councilmember Nancy Tosta (Chair); Mayor Jimmy Matta; Councilmember Sofia Aragon; Larry Cripe; Nekya Johnson; Sharyn Parker; Javier Tordable; Debi Wagner; City Manager Brian Wilson; Management Analyst Lori Fleming

**ABSENT:** Jeff Harbaugh

**GUESTS:** Sheila Brush, JC Harris; Dave Kaplan; Anne Kroecker

**1. CALL TO ORDER**

The meeting was called to order at 6:04 p.m.

**2. APPROVE DRAFT MINUTES**

- a) The minutes from the June 16, 2020 Burien Airport Committee (BAC) meeting were approved. Committee member Nekya Johnson abstained.

**3. BUSINESS AGENDA**

**a) Tentative - Presentation by Walt Bala on flight patterns.**

The presentation was moved to the next Burien Airport Committee meeting.

**b) Continue discussion on StART re-engagement.**

The Committee discussed reasons for leaving the SeaTac Airport Stakeholder Advisory Roundtable (StART) including distrust, being “used” to justify Port actions, and conduct of meetings. The City of Des Moines has recently decided to rejoin StART. Federal Way has not made a decision, but is waiting to see what Burien does. Four options were discussed including:

1. Return to StART accepting Port’s conditions.
2. Return to StART with same conditions as Des Moines.
3. Return to StART with additional conditions.
4. Do not return to StART, but would need to create another forum for airport discussions.

A factor to consider is the FAA Regional Ombudsperson appears to only be available through StART meetings. He was invited to a Burien Airport Committee, but declined indicating StART meetings are the correct forum for conversations. Recording of

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July 21, 2020

meetings was mentioned as a needed condition. Other ideas included having a Community Co-Chair, having elected officials as representatives, facilitator and agenda setting input, and including knowledgeable representatives due to technical nature of topics. A previous suggestion was to form a Steering Committee of selected StART representatives which would review meeting minutes before they were published, and help with agenda setting.

Concern was expressed that the City Managers did not have a chance to fully negotiate the StART conditions with the Port to get the best plan; and the lack of involvement by Port Commissioners. Also mentioned was the need for community engagement efforts and better understanding of the environmental justice impacts regarding the airport.

**MOTION:** Motion was made and approved to postpone a StART re-engagement recommendation to Council until the next Burien Airport Committee (BAC) meeting.

**ACTION:** BAC Committee members are to send their proposed StART re-engagement conditions/ideas to Chair Tosta before next meeting. Chair Tosta will resend out the letter listing the original 13 conditions to the BAC.

- c) **Discuss potential request for a temporary portable noise monitor in Burien.**  
The Committee reviewed Committee member Sharyn Parker's e-mail on suggestions for a temporary portable noise monitor in Burien. The Committee agreed to use this e-mail as the basis for a response to the Port, including a request to use the monitor for an extended period of time.
- d) **Tentative - Recommend Burien representative(s) to participate in NextGen/PBN rollout discussion with GAO.**  
The Committee recommended BAC members Debi Wagner and Sharyn Parker as the Burien representatives to participate in NextGen/PBN rollout discussion with GAO, with Larry Cripe and Walt Bala as back-up.
- e) **Continue discussion on letter inviting Port Commissioners to meet with the BAC and Burien City Council.**  
Due to time constraints, this item was moved to the next BAC meeting.
- f) **Future discussion on potential recommendations to consider based on the outcome of the SAMP EA process.**  
Due to time constraints, this item was not discussed.

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**4. PUBLIC COMMENT**

Sheila Brush – Appreciates the work the Burien Airport Committee is doing to represent the community. The Port needs to better mitigate low-income apartments.

Dave Kaplan – Commented that addressing multi-family housing has been a long standing issue with the Port.

**5. ADJOURNMENT**

The meeting was adjourned at 7:37 p.m.

The next Burien Airport Committee meeting is scheduled for Tuesday, August 18, 2020 at 6:00 pm.

To hear Council’s full discussion of a specific topic or the complete meeting, watch the video-stream available on the City website, [www.burienwa.gov](http://www.burienwa.gov).



**CITY OF BURIEN, WASHINGTON**

**RESOLUTION NO. 405**

**A RESOLUTION OF THE CITY OF BURIEN, WASHINGTON,  
AMENDING RESOLUTION NO. 384 ESTABLISHING A COMMITTEE  
TO ADDRESS ISSUES RELATED TO SEATTLE TACOMA  
INTERNATIONAL AIRPORT.**

WHEREAS, the City Council of the City of Burien adopted Resolution No. 384 on December 19, 2016 which created a committee to address issues related to Seattle Tacoma International Airport (hereafter “Airport”); and

WHEREAS, the City Council desires to change the composition of the committee to allow for better participation;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. Amendment. Resolution Number 384 is hereby amended to read as follows:

Section 1. Committee Established. A Burien Airport Committee (“Committee”) is hereby established to act in an advisory capacity to the City Council with the following purposes:

1. To discuss both the positive and the negative impacts of the Airport on the City of Burien;
2. To discuss land use issues related to the Airport, including impacts on the City of Burien, including but not limited to the South Aviation Support Area (SASA), the International Arrivals Facility, and Airport access;
3. To discuss agreements between the City of Burien and the Port of Seattle related to the Airport including, but not limited to interlocal agreements;
4. To discuss mitigation of Airport impacts including but not limited to traffic mitigation, surface water management, parking, and the payment of impact fees;
5. To make recommendations to the City Council regarding ways to protect residents and businesses from negative Airport impacts;
6. To make recommendations to the City Council regarding ways for residents and businesses to take advantage of positive Airport impacts proximity;
7. To ensure coordination and information sharing among the individuals representing the City of Burien on various Airport-related committees, task-forces, and other entities;
8. To be informed on regional airport studies; and
9. To address other Airport related issues as deemed appropriate by the Committee or the City Council.

Section 2. Meetings. The Committee will meet monthly or on an as-needed basis.

Section 3. Committee Composition. The Committee shall be comprised of the following:

1. Three Councilmembers, one of which shall be the Chair. Councilmembers ~~and the Chair~~ of the Committee shall be selected by random drawing if more than three express interest in serving.
2. ~~A maximum of three members from the Burien business community, who shall be appointed by the Council. Business community members shall serve two year terms.~~
3. ~~A maximum of three members who reside in the City of Burien shall be appointed by the Council. Resident members shall serve two year terms.~~
2. A maximum of six members representing residents and businesses of the Burien community, who shall be appointed by the Council to serve two-year terms.
3. The City Manager shall serve as an Ex-Officio member.

Section 4. Staff Liaison. The City Manager shall appoint a staff liaison to the Committee. The Committee shall also have additional staff support as the City Manager deems appropriate.

Section 5. Committee Meetings Open to the Public. All Committee meetings shall be open to the public pursuant to the Washington State Open Public Meetings Act, RCW 42.30 et seq.

Section 2. Effective Date. This resolution shall take effect immediately upon passage by the Burien City Council.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BURIEN, WASHINGTON, AT A REGULAR MEETING THEREOF THIS 28 DAY OF January, 2019.

CITY OF BURIEN

  
Jimmy Matta, Mayor

ATTEST/AUTHENTICATED:

  
Monica Lusk, City Clerk



Approved as to form:



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Lisa Marshall, City Attorney

Filed with the City Clerk: *January 28, 2019*  
Passed by the City Council: *January 28, 2019*  
Resolution No. 405



**Lori Fleming**

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**From:** Brian Wilson  
**Sent:** Friday, February 14, 2020 10:19 AM  
**To:** Nancy Tosta; Jimmy Matta; Sofia Aragon  
**Cc:** DL - Council Members; Lori Fleming; Larry Cripe; 'Terrance Plumb'; Debi Wagner; Sharyn Parker; Javier Tordable; Jeff Harbaugh  
**Subject:** FW: FINAL Meeting Notes - StART Representatives Meeting with the Port of Seattle - November 29, 2020

Airport Committee Councilmembers:

Below are the "Final Meeting Notes" from the meeting held on January 29, 2020 of StART city representatives with the Port of Seattle.

I recommend this be an agenda item for the Airport Committee Meeting planned for Wednesday, February 26, 2020.

Please advise if you have questions.

Brian J. Wilson  
 City Manager

**City of Burien**

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**From:** Brian Wilson  
**Sent:** Friday, February 14, 2020 10:09 AM  
**To:** 'mmatthias@desmoineswa.gov' <mmatthias@desmoineswa.gov>; 'Bill Vadino' <Bill.Vadino@cityoffederalway.com>; 'Mark Hoppen' <mhoppen@normandyparkwa.gov>; 'Brandon Miles' <Brandon.Miles@TukwilaWA.gov>; 'Carl Cole' <ccole@seatacwa.gov>; 'Milanese, Marco' <Milanese.M@portseattle.org>; 'Caminos, Nate' <Caminos.N@portseattle.org>; 'Lyttle, Lance' <Lyttle.L@portseattle.org>  
**Subject:** FINAL Meeting Notes - StART Representatives Meeting with the Port of Seattle - November 29, 2020

To All:

The following are the Final Meeting Notes of the StART representatives meeting that occurred on January 29, 2020:

**FINAL Meeting Notes – StART Representatives Meeting with the Port of Seattle**

**Date:** January 29, 2020  
**Time:** 3:00-5:00 pm  
**Location:** Port of Seattle, Sea-Tac Airport

**Attendees:** Brian J. Wilson, City Manager. Burien

Michael Matthias, City Manager. Des Moines  
 Bill Vadino, Policy Advisor. Federal Way  
 Mark Hoppen, City Manager. Normandy Park  
 Carl Cole, City Manager. SeaTac  
 Brandon Miles, Mayor's Office. Tukwila  
 Lance Lyttle, Aviation Managing Director, Port of Seattle  
 Marco Milanese, Manager, Port of Seattle  
 Nate Caminos, Director, Port of Seattle

The following list of issues/concerns were addressed with the Port of Seattle regarding StART on January 29, 2020.. This list was a product of a Joint Aviation Meeting that occurred on November 19, 2019 between the cities of Burien, Des Moines, and citizen representatives from Federal Way. That meeting was hosted by the City of Des Moines. A platform list was discussed and developed. The following are responses to the 13 identified issues/concerns from the Port of Seattle:

Initial opening comments by Managing Director Lance Lyttle focused on the progress made by StART since its inception. He advised that the purpose of StART is for the South County agencies, the Port of Seattle, FAA, and the airlines to work together with the ultimate goal to reduce noise, health impacts, and other impacts on neighboring communities.

All meeting participants agreed to forego opening remarks and begin addressing the 13 issues/concerns. All meeting participants had copies of the 13 items and the annotated version as well. City Manager Wilson raised the following questions on behalf of the StART cities:

**1. Suspend design work until SAMP environmental reviews are completed.**

Managing Director Lyttle advised he did not think this was possible due to the amount of design work that has already occurred since the July SAMP Near Term Project vote, because that work will directly inform the SAMP environmental review and it is all being done "at risk." There were five (5) projects identified where the Port is conducting up to 30% design. These projects are:

- Westside Maintenance Campus: The Port's current Maintenance Facility was constructed in 1969 as a mail sortation facility. It is undersized for its current function, is in a state of disrepair, and is proposed to be relocated to clear the site for potential future hardstand construction identified in the SAMP Near-Term Projects. The capital project planning process will include preliminary design development of the proposed platform and facilities proposed for that platform.
- Permanent Westside Airport Rescue & Firefighting Facility (ARFF): The current ARFF was constructed in 1979. It is undersized for its current function, is in a state of disrepair, and is proposed to be relocated to clear the site for potential future gate construction identified in the SAMP Near-Term Projects. The permanent west-side location is planned to be preliminarily developed as the new primary station.
- Roadway Improvements: The southbound lanes of the North Airport Expressway are proposed to be relocated to continue the congestion relief initiated with the Widen Arrivals Approach project and to clear the site for potential airfield expansion and gate construction identified in the SAMP Near-Term Projects.
- Taxiway A/B Extension: Extension of dual taxiways at the south end of the airfield will increase operational efficiency and reduce aircraft delay. The extension requires relocation of the Runway 34R glideslope antenna which would enable an adjustment of the slope angle to increase aircraft elevation on approach.

- Main Terminal North GT Lot: The proposed multistory building could include functions such as airline/airport support space that could be relocated from the existing terminal to free up space for more critical passenger processing functions. A more detailed understanding of the building footprint and sublevels is also required to inform design of the adjacent Widen Arrivals Approach project which will require utility relocations through and adjacent to the site.

**2. Outstanding requests for cities the Port has never responded to.**

City Manager Wilson requested additional time to identify the specific questions that the Port has not responded to. The Burien Airport Committee is working on a specific list that needs more work and clarification. It will be presented at a later date. Managing Director Lyttle expressed his desire to respond to any questions presented.

**3. Request for Elected participation:**

**a. Potential merge with the Highline Forum**

Managing Director Lyttle stated that StART was a working group focused on Sea-Tac Airport issues and was not designed to have elected officials. The Highline Forum has a focus greater than Sea-Tac Airport issues and was designed to include elected officials.

Managing Director Lyttle expressed his willingness to formalize the process for recommendations from StART to be made to the Highline Forum. Any recommendations from StART would need to be presented and approved at the Highline Forum. Managing Director Lyttle and South King County cities representatives were not in favor of creating additional subgroups of the Highline Forum to address airport related issues.

**4. New facilitator (group owns the facilitator)**

Agreed to by Managing Director Lyttle with consensus by StART representatives and with clearly defined expectations for the new facilitator.

**5. Audio/Visual recording of meetings (find a way).**

Managing Director Lyttle (and City representatives) were not in favor (consensus) of recording the StART working group meetings. With the recommended enhancement of the reporting relationship between StART and the Highline Forum, the effectiveness of the StART working groups would be maintained. Managing Director Lyttle agreed to improve upon the time taken to publish “less dense” minutes focusing on action items. Minutes would need to be approved by StART members prior to publication/release.

**6. Co-Equal agenda settings**

**a. Identification of speakers.**

Agreed to by Managing Director Lyttle through the creation of a StART Steering Committee.

**7. Advance meeting materials.**

Agreed to by Director Lyttle to the extent possible depending on presenters.



**8. Outbound messaging/PR by consensus only (consensus by Elected's)**

Agreed to by Managing Director Lyttle, through a StART Steering Committee. Each agency is responsible to notify their respective organizations of recommendations originating out of StART and any decisions reached at the Highline Forum.

**9. Restructuring with Elected's**

Refer to recommendations included in #3 above.

**10. Diverse perspective of priority (experts from both sides).**

Refer to response addressed in #6 above.

**11. Intent of StART to address growth and growth of operations.**

Managing Director Lyttle stated that the SAMP environmental review process, which is already in motion, will provide airport cities and interested members of the public with multiple opportunities to provide comment and input. The SAMP environmental review process needs to occur independent of any outside influences from the airport, airlines and from other stakeholders including StART.

**12. StART is not a vehicle to evidence engagement.**

Director Lyttle agreed and stated StART was never designed to satisfy the requirements of SAMP engagement. The recommended agenda setting process (reference #6 above) developed by StART participants would address this concern.

**13. Concern over active participation of all stakeholders (be specific).**

Director Lyttle stated StART representation and participation is determined by member cities.

**Director Lyttle summarized the meeting with the following Port recommendations:**

- Establishing a Steering Committee within StART
- Strengthen the behavior expectations for all StART members
- Cities take ownership of their community representatives

Agreement by City representatives and the Port on the above referenced responses and support for StART to continue.

**Next Steps:**

- City Manager Wilson to summarize the draft meeting notes and share with meeting participants. Input to be received prior to finalizing the results of the meeting. This has been accomplished with the publication of the Final Meeting Notes.
- City Manager Wilson to work through the Burien Airport Committee to address the outstanding questions reference #2 above. Next Burien Airport Committee meeting is scheduled for Wednesday, February 26, 2020 at 7:00 pm.

- The cities of Burien, Des Moines, and Federal Way to consider Port of Seattle responses to the issues/concerns addressed above and determine if they will return to StART.

Brian J. Wilson  
City Manager

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